



Governor's Office of Homeland Security and Emergency Preparedness

Strategic Plan
FY 2017-2018 through FY 2021-2022

TABLE OF CONTENTS

GOHSEP

<i>Introduction</i>	3
<i>Agency Organization</i>	4
<i>Key Contact Persons</i>	5
<i>Supporting Information</i>	6
<i>Agency Mission, Vision, and Values</i>	8
<i>Agency Goals</i>	9

OUR PLAN

<i>Goal 1</i>	10
<i>Goal 2</i>	14
<i>Goal 3</i>	18
<i>Goal 4</i>	22
<i>Goal 5</i>	25
<i>Goal 6</i>	27
<i>Goal 7</i>	29

APPENDIX

Performance Indicator Documentation

Strategy Analysis Checklist

INTRODUCTION

The Governor's Office of Homeland Security and Emergency Preparedness (GOHSEP) is the state agency responsible for the preservation of the lives and property of the people of the state in respect to emergencies, disasters and recovery. This responsibility—assigned to GOHSEP in chapters 6, 8, and 9 under Title 29 of the Louisiana Revised Statutes—is of great magnitude. Today, there exists the real possibility of the occurrence of emergencies and disasters of unprecedented size and destructiveness resulting from terrorist events, enemy attack, sabotage, or other hostile action, or from fire, flood, hurricane, earthquake, or other natural or manmade causes. Therefore, it is GOHSEP's duty to ensure that preparations of this state will be adequate to deal with such emergencies or disasters.

GOHSEP strives to continue to improve Louisiana's (1) preparation for, (2) response to, and (3) recovery from the next emergency or disaster event. To become better prepared, Louisiana needs protected communities that are prepared to respond to emergencies and disasters. To ensure better response, Louisiana must have emergency response capabilities which focus on the protection of life, property, and the environment. Further, it is vital for Louisiana to have the capabilities to execute and sustain safe and timely recovery from emergencies and disasters. Because GOHSEP's stakeholders are the 4,492,076 people of Louisiana, it is imperative to enhance citizen participation and create opportunities to inform the public and exchange ideas and concerns. All of GOHSEP's existing programs support these goals and are essential to the State's efforts, to protect its citizens and to create a resilient infrastructure.

There is no better indication of the State's success in achieving its mission in emergency management and homeland security than our collective response to Hurricanes Gustav and Ike, where 1.9 million citizens were evacuated (the largest in our country's history) and our entire state was impacted. The State's successes were highlighted by both federal officials and the national media who previously had been very critical. Another indication of our recent success in meeting our mission—as highlighted by the Secretary of the Department of Economic Development—businesses are now citing the State's successful emergency preparedness and response efforts as an additional reason to consider Louisiana for relocation and expansion.

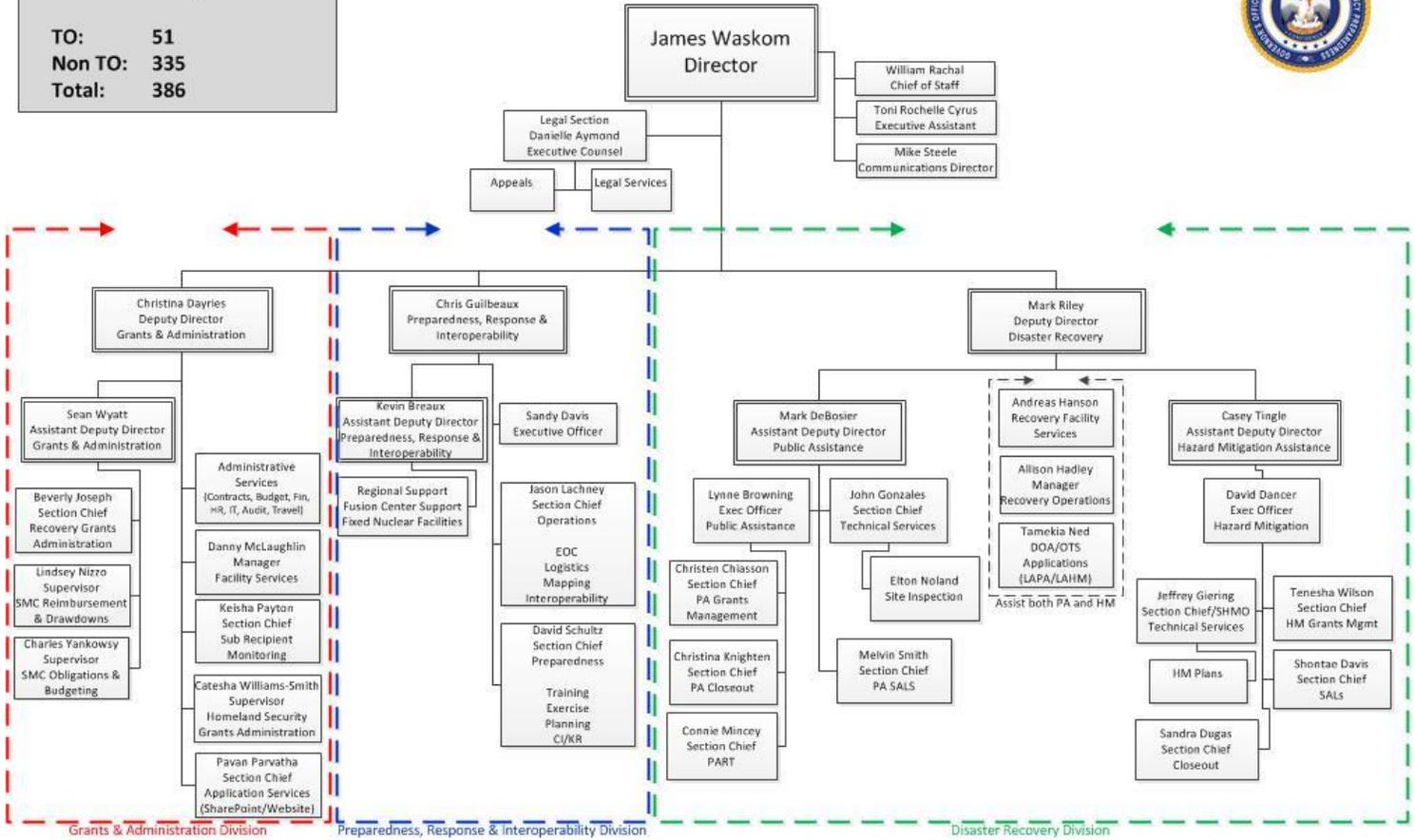
GOHSEP remains dedicated to the development and maintenance of programs that meet our core mission, are cost effective, improve communication at the local, state, and federal levels, and assist Louisiana in moving closer to disaster independence. While the threat of emergencies and disasters will never be completely eliminated, GOHSEP is committed to continually adapting to the ever changing environment to effectively and efficiently protect the lives and property of the people of Louisiana and to create the resilience to effectively recover.

