



**ALL-HAZARDS INCIDENT MANAGEMENT
TEAMS ASSOCIATION**

**Inter-State
Mission Ready Package
All-Hazards IMT Type 3**

MISSION ROLES & RESPONSIBILITIES

- An All-Hazards Incident Management Team (AHIMT), Type 3, is a Multiagency and/or Multijurisdictional team of responders highly trained in the use of the Incident Command System (ICS) that has been formed and managed at the State, Region, Tribal or metropolitan level for use on more complex incidents or events.
- The AHIMT consists of personnel who are trained and qualified in the use of the NIMS ICS under a federal, state, tribal, or local qualifications system that is equivalent to or exceeds the All-Hazards Incident Management Teams Associations Interstate Incident Management Team Qualifications System (AHIMTA-IIMTQS) guidelines.
- The AHIMT's mission is to: 1) under direction and supervision of a local jurisdiction, effectively manage an incident or event in accordance with the National Incident Management System (NIMS) version of ICS, or 2) under direction and supervision of a local jurisdiction, assist the responders in that jurisdiction in managing an incident or event by filling deputy, assistant, and supporting ICS positions in the Incident Command Post that enable the local jurisdiction to continue to effectively manage the incident.
- The AHIMT is trained to perform the functions of the Command and General Staff in the Incident Command System. These functions include Incident Command, Operations, Planning, Logistics, and Administration/Finance, as well as Safety, Public Information, and Liaison. Members of the initial responding departments often fill these functions; however, the size, complexity, or duration of an incident may indicate the need for an AHIMT to support, augment, or relieve them.
- Inter-State mobilization requests can be made for 1) Governor's "Emergency or Disaster Declaration" or 2) "Governor's" and Presidential Stafford Act Emergency or Disaster Declaration or 3) mutual cooperation in emergency related exercises, testing, or other training activities.

STATE ACTIVATION PROCEDURES

- State of Emergency or Disaster is duly declared by the Governor of the affected state.
- Emergency Management Assistance Compact activated.
- Authorized representative of affected state initiates Request for Assistance for available AHIMT from a party state(s) authorized representative. (Phone call must be followed up by written request, REQ-A).
- Affected state provides assisting party state with information including a description of the emergency service function for which assistance is needed, task and mission assignment, estimated length of assignment, specific place and time for staging of assisting party's personnel and point of contact at that location.
- The assisting state will mobilize a **qualified** AHIMT as requested. Mobilization includes call-out of personnel, identified mobilization point, coordinating transportation requirements, provides logistical support until AHIMT is on scene.
- The assisting state will notify the requesting state of AHIMT assigned (Incident Commander), status of mobilization, transportation mode, estimated time of departure (ETD) and estimated time of arrival (ETA) to agreed upon staging area. AHIMT will keep assisting state informed of mobilization progression until arrival at staging area.
- The assisting state AHIMT Incident Commander may call local affected jurisdiction to get additional information on situation and additional personnel requirements.
- Requesting State will provide an initial Agency Administrator in-briefing to incoming AHIMT, including current situation, objectives of mission and negotiate the need for a Delegation of Authority.
- Upon completion of the assignment, the Requesting State will provide team evaluation, coordinate release/transition date and time, coordinate and provide any air transportation and provide an official release to Assisting State with demobilization information of the IMT.