AGENCY ORGANIZATION



GOHSEP Organization
07/01/2016

TO: 51
Non TO: 335
Total: 386



KEY CONTACT PERSONS

EXECUTIVE		
<i>James B. Waskom</i>	<i>Director</i>	<i>(225) 925-7345</i>
DEPUTY DIRECTORS		
<i>William Rachal</i>	<i>Chief of Staff</i>	<i>(225) 925-7345</i>
<i>Christina Dayries</i>	<i>Deputy Director, Grants and Administration</i>	<i>(225) 358-5599</i>
<i>Chris Guilbeaux</i>	<i>Deputy Director, Preparedness, Response & Interoperability</i>	<i>(225) 925-7333</i>
<i>Mark Riley</i>	<i>Deputy Director, Disaster Recovery</i>	<i>(225) 376-5493</i>
EXECUTIVE STAFF		
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<i>Mike Steele</i>	<i>Communications Director</i>	<i>(225) 358-3966</i>
<i>Sean Wyatt</i>	<i>Assistant Deputy Director, Grants and Administration</i>	<i>(225) 925-1800</i>
<i>Kevin Breaux</i>	<i>Assistant Deputy Director, Preparedness, Response & Interoperability</i>	<i>(225) 925-7333</i>
<i>Mark DeBosier</i>	<i>Assistant Deputy Director, Public Assistance</i>	<i>(225) 338-6782</i>
<i>Casey Tingle</i>	<i>Assistant Deputy Director, Hazard Mitigation Grants</i>	<i>(225) 389-2403</i>
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SUPPORTING INFORMATION

Potential External Factors

GOHSEP's external factors affecting the performance of this program include:

- *Louisiana is at high risk for potential large-scale disasters*
- *Disaster preparedness depends on thorough integration with local governments*
- *Inadequate funding levels*
- *Changes in Federal and State mandates*
- *Loss of experienced personnel*
- *Increase in request for services but no increase in workforce or funding*

Duplication of Effort

There is no duplication of effort in GOHSEP due to both the careful organization and structure of activities and our focus on cooperation and collaboration between the divisions and sections. Communication among the different divisions is accomplished through periodic meetings and work groups. Each division has unique goals, objectives, and strategies—all of which are directed toward the successful accomplishment of our mission to lead and support Louisiana and its citizens in the preparation for, response to, and recovery from all emergencies and disasters.

Principal Clients

The primary client of the Governor's Office of Homeland Security and Emergency Preparedness (GOHSEP) is the general public. State and parish emergency response agencies, as well as business and industry, are a major portion of the GOHSEP clientele. Business and industry clients include, but are not limited to, the chemical industry, the petroleum industry, nuclear facility industry, and suppliers of goods and services to restore and sustain health and welfare of the citizens of Louisiana. These clients benefit either directly or indirectly from the services and expertise provided in preservation of the lives and property of the people of the state in respect to emergencies and disasters. GOHSEP services over 4,200 state agencies, local governmental entities, and private non-profit entities in the non-disaster and disaster grant programs through the Preparedness and Stafford Act programs.

Program Evaluation Used to Develop Objectives and Strategies

Goals were established, and objectives and strategies were developed by the GOHSEP staff through a problem identification process using internal/external assessments, statewide plans, and legislative input. Problem identification involved the examination of relations between GOHSEP and the public, agencies, business, and

industries it serves. A draft was presented to GOHSEP Executive Management for review and approval.

Performance Measure Validity, Reliability

Performance indicators are used to evaluate the effectiveness of the various sections. These more detailed indicators will further allow the agency to evaluate cost effectiveness, the processes used to provide service, and the services provided.

Children’s Budget Link:

Not applicable.

Human Resource Policies Beneficial to Women and Families Link

GOHSEP provides flexible work schedules to accommodate employees with child care or other family issues, has an Employee Assistance Program which provides information and guidance for employees and/or family members, supports the Family and Medical Leave Act, and provides eligibility for health and other insurances for employees and/or family members.

AGENCY MISSION STATEMENT

It is GOHSEP's mission to lead and support Louisiana and its citizens in the preparation for, response to, and recovery from all emergencies and disasters.

AGENCY VISION STATEMENT

To be a center of excellence for emergency management and homeland security known for leadership, innovation and service for the benefit of Louisiana, its citizens and all other stakeholders.

AGENCY VALUES

Leadership

- *Setting a positive example to influence others toward achieving goals and outcomes that contribute to GOHSEP's overall mission and vision.*

Service

- *Activities by individual GOHSEP employees that enhance a stakeholder's experience with GOHSEP and results in GOHSEP being known for its ability to deliver services in a supportive, efficient, fair and cost effective manner.*

Team

- *An agency culture creating a positive work environment through effective communication, learning, mentoring, coaching, and support, which results in individual development, team achievement and organizational success.*

Professionalism

- *Maintaining a standard of performance enhanced by education, training and experience that instills in our stakeholders confidence that our activities are in fact "state of the art" or "best practice".*

Integrity

- *Honesty and accountability in all we do for our organization and our stakeholders*

Commitment

- *Dedication to the mission of GOHSEP and the passionate execution of individual duties and responsibilities in a quality manner.*

AGENCY GOALS

- 1. Prepare the state to respond to and recover from emergencies and disasters at the individual, local and state levels.** La. R.S. 29:721 et seq.; La. R.S. 29:751; La. R.S. 29:760 et seq.; 44 CFR Parts 13 and 206; 2 CFR Part 200; Governor's Executive Orders: JBE 2016-21, JBE 2016-20, JBE 2016-19.
- 2. Reduce the vulnerability of Louisiana by supporting the detection, deterrence and mitigation of terrorist threats.** La. R.S. 29:721 et seq.; La. R.S. 29:751; La. R.S. 29:760 et seq.
- 3. Lead and coordinate Louisiana's response to all hazard events.** La. R.S. 29:721 et seq.; La. R.S. 29:751; La. R.S. 29:760 et seq.; Governor's Executive Orders: JBE 2016-21, JBE 2016-20, JBE 2016-19.
- 4. Administer and coordinate all aspects of disaster recovery.** La. R.S. 29:721 et seq.; La. R.S. 29:751; La. R.S. 29:760 et seq.; 44 CFR Parts 13 and 206; 2 CFR 200; Governor's Executive Orders: JBE 2016-21, JBE 2016-20, JBE 2016-19.
- 5. Provide a positive work environment for our work force.**
- 6. Establish and maintain, through the Statewide Interoperability Executive Committee (SIEC), an infrastructure that provides an interoperable environment at the local, state and federal level.** La. R.S. 29:721 et seq.; La. R.S. 29:751; La. R.S. 29:760 et seq.; Governor's Executive Orders: JBE 2016-21, JBE 2016-20, JBE 2016-19.
- 7. Administer and provide effective and efficient support and resources to accomplish program objectives.** La. R.S. 29:721 et seq.; La. R.S. 29:751; La. R.S. 29:760 et seq.; 44 CFR Parts 13 and 206, 2 CFR 200.

OUR PLAN

GOAL 1. Prepare the state to respond to and recover from emergencies and disasters at the individual, local and state levels.

- **Statutory Authority for Goal:**

- *La. R.S. 29:721 et seq.;*
- *La. R.S. 29:751;*
- *La. R.S. 29:760 et seq.;*
- *Governor’s Executive Orders: JBE 2016-21, JBE 2016-20, JBE 2016-19;*
- *44 CFR Parts 13 and 206;*
- *2 CFR Part 200.*

Objective 1.1 Through the Preparedness Activity, validate the preparedness of Louisiana’s emergency management stakeholders by providing education and by coordinating and/or conducting annual training, plan reviews, exercises and threat assessments.

Objective 1.2 Develop and manage a comprehensive homeland security and emergency management planning program for state, local, and non-governmental emergency management stakeholders.

Objective 1.3 Manage and maintain the Governor’s Office of Emergency Preparedness and Homeland Security Radiological program for support of Fixed Nuclear Facilities (FNF) and Waste Isolation Pilot Plants (WIPP).

Objective 1.1 Through the Preparedness Activity, validate the preparedness of Louisiana’s emergency management stakeholders by providing education and by coordinating and/or conducting annual, training, plan reviews, exercises and threat assessments.

Strategy 1.1.1 Develop and execute the “Get a Game Plan” campaign.

Strategy 1.1.2 Produce Public Service Announcements addressing all hazards.

Strategy 1.1.3 Utilize social networking tools such as Twitter and Facebook for reaching broader audiences.

- Strategy 1.1.4** Utilize additional media outlets such as crawls on the Weather Channel and hurricane preparedness announcements during television and radio traffic reports during peak viewer/listener times.
- Strategy 1.1.5** Develop and maintain an all-hazards children's activity/coloring book for all first through fourth grade classes throughout the state.
- Strategy 1.1.6** Participate in specific exercises, drills, meetings, seminars and workshops focused on emergency preparedness and coordination.
- Strategy 1.1.7** Attend monthly Parish Office of Emergency Preparedness Directors meetings to convey critical state issues and to ensure understanding of critical local issues.
- Strategy 1.1.8** Provide instructors for outreach programs.
- Strategy 1.1.9** Provide Subject Matter Experts (SME) as trainers for specific classes (i.e., Emergency Operations Center Class, WebEOC).
- Strategy 1.1.10** Provide NIMS/ICS, Emergency Management, and/or Homeland Security Training to appropriate personnel statewide.
- Strategy 1.1.11** Conduct annual training needs assessment to identify customer requirements, through the activity of training and exercise planning workshops.
- Strategy 1.1.12** Maintain appropriate training records to validate and document all program compliance.
- Strategy 1.1.13** Conduct, coordinate, and/or participate in an all-hazards exercise program.
- Strategy 1.1.14** Annually participate in emergency management and homeland security exercises.
- Strategy 1.1.15** Participate in After Action Review (AAR) and the Improvement Plan Process.

State Outcome Goal: Hurricane Protection and Emergency Preparedness

Children's Cabinet Line: Not Applicable

Human Resource Policies Beneficial to Women and Families Link: GOHSEP provides flexible work schedules to accommodate employees with child care or other family issues, has an Employee Assistance Program which provides information and guidance for employees and/or family members, supports the Family and Medical Leave Act, and provides eligibility for health and other insurances for employees and/or family members.

Other Link(s): Not Applicable.

Performance Indicator Objective 1.1:

- Outcome Percentage of recurring Regional Parish Director meetings attended, in support of situational awareness and coordination between local and state Emergency Managers.
- Output Number of Emergency Management and Homeland Security Training courses provided annually.

Objective 1.2	Develop and manage a comprehensive homeland security and emergency management planning program for state, local, and non-governmental emergency management stakeholders.
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- Strategy 1.2.1** Review and maintain the State Emergency Operations Plan and applicable Supplements.
- Strategy 1.2.2** Provide technical assistance to parishes, state agencies and non-governmental emergency management stakeholders upon request.
- Strategy 1.2.3** Provide technical review of 25% of the parish Office of Emergency Preparedness and Homeland Security plans.

State Outcome Goal: Hurricane Protection and Emergency Preparedness

Children's Cabinet Line: Not Applicable

Human Resource Policies Beneficial to Women and Families Link: GOHSEP provides flexible work schedules to accommodate employees with child care or other family issues, has an Employee Assistance Program which provides information and guidance for employees and/or family members, supports the Family and Medical Leave Act, and provides eligibility for health and other insurances for employees and/or family members.

Other Link(s): Not Applicable.

Performance Indicator Objective 1.2:

- Outcome Percentage of parish Office of Emergency Preparedness and Homeland Security plans reviewed annually.

Objective 1.3 Manage and maintain the Governor’s Office of Emergency Preparedness and Homeland Security Radiological program for support of Fixed Nuclear Facilities (FNF) and Waste Isolation Pilot Plants (WIPP).

Strategy 1.3.1 Assist parishes by providing and maintaining instrumentation for use during a radiological incident.

Strategy 1.3.2 Assist first responders by providing Modular Emergency Response Training (MERRT), and monitoring and decontamination training.

Strategy 1.3.3 Coordinate and participate in exercise activities in support of Fixed Nuclear Facilities.

State Outcome Goal: Hurricane Protection and Emergency Preparedness

Children’s Cabinet Line: Not Applicable

Human Resource Policies Beneficial to Women and Families Link: GOHSEP provides flexible work schedules to accommodate employees with child care or other family issues, has an Employee Assistance Program which provides information and guidance for employees and/or family members, supports the Family and Medical Leave Act, and provides eligibility for health and other insurances for employees and/or family members.

Other Link(s): Not Applicable.

Performance Indicator Objective 1.3:

Outcome Percent of fixed nuclear facility and waste isolation pilot plant equipment annually calibrated and maintained.

GOAL 2. Reduce the vulnerability of Louisiana by supporting the detection, deterrence and mitigation of terrorist threats.

- **Statutory Authority for Goal:**
 - *La. R.S. 29:721 et seq.;*
 - *La. R.S. 29:75 et seq.;*
 - *La. R.S. 29:760 et seq.*

Objective 2.1 Enhance statewide intelligence, information sharing and situational awareness capabilities to reduce the threat from terrorism.

Objective 2.2 Document, assess, and facilitate the enhancement of protective measures for Critical Infrastructure/Key Resources.

Objective 2.3 Deploy proprietary cyber security information database tool to identify private sector Critical Infrastructure/Key Resources (CI/KR) networks that are exposed to malicious cyber threats.

Objective 2.4 Set priorities, provide guidance, and maintain oversight of the Homeland Security Grant Program.

Objective 2.1 Enhance statewide intelligence, information sharing and situational awareness capabilities to reduce the threat from terrorism.

Strategy 2.1.1 Develop and distribute daily intelligence summaries to stakeholders throughout the state.

State Outcome Goal: Hurricane Protection and Emergency Preparedness

Children's Cabinet Line: Not Applicable

Human Resource Policies Beneficial to Women and Families Link: GOHSEP provides flexible work schedules to accommodate employees with child care or other family issues, has an Employee Assistance Program which provides information and guidance for employees and/or family members, supports the Family and Medical Leave Act, and provides eligibility for health and other insurances for employees and/or family members.

Other Link(s): Not Applicable.

Performance Indicator Objective 2.1:

Outcome Percentage of Daily Intelligence Summary (DIS) reports produced during each 24-hour period, Monday through Friday.

Objective 2.2 Document, assess, and facilitate the enhancement of protective measures for Critical Infrastructure/Key Resources.

Strategy 2.2.1 Work closely with DHS, local/state governments and industry to reduce the vulnerability to Critical Infrastructure and Key Resources.

State Outcome Goal: Hurricane Protection and Emergency Preparedness

Children's Cabinet Line: Not Applicable

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Other Link(s): Not Applicable.

Performance Indicator Objective 2.2:

Outcome Number of on-site vulnerability assessments annually.

Objective 2.3 Deploy proprietary cyber security information database tool to identify private sector Critical Infrastructure/Key Resources (CI/KR) networks that are exposed to malicious cyber threats.

Strategy 2.3.1 Work in concert with public and private specialists to develop and implement a cyber security module.