| TASK & PURPOSE | | MISSION FUNCTION | | | | | | | | | | | | | | |
|---|-------------|--|------------|---------------|---------|----------|----------|----------|----------|----------|----------|----------|----------|--|--|--|
| <ul style="list-style-type: none"> To provide a qualified multi-agency / multi-jurisdictional team for extended incidents to command and manage tactical resources to achieve objectives set by the Agency Administrator. Manage incidents with complexity of Type 3 requiring a significant number of local, regional and state resources and incidents that extend into multiple operational periods and require a written IAP. | | <ul style="list-style-type: none"> Natural Disasters (Tornado, Blizzard, Flooding, etc.) Terrorist Incidents and man-made disasters Transportation incidents (auto, rail, air, marine) Public or Civil Unrest (spontaneous or planned events) Large Scale Events or Planned Events Public Works or Public Health Incidents Management of mobilization, staging and distribution sites | | | | | | | | | | | | | | |
| Cost Neutral Reimbursement for Resources | | MISSION CAPABILITY LIMITATIONS | | | | | | | | | | | | | | |
| <ul style="list-style-type: none"> The party assisting state will prepare a bill for reimbursement and provide such bill to the requesting state within 90 days after demobilization. Personnel – Includes individual daily base 8 and overtime at full burden rate. No Back fills unless agreed upon prior to mobilization. Equipment – Daily costs to cover maintenance and repair. Transportation/Travel – Actual costs not calculated into daily costs. Meals and Lodging – Standard Federal Government Rate. High rate exception. OR field rate as appropriate. | | <ul style="list-style-type: none"> Requires Delegation of Authority or Mission Tasking from Agency Having Jurisdiction Team has minimal tactical resources. Tactical resources should be assigned to the team by Authority Having Jurisdiction (AHJ) | | | | | | | | | | | | | | |
| RECOMMENDED PERSONNEL | | RECOMMENDED EQUIPMENT | | | | | | | | | | | | | | |
| <p>Minimum Recommended AHIMT Positions and Composition <i>Positions may be substituted depending on incident needs.</i></p> <table border="0"> <tr> <td>(1) ICT3</td> <td>(1) PSC3</td> <td>(1) RESL</td> </tr> <tr> <td>(2) PIO</td> <td>(1) LSC3</td> <td>(1) SITL</td> </tr> <tr> <td>(1) SOF3</td> <td>(1) FSC3</td> <td>(1) COML</td> </tr> <tr> <td>(1) LOFR</td> <td>(2) OSC3</td> <td>(1) STAM</td> </tr> </table> <p>Additional trainees are highly recommended but must be negotiated with local jurisdiction. Costs for trainees are in addition to the AHIMT cost and may be paid by host or assisting state.</p> | | (1) ICT3 | (1) PSC3 | (1) RESL | (2) PIO | (1) LSC3 | (1) SITL | (1) SOF3 | (1) FSC3 | (1) COML | (1) LOFR | (2) OSC3 | (1) STAM | <ul style="list-style-type: none"> AHIMT Section Support Kits Laptop Computers / Server / Network Capable Printers / Copiers / Scanners / Fax Machine Cell Phones / Satellite Phone GPS Units IRCI – Incident Commander Radio Interface Wall-Size ICS Forms | | |
| (1) ICT3 | (1) PSC3 | (1) RESL | | | | | | | | | | | | | | |
| (2) PIO | (1) LSC3 | (1) SITL | | | | | | | | | | | | | | |
| (1) SOF3 | (1) FSC3 | (1) COML | | | | | | | | | | | | | | |
| (1) LOFR | (2) OSC3 | (1) STAM | | | | | | | | | | | | | | |
| LOGISTICAL SUPPORT REQUIREMENTS | | WORKS WITH OTHER CAPABILITIES | | | | | | | | | | | | | | |
| <ul style="list-style-type: none"> Location/Facility for Incident Command Post Resource Ordering Point Procurement Billeting and meal support Fuel Support Internet Services IT Support General Office Supplies Copying Services | | <ul style="list-style-type: none"> National Guard Elements and Packages State & Local EOCs IMAT – Incident Management Assistance Teams Field Command Posts Field deployed Teams Management of supporting Mission Sets | | | | | | | | | | | | | | |
| N-HOUR SEQUENCE | | SPECIAL INSTRUCTIONS | | | | | | | | | | | | | | |
| <ul style="list-style-type: none"> N+4 hours for activation, mobilization and departure to Affected/Requesting State staging area. | | <ul style="list-style-type: none"> 7-14 Day Deployments – Personnel may rotate after 7 day period 72 – Hours Self-supporting May require Mobile Command Unit to deploy with team. (Extra \$) | | | | | | | | | | | | | | |
| Estimated Cost per 12 Hour Operational Period (Actual Cost could be +/- 20%) | | | | | | | | | | | | | | | | |
| PERSONNEL* | | EQUIPMENT | PER DIEM** | TOTAL COST*** | | | | | | | | | | | | |
| Team – 14 Positions | \$11,200.00 | \$2000.00 | \$2100.00 | \$15,300.00 | | | | | | | | | | | | |
| Individual Position | \$800.00 | \$75.00 | \$150.00 | \$1,025.00 | | | | | | | | | | | | |
| <p>* Fully burdened estimated base rate of \$50 per hour. ** Per Diem rate used of \$150. Standard GSA rates will vary depending on location. *** Total Cost does not include estimated Mobilization and Demobilization travel.</p> | | | | | | | | | | | | | | | | |