State Outcome Goal: Hurricane Protection and Emergency Preparedness

Children's Cabinet Line: Not Applicable

Human Resource Policies Beneficial to Women and Families Link: GOHSEP provides flexible work schedules to accommodate employees with child care or other family issues, has an Employee Assistance Program which provides information and guidance for employees and/or family members, supports the Family and Medical Leave Act, and provides eligibility for health and other insurances for employees and/or family members.

Other Link(s): Not Applicable.

Performance Indicator Objective 2.3:

Outcome Percentage of weekly reports for the private and public sector scans run against private sector Critical Infrastructure/Key Resources (CI/KR) participants.

Objective 2.4 Set priorities, provide guidance, and maintain oversight of the Homeland Security Grant Program.

Strategy 2.4.1 Develop a management system to ensure that project objectives are met and funds are spent and accounted for in accordance with Federal regulations and agency policy.

Strategy 2.4.2 Develop a comprehensive plan that will ensure sub recipients adhere to performance goals, time schedules and other Federal or agency requirements.

Strategy 2.4.3 Produce quarterly reports of homeland security grants.

Strategy 2.4.4 Conduct professional development program for sub recipients.

State Outcome Goal: Hurricane Protection and Emergency Preparedness

Children's Cabinet Line: Not Applicable

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Other Link(s): Not Applicable.

Performance Indicator Objective 2.4:

Outcome Percentage of Homeland security grants awarded to sub recipients within 45 days from receipt of federal award.

GOAL 3. Lead and coordinate Louisiana’s response to all hazards events.

- **Statutory Authority for Goal:**

- *La. R.S. 29:721 et seq.;*
- *La. R.S. 29:751;*
- *La. R.S. 29:760 et seq.;*
- *Governor’s Executive Orders: JBE 2016-21, JBE 2016-20, JBE 2016-19.*

Objective 3.1 Through the Response Activity, manage the State Emergency Operations Center twenty four hours a day seven days a week (24/7) in order to provide situational awareness to the Unified Command Group and coordinate timely assistance in support of local and state stakeholders during natural and manmade crisis.

Objective 3.2 Provide support to the local and state stakeholders during all disasters and emergencies.

Objective 3.3 Enhance coordination between local, state and federal response agencies.

Objective 3.4 Integrate the latest imagery data and mapping technologies to create a robust GIS platform for authorized local, state and federal entities.

Objective 3.1 Through the Response Activity, manage the State Emergency Operations Center twenty four hours a day seven days a week (24/7) in order to provide situational awareness to the Unified Command Group and coordinate timely assistance in support of local and state stakeholders during natural and manmade crisis.

Strategy 3.1.1 Maintain complete and accurate contact information used for alerts and information sharing.

Strategy 3.1.2 Maintain and enhance Emergency Management tools to effectively coordinate response.

Strategy 3.1.3 Maintain Emergency Operations Center personnel readiness status.

Strategy 3.1.4 Provide annual training of GOHSEP Unified Manning Roster Staff and State Emergency Support Function Primaries and Supports.

State Outcome Goal: Hurricane Protection and Emergency Preparedness

Children's Cabinet Line: Not Applicable

Human Resource Policies Beneficial to Women and Families Link: GOHSEP provides flexible work schedules to accommodate employees with child care or other family issues, has an Employee Assistance Program which provides information and guidance for employees and/or family members, supports the Family and Medical Leave Act, and provides eligibility for health and other insurances for employees and/or family members.

Other Link(s): Not Applicable.

Performance Indicator Object 3.1:

Outcome Percent of internal and external stakeholders electronically notified within one hour of an emergency event.

Objective 3.2	Provide support to the local and state stakeholders during all disasters and emergencies.
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Strategy 3.2.1 Activate the Crisis Action Team and/or Emergency Operations Center at appropriate level based on the incident requirements to respond as needed.

Strategy 3.2.2 Manage and Coordinate distribution of approved amounts of emergency supplies and services at strategic locations statewide.

Strategy 3.2.3 Integrate GOHSEP Regional Coordinators into incident /event based parish and/or regional support strategy.

State Outcome Goal: Hurricane Protection and Emergency Preparedness

Children's Cabinet Line: Not Applicable

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Other Link(s): Not Applicable.

Performance Indicator Objective 3.2:

Outcome Percent of emergency response activity initiated within 1 hour of request.

Objective 3.3	Enhance coordination between local, state and federal response agencies.
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Strategy 3.3.1 Maintain an accurate Threat, Hazard Identification Risk Assessment (THIRA) to identify shortfalls at local and state Levels.

Strategy 3.3.2 Maintain and improve integrated planning strategy with state and federal agencies.

Strategy 3.3.3 Ensure the synchronization of all state agency emergency preparedness and response activities in support of the state emergency operations plan.

State Outcome Goal: Hurricane Protection and Emergency Preparedness

Children's Cabinet Line: Not Applicable

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Other Link(s): Not Applicable.

Performance Indicator Objective 3.3:

Output Conduct quarterly planning meetings with state agencies.

Outcome Percentage of State Emergency Operations Plans reviewed annually with state agencies.

Objective 3.4	Integrate the latest imagery data and mapping technologies to create a robust GIS platform for authorized local, state and federal entities.
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Strategy 3.4.1 Establish and maintain a GIS program to ensure the most current information is available through a highly reliable and stable platform.

State Outcome Goal: Hurricane Protection and Emergency Preparedness

Children's Cabinet Line: Not Applicable

Human Resource Policies Beneficial to Women and Families Link: GOHSEP provides flexible work schedules to accommodate employees with child care or other family issues, has an Employee Assistance Program which provides information and guidance for employees and/or family members, supports the Family and Medical Leave Act, and provides eligibility for health and other insurances for employees and/or family members.

Other Link(s): Not Applicable.

Performance Indicator 3.4

Outcome Percentage of uptime for GIS application.

GOAL 4. Administer and coordinate all aspects of disaster recovery.

• Statutory Authority for Goal:

- *La. R.S. 29:721 et seq.;*
- *La. R.S. 29:751;*
- *La. R.S. 29:760 et seq.;*
- *Governor’s Executive Orders: JBE 2016-21, JBE 2016-20, JBE 2016-19;*
- *44 CFR Parts 13 and 206;*
- *2 CFR Part 200.*

Objective 4.1 Enhance the cooperative working relationships with federal, state, and local officials to improve the delivery mechanisms and policies for the public assistance, hazard mitigation, and other Stafford Act recovery programs.

Objective 4.2 Through the Recovery Activity assess and evaluate damage to infrastructure and need for federal assistance and identify related mitigation efforts. Process 100% of funding requests to ensure they are consistent with federal regulations. Provide guidance and training to applicants to ensure program knowledge and maximize funding.

Objective 4.3 Through effective administration and monitoring of Stafford Act Grant programs evaluate grant closeout readiness and work with sub-recipients to submit a final accounting of all costs incurred and paid in the performance of completed eligible work as soon as practicable.

Objective 4.1 Enhance the cooperative working relationships with federal, state, and local officials to improve the delivery mechanisms and policies for the public assistance, hazard mitigation, and other Stafford Act recovery programs.

Strategy 4.1.1 Conduct workshops with Federal partners.

Strategy 4.1.2 Conduct Educational and Outreach workshops for eligible applicants.

State Outcome Goal: Hurricane Protection and Emergency Preparedness

Children’s Cabinet Line: Not Applicable

Human Resource Policies Beneficial to Women and Families Link: GOHSEP provides flexible work schedules to accommodate employees with child care or other family issues, has an Employee Assistance Program which provides information and guidance for employees and/or family members, supports the Family and Medical Leave Act, and provides eligibility for health and other insurances for employees and/or family members.

Other Link(s): Not Applicable.

Performance Indicator Objective 4.1:

- | | |
|---------|---------------------------------------------------------------------------------------------------------------------------------------------------|
| Outcome | Internal processes and procedures updated annually through meetings with Federal partners to identify and evaluate efficiencies and shortcomings. |
| Output | Conduct annual education and outreach workshop for each of the 9 GOHSEP regions. |

Objective 4.2 Through the Recovery Activity assess and evaluate damage to infrastructure and need for federal assistance and identify related mitigation efforts. Process 100% of funding requests to ensure they are consistent with federal regulations. Provide guidance and training to applicants to ensure program knowledge and maximize funding.

- | | |
|-----------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Strategy 4.2.1 | Maintain a highly trained cadre (IA and PA) adequately equipped and ready to deploy to effective area(s) to conduct Preliminary Damage Assessments and gather essential information to support the declaration process. |
| Strategy 4.2.2 | Ensure that all Disaster Recovery personnel are adequately trained in all federal/state laws and regulations that pertain to Stafford Act grant programs to expedite the distribution of funds to each eligible applicant. |

State Outcome Goal: Hurricane Protection and Emergency Preparedness

Children's Cabinet Line: Not Applicable

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Other Link(s): Not Applicable.

Performance Indicator Objective 4.2:

- | | |
|--------|-----------------------------------------------------------------------------------------------------------------------------------|
| Output | Percentage of time that trained Damage Assessment Teams are deployed within 24 hours upon requests from local officials, in order |
|--------|-----------------------------------------------------------------------------------------------------------------------------------|

to provide comprehensive assessments within 72 hours of arrival at the affected areas to support State and/or Federal Emergency Declaration.

Outcome Maintain 100% of approved and adopted parish mitigation plans.

Objective 4.3	Through effective administration and monitoring of Stafford Act Grant programs evaluate grant closeout readiness and work with sub-recipients to submit a final accounting of all costs incurred and paid in the performance of completed eligible work as soon as practicable.
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Strategy 4.3.1 Collaborate with FEMA and sub-recipients to identify and agree upon the definition of grant closeout readiness and expedite the submission of the sub-recipients final claim.

Strategy 4.3.2 Annually evaluate any closeout metrics or deadlines and determine the appropriate staff or process changes needed in order to meet the expected outcomes.

State Outcome Goal: Hurricane Protection and Emergency Preparedness

Children's Cabinet Line: Not Applicable

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Other Link(s): Not Applicable.

Performance Indicator Objective 4.3:

Outcome Percentage of closeout ready grants completed annually

GOAL 5. Provide a positive work environment for our work force.

Objective 5.1 Recruit and retain a capable, motivated and diverse workforce.

Objective 5.2 Create a safe, sufficient, and effective work environment for all employees.

Objective 5.1 Recruit and retain a capable, motivated and diverse workforce.

Strategy 5.1.1 Utilize traditional and non-traditional sources such as GOHSEP website, LA Careers, college recruiting, professional organizations, and statewide blast emails to create a qualified, motivated, and diverse pool of applicants thereby ensuring that hiring managers have a sufficient number of applicants for each vacant position.

Strategy 5.1.2 Develop a comprehensive annual performance management system ensuring employees have clear job expectations, participate in planning their job attainments, and are given a comprehensive review of their performance.

Strategy 5.1.3 Utilize a comprehensive “Orientation/Employee Handbook,” followed by an open door policy, employees will be ensured that the human resource office is their partner in creating a productive, satisfying workplace.

Strategy 5.1.4 Administer an Awards and Recognition program that will emphasize outstanding performances and contributions to the Agency and the State.

Strategy 5.1.5 Seek training opportunities and funding from existing State and Federal sources.

Strategy 5.1.6 Maintain a skills development program by providing the training and testing required facilitating job progression.

State Outcome Goal: Hurricane Protection and Emergency Preparedness

Children’s Cabinet Line: Not Applicable

Human Resource Policies Beneficial to Women and Families Link: GOHSEP provides flexible work schedules to accommodate employees with child care or other family issues, has an Employee Assistance Program which provides information and guidance for employees and/or family members,

supports the Family and Medical Leave Act, and provides eligibility for health and other insurances for employees and/or family members.

Other Link(s): Not Applicable.

Performance Indicator Objective 5.1:

Outcome	Percentage of employees empowered to improve their performance, identify and target specific training opportunities as a result of having received their Performance Evaluation Review on time.
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Objective 5.2	Create a safe, sufficient, and effective work environment for all employees.
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Strategy 5.2.1 Provide a habitable, clean, safe, and secure work place.

State Outcome Goal: Hurricane Protection and Emergency Preparedness

Children’s Cabinet Line: Not Applicable

Human Resource Policies Beneficial to Women and Families Link: GOHSEP provides flexible work schedules to accommodate employees with child care or other family issues, has an Employee Assistance Program which provides information and guidance for employees and/or family members, supports the Family and Medical Leave Act, and provides eligibility for health and other insurances for employees and/or family members.

Other Link(s): Not Applicable.

Performance Indicator Objective 5.2:

Outcome	Safety and Security Policies for GOHSEP reviewed annually.
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GOAL 6. Establish and maintain, through the Statewide Interoperability Executive Committee (SIEC) an infrastructure that provides an interoperable environment at the local, state and federal level.

- **Statutory Authority for Goal:**
 - *La. R.S. 29:721 et seq.;*
 - *La. R.S. 29:751;*
 - *La. R.S. 29:760 et seq.;*
 - *Governor’s Executive Orders: JBE 2016-21, JBE 2016-20, JBE 2016-19;*

Objective 6.1 Advance state governance board to provide clear, synchronized, and effective long-term operation of the Louisiana Wireless Information Network (LWIN).

Objective 6.2 Maintain the Statewide Communications Interoperability Plan (SCIP) and develop supporting plans and policies for interoperable communications.

Objective 6.1 Advance state governance board to provide clear, synchronized, and effective long-term operation of the Louisiana Wireless Information Network (LWIN).

Strategy 6.1.1 Assist local and state agencies in development of migration plans to LWIN.

State Outcome Goal: Hurricane Protection and Emergency Preparedness

Children’s Cabinet Line: Not Applicable

Human Resource Policies Beneficial to Women and Families Link: GOHSEP provides flexible work schedules to accommodate employees with child care or other family issues, has an Employee Assistance Program which provides information and guidance for employees and/or family members, supports the Family and Medical Leave Act, and provides eligibility for health and other insurances for employees and/or family members.

Other Link(s): Not Applicable.

Performance Indicator Objective 6.1

Outcome Conduct quarterly meetings of the Statewide Interoperable Executive Committee.

State Outcome Goal: Hurricane Protection and Emergency Preparedness

Children's Cabinet Line: Not Applicable

Human Resource Policies Beneficial to Women and Families Link: GOHSEP provides flexible work schedules to accommodate employees with child care or other family issues, has an Employee Assistance Program which provides information and guidance for employees and/or family members, supports the Family and Medical Leave Act, and provides eligibility for health and other insurances for employees and/or family members.

Other Link(s): Not Applicable.

Performance Indicator 6.1

Outcome Number of Statewide Interoperability Executive Committee meetings conducted quarterly.

Objective 6.2	Maintain the Statewide Communications Interoperability Plan (SCIP) and develop supporting plans and policies for interoperable communications.
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Strategy 6.2.1 Review and update the Statewide Communications Interoperability Plan (SCIP) annually.

State Outcome Goal: Hurricane Protection and Emergency Preparedness

Children's Cabinet Line: Not Applicable

Human Resource Policies Beneficial to Women and Families Link: GOHSEP provides flexible work schedules to accommodate employees with child care or other family issues, has an Employee Assistance Program which provides information and guidance for employees and/or family members, supports the Family and Medical Leave Act, and provides eligibility for health and other insurances for employees and/or family members.

Other Link(s): Not Applicable.

Performance Indicator Objective 6.2:

Output Number of updates to the Statewide Communications Interoperability Plan.

GOAL 7: To administer and provide effective and efficient support and resources to accomplish program objectives.

- **Statutory Authority for Goal:**
 - *La. R.S. 29:721 et seq.;*
 - *La. R.S. 29:751;*
 - *La. R.S. 29:760 et seq.*
 - *44 CFR Parts 13 and 206*
 - *2 CFR Part 200*

Objective 7.1 Through the Administration Activity, support all GOHSEP programs and activities daily by providing executive leadership, regional coordination, comprehensive personnel & risk management programs, maintaining information technology functions, ensuring sub recipient compliance with federal and state laws, and providing financial and budgetary functions.

Objective 7.1 Through the Administration Activity, support all GOHSEP programs and activities daily by providing executive leadership, regional coordination, comprehensive personnel & risk management programs, maintaining direction for information technology functions, ensuring sub recipient compliance with federal and state laws, and providing financial and budgetary direction.

- Strategy 7.1.1** Improve the quality of GOHSEP contracts.
- Strategy 7.1.2** Improve management of GOHSEP resources by securing goods and services in the most effective, efficient and economical manner.
- Strategy 7.1.3** Update and create policies to form a strong organizational structure and assist in the fulfillment of GOHSEP’s mission and goals.
- Strategy 7.1.4** Monitor and promote cost effectiveness of programs and streamlining of activities.
- Strategy 7.1.5** Ensure safety coordinators in all department facilities are adequately trained.
- Strategy 7.1.6** Conduct and document quarterly safety meetings in all applicable facilities.

Strategy 7.1.7 Establish and distribute written policies and procedures regarding all aspects of the loss prevention program.

Strategy 7.1.8 Maintain a comprehensive Sub-recipient Monitoring Program for all federal funds administered by GOHSEP.

State Outcome Goal: Hurricane Protection and Emergency Preparedness

Children's Cabinet Line: Not Applicable

Human Resource Policies Beneficial to Women and Families Link: GOHSEP provides flexible work schedules to accommodate employees with child care or other family issues, has an Employee Assistance Program which provides information and guidance for employees and/or family members, supports the Family and Medical Leave Act, and provides eligibility for health and other insurances for employees and/or family members.

Other Link(s): Not Applicable.

Performance Indicators 7.1

- Outcome Number of repeat audit exceptions.
- Outcome Percent reduction of insurance premium applied.
- Outcome Number of Desk Reviews conducted.
- Outcome Number of onsite monitoring visits conducted.

DIVISION NAME	Preparedness, Response and Interoperability
SECTION NAME:	Regional Support
GOAL:	1-Prepare the state to respond to and recover from emergencies and disasters by developing disaster independence at the individual, local and state levels.
OBJECTIVE:	Through the Preparedness Activity, prepare and validate the disaster independence of Louisiana emergency management stakeholders by providing education and by coordinating and/or conducting annual, training, plan reviews, exercises and threat assessments.
INDICATOR NAME:	Percentage of recurring Regional Parish Director meetings attended, in support of situational awareness and coordination between local and state Emergency Managers.
Indicator LaPAS PI Code:	24304
Indicator Type	Outcome
Indicator Level:	Key
Rationale:	The state is divided into Emergency Management & Homeland Security regions in order to facilitate an effective span of control. Each region chooses a parish OHSEP Director to serve as that region's Director. The GOHSEP Regional Coordinators attend the meetings held by these Directors in order to stay abreast of issues, concerns, developments, needs, etc. as it pertains to that region's emergency management & homeland security. This allows them to better assist the parishes of their region to achieve the stated goal of disaster independence.
Use:	These meetings will allow the Regional Coordinators to better understand the needs, shortcomings, strengths, etc. to better assist them in achieving the ultimate goal of disaster independence.
Clarity:	This indicator clearly identifies regional progress toward disaster independence by attendance of Regional Coordinators at the recurring meetings.
Validity, Reliability and Accuracy:	Each Regional Coordinator will submit minutes of the meeting's decisions and deliverables.
Data Source, Collection and Reporting:	The data for this indicator will be the parish emergency operations plan. The Louisiana Emergency Response Commission has established a 4 year plan review schedule. 16 parish hazardous materials plans are reviewed each year. GOHSEP has adopted this schedule to conduct technical reviews of parish emergency operations plans. Parishes will store an updated copy of their EOP in WebEOC. The parishes are required to update the plan every two years.
Calculation Methodology:	Simple addition and percentage calculation.
Scope:	This indicator is aggregated and is a statewide figure, but can be broken down by each Region.

Caveats:

Present planning guidance provided to parishes has been limited to the Parish Planning Guide Document, CPG 101, and EMAP accreditation standards. Within the next several years, the GOHSEP Plans Branch will develop a revised Parish Planning Guide document addressing additional Homeland Security and Emergency Management planning considerations. Planning guides will focus on all-hazards planning and scenario specific planning based on a Regional THIRA. The development of these planning guides will allow GOHSEP Plans to better evaluate and monitor enhancement to parish emergency management and homeland security capabilities.

Responsible Person:

Assistant Deputy Director, PRI, 925-7500

DIVISION NAME	Preparedness, Response and Interoperability
SECTION NAME:	Preparedness
GOAL:	1-Prepare the state to respond to and recover from emergencies and disasters by developing disaster independence at the individual, local and state levels.
OBJECTIVE:	Through the Preparedness Activity, prepare and validate the disaster independence of Louisiana emergency management stakeholders by providing education and by coordinating and/or conducting annual, training, plan reviews, exercises and threat assessments.
INDICATOR NAME:	Number of Emergency Management and Homeland Security Training courses provided annually.
Indicator LaPAS PI Code:	24305
Indicator Type	Output
Indicator Level:	Key
Rationale:	To assist parishes and state agencies with their homeland security and emergency management training needs. Training is a key element of NIMS compliance for both parish and state agencies.
Use:	To meet NIMS compliance metrics, all-hazards training must continue throughout the state of Louisiana. Numbers of training courses conducted also necessary for performance based budgeting purposes.
Clarity:	The indicator clearly defines the measurement.
Validity, Reliability and Accuracy:	The indicator is measured and accurately reported by course rosters which are maintained by the GOHSEP training branch. The Learning Management System (LMS) also captures training courses and can produce reports that validate training courses and participants.
Data Source, Collection and Reporting:	Information is captured and reported each time training is conducted through class rosters, which are entered into the Learning Management System (LMS) for tracking. Numbers are reported quarterly for LAPAS Participant feedback forms /evaluations are also completed and collected.
Calculation Methodology:	Calculated by the number of courses conducted annually, and by the number of student participants.
Scope:	The indicator is a statewide figure that can be broken down by region, parish and/or agency, and by person.
Caveats:	Funding can severely limit the State's ability to continue to provide locals and state agencies with federally mandated training requirements. Decreased funding
Responsible Person:	Section Chief Preparedness, 925-7500

DIVISION NAME	Preparedness, Response and Interoperability
SECTION NAME:	Planning
GOAL:	1-Prepare the state to respond to and recover from emergencies and disasters by developing disaster independence at the individual, local and state levels.
OBJECTIVE:	Develop and manage a comprehensive homeland security and emergency management planning program for state, local, and non-governmental emergency management stakeholders.
INDICATOR NAME:	Percentage of parish Office of Emergency Preparedness and Homeland Security plans reviewed annually.
Indicator LaPAS PI Code:	24306
Indicator Type	Outcome
Indicator Level:	Key
Rationale:	The Louisiana Disaster Act requires GOHSEP to coordinate planning activities with parish governments. Parishes are required to maintain a viable and updated parish emergency operations plan. The Parish Plan Review Schedule is consistent with the Louisiana Emergency Response Commission's Hazardous Materials Plan Review Schedule.
Use:	Technical reviews of Parish Emergency Operations Plans allow GOHSEP the opportunity to validate the existence of parish plans; identify opportunities to enhance parish capabilities in the upcoming 4 years; and work with parishes to develop a strategic plan to be used by the Parish Emergency Management Advisory Council established by Act 534 of the 2009 Legislature.
Clarity:	The indicator clearly defines the measurement.
Validity, Reliability and Accuracy:	This indicator will be measured by the production of a technical report produced at the conclusion of each technical review.
Data Source, Collection and Reporting:	The data for this indicator will be the parish emergency operations plan. The Louisiana Emergency Response Commission has established a 4 year plan review schedule. 16 parish hazardous materials plans are reviewed each year. GOHSEP has adopted this schedule to conduct technical reviews of parish emergency operations plans. At the beginning of a quarter, GOHSEP Regional Coordinators will collect from within their Region official copies of a parish emergency operations plan scheduled for review and submit these plans to the GOHSEP Plans Branch. The Plans Branch will then conduct 4 technical reviews a quarter.
Calculation Methodology:	Simple addition and percentage calculation.

Scope: Parish Emergency Operations Plans are used as a guide to local officials during disasters. The document outlines the roles and responsibilities of specific local agencies prior to, during, and after a disaster or unusual occurrence. This indicator can be combined with Goal 1-Objective 1.3, 1.4; Goal 2-Objective 2.1; Goal 3-Objective 3.2, 3.3: and Goal 4-Objective 4.1

Caveats: Present planning guidance provided to parishes has been limited to the Pelican Crosswalk Planning Document. Within the upcoming reporting year, GOHSEP Plans Branch will develop a formal Parish Planning Guidance documents addressing Homeland Security and Emergency Management planning considerations. Planning guides will focus on all-hazards planning and scenario specific planning annexes to include target capabilities. The development of these planning guides will allow GOHSEP Plans to better evaluate and monitor enhancement to parish emergency management and homeland security capabilities.

Responsible Person: Section Chief Preparedness, 925-7500

DIVISION NAME	Preparedness, Response and Interoperability
SECTION NAME:	Preparedness
GOAL:	1-Prepare the state to respond to and recover from emergencies and disasters by developing disaster independence at the individual, local and state levels.
OBJECTIVE:	Manage and maintain the Governor's Office of Emergency Preparedness and Homeland Security Radiological program for support of Fixed Nuclear Facilities (FNF) and Waste Isolation Pilot Plants (WIPP).
INDICATOR NAME:	Percent of fixed nuclear facility and Waste Isolation Pilot Plant equipment annually calibrated and maintained
Indicator LaPAS PI Code:	24307
Indicator Type	Outcome
Indicator Level:	Key
Rationale:	Support for first responders along the I-20 corridor (WIPP) and those that lie within the emergency planning zones of Fixed Nuclear Facilities. Assist parishes by providing and maintaining instrumentation for use during a radiological incident.
Use:	
Clarity:	The indicator clearly defines what is being measured.
Validity, Reliability and Accuracy:	Instruments are tracked by the radiological shop.
Data Source, Collection and Reporting:	Instruments are tracked by the radiological shop and calibrated annually.
Calculation Methodology:	The indicator is calculated by the number of instruments maintained and calibrated annually
Scope:	The indicator is a statewide figure that can be broken down by parish.
Caveats:	Manpower, funding.
Responsible Person:	Clayton Smith, 925-7702, clayton.smith@la.gov

DIVISION NAME	Preparedness, Response and Interoperability
SECTION NAME:	Fusion Center Support
GOAL:	2-Reduce the vulnerability of Louisiana by supporting the detection, deterrence and mitigation of terrorist threats.
OBJECTIVE:	Enhance statewide intelligence, information sharing and situational awareness capabilities to reduce the threat from terrorism.
INDICATOR NAME:	Percentage of Daily Intelligence Summary (DIS) reports produced during each 24-hour period, Monday through Friday.
Indicator LaPAS PI Code:	New
Indicator Type	Outcome
Indicator Level:	Key
Rationale:	All Information gathering and dissemination efforts support the accomplishment of the GOHSEP mission objectives of Preparedness, Response and Recovery and the objective of mitigating terrorist threats.
Use:	The gathering and sharing of intelligence supports internal and external Information Needs that are prerequisites for Preparedness, Response and Recovery.
Clarity:	The indicator clearly defines the measurement.
Validity, Reliability and Accuracy:	Daily Intelligence summaries are published, disseminated and archived.
Data Source, Collection and Reporting:	The Homeland Security Branch provides a daily summary of intelligence and maintains a local database for archived intelligence information. Intelligence highlights are shared during weekly intelligence gathering meetings.
Calculation Methodology:	The published Daily Intelligence Summaries are released weekdays, once in every 24 hour period. Simple addition and percentage calculation.
Scope:	Department of Homeland Security releases various grants and different times of the year. Tracking of award notices take place across those parameters.
Caveats:	Local and State funding and staff limitations.
Responsible Person:	Buren Ric Moore, Fusion Center Support, (225) 925-7500, buren.moore@la.gov

DIVISION NAME	Preparedness, Response and Interoperability
SECTION NAME:	Fusion Center Support
GOAL:	2-Reduce the vulnerability of Louisiana by supporting the detection, deterrence and mitigation of terrorist threats.
OBJECTIVE:	Enhance statewide intelligence, information sharing and situational awareness capabilities to reduce the threat from terrorism.
INDICATOR NAME:	Percentage of Daily Intelligence Summary (DIS) reports produced during each 24-hour period, Monday through Friday.
Indicator LaPAS PI Code:	New
Indicator Type	Outcome
Indicator Level:	Key
Rationale:	All Information gathering and dissemination efforts support the accomplishment of the GOHSEP mission objectives of Preparedness, Response and Recovery and the objective of mitigating terrorist threats.
Use:	The gathering and sharing of intelligence supports internal and external Information Needs that are prerequisites for Preparedness, Response and Recovery.
Clarity:	The indicator clearly defines the measurement.
Validity, Reliability and Accuracy:	Daily Intelligence summaries are published, disseminated and archived.
Data Source, Collection and Reporting:	The Homeland Security Branch provides a daily summary of intelligence and maintains a local database for archived intelligence information. Intelligence highlights are shared during weekly intelligence gathering meetings.
Calculation Methodology:	The published Daily Intelligence Summaries are released weekdays, once in every 24 hour period. Simple addition and percentage calculation.
Scope:	Department of Homeland Security releases various grants and different times of the year. Tracking of award notices take place across those parameters.
Caveats:	Local and State funding and staff limitations.
Responsible Person:	Buren Ric Moore, Fusion Center Support, (225) 925-7500, buren.moore@la.gov

DIVISION NAME	Preparedness, Response and Interoperability
SECTION NAME:	Fusion Center Support
GOAL:	2-Reduce the vulnerability of Louisiana by supporting the detection, deterrence and mitigation of terrorist threats.
OBJECTIVE:	Document, assess, and facilitate the enhancement of protective measures for Critical Infrastructure/Key Resources.
INDICATOR NAME:	Number of on-site vulnerability assessments conducted annually.
Indicator LaPAS PI Code:	New
Indicator Type	Outcome
Indicator Level:	Key
Rationale:	All Critical Infrastructure Protection efforts support the accomplishment of the GOHSEP mission objectives of Preparedness, Response and Recovery and the objective of mitigating terrorist threats.
Use:	The indicator will be used by both internal and external customers and business partners in determining what Critical Infrastructure and Key Resources may qualify for federal funding for the purpose of enhancing site security. This indicator links directly to Homeland Security Grant Program (HSGP).
Clarity:	The indicator clearly defines the measurement.
Validity, Reliability and Accuracy:	This indicator is not auditable due to the sensitivity of information. Measurement of validity and reliability can be determined through the effective population of state associated CI/KR information in the Federal DHS associated database.
Data Source, Collection and Reporting:	Annual Data calls which will accurately reflect the states populated CI/KR information.
Calculation Methodology:	Simple addition calculation.
Scope:	Local and state Critical Infrastructure/Key Resource information will be collected. The collaborative information from the state will serve to identify the Regional and National significant CI/KR.
Caveats:	Local and State funding and staff limitations.
Responsible Person:	Buren Ric Moore, Fusion Center Support, (225) 925-7500, buren.moore@la.gov

DIVISION NAME	Preparedness, Response and Interoperability
SECTION NAME:	Fusion Center Support
GOAL:	2- Reduce the vulnerability of Louisiana by supporting the detection, deterrence and mitigation of terrorist threats.
OBJECTIVE:	2.3 - Deploy proprietary cyber security information database tool to identify private sector CI/KR networks that are exposed to malicious cyber threats.
INDICATOR NAME:	Percentage of scans run against private sector Critical Infrastructure/Key Resources (CI/KR) participants with signed Memorandum of Understandings (MOUs) with GOHSEP.
Indicator LaPAS PI Code:	New
Indicator Type	Outcome
Indicator Level:	Key
Rationale:	The Cybersecurity tool supports the objective of mitigating Cyber threats.
Use:	The use of the Cybersecurity tool to scan public address space for detection of intrusions supports internal and external customers and business partners in their ability to identify and recover from Cyber attacks.
Clarity:	The indicator defines the measurement.
Validity, Reliability and Accuracy:	This indicator has not been audited. Measurement of reliability is directly related to the number of identified and subsequently mitigated cyber intrusions.
Data Source, Collection and Reporting:	The federal generated US-CERT is provided daily in addition to the Federal Bureau of Investigation Cyber analysis products in the development of this training module.
Calculation Methodology:	Simple addition and percentage calculation.
Scope:	The Cybersecurity tool is available to all state, local and tribal assets as well as private sector partners throughout the state.
Caveats:	State/private industry funding and level of participation.
Responsible Person:	Buren Ric Moore, Fusion Center Support, (225) 925-7500, buren.moore@la.gov

DIVISION NAME	Grants and Administration
SECTION NAME:	Homeland Security Grants Administration
GOAL:	2-Reduce the vulnerability of Louisiana by supporting the detection, deterrence and mitigation of terrorist threats.
OBJECTIVE:	Set priorities, provide guidance, and maintain oversight of the Homeland Security Grant Program.
INDICATOR NAME:	Percentage of Homeland security grants awarded to sub recipients within 45 days from receipt of federal award.
Indicator LaPAS PI Code:	New
Indicator Type	Outcome
Indicator Level:	Key
Rationale:	Tracking the timeliness of sub-recipient award notices facilitates rapid deployment of grant funding sources to sub-grantees.
Use:	The indicator will be used by both internal and external customers and business partners in determining effectiveness of the GOHSEP grants management process. This indicator links directly to Homeland Security Grant Program (HSGP).
Clarity:	The indicator defines the measurement.
Validity, Reliability and Accuracy:	This indicator has been audited. Audit findings indicated a need for better implementation and monitoring of desk reviews and outcomes.
Data Source, Collection and Reporting:	Tracking of 45-day award notice to sub-grantees commences upon receipt of the formal grant award notice from Department of Homeland Security and FEMA.
Calculation Methodology:	Simple addition and percentage calculation.
Scope:	This indicator is aggregated. The same 45-day award notice standard applies for all parishes and sub-recipients throughout the state.
Caveats:	Local and State funding and staff limitations.
Responsible Person:	Christina Dayries, Deputy Director, Grants and Administration, (225) 358-5599, christina.dayries@la.gov

DIVISION NAME	Preparedness, Response & Interoperability
SECTION NAME:	Operations
GOAL:	3-Lead and coordinate Louisiana's response to All Hazard Events.
OBJECTIVE:	Through the Response Activity, manage the State Emergency Operations Center twenty four hours a day seven days a week (24/7) in order to provide situational awareness to the Unified Command Group and coordinate timely assistance in support of local and state stakeholders during natural and manmade crisis.
INDICATOR NAME:	Percent of internal and external stakeholders electronically notified within one hour of an emergency event.
Indicator LaPAS PI Code:	23334
Indicator Type	Outcome
Indicator Level:	Key
Rationale:	As a Multi Agency Coordination Center (MACC) - it is imperative that the SEOC be able to provide situational awareness to appropriate stakeholders in a timely manner. This is a priority mission for GOHSEP Operations.
Use:	Other agencies (ESF) depend on GOHSEP Operations to provide them pertinent information on emergencies. Their missions and tasks derive from request submitted to GOHSEP.
Clarity:	Very Clear
Validity, Reliability and Accuracy:	Unknown
Data Source, Collection and Reporting:	Our current advisory system has the ability to confirm receipt of notifications. We have access to these confirmations for data gathering.
Calculation Methodology:	Validated notifications divided by sent notifications within one hour.
Scope:	Aggregated
Caveats:	One caveat is that recipients must click on a link or press "1" to acknowledge receipt. Not one hundred percent fool proof.
Responsible Person:	Jason Lachney, Section Chief, 925-7500, jason.lachney@la.gov

DIVISION NAME	Preparedness, Response & Interoperability
SECTION NAME:	Operations
GOAL:	3-Lead and coordinate Louisiana's response to All Hazard Events.
OBJECTIVE:	Provide support to the local and state stakeholders during all disasters and emergencies.
INDICATOR NAME:	Percent of emergency response activity initiated within 1 hour of request.
Indicator LaPAS PI Code:	New
Indicator Type	Outcome
Indicator Level:	Key
Rationale:	This is to rate the ability of our logistics branch to facilitate a request for materials, supplies or equipment for parishes and other stakeholders within one hour. The receipt of said material may not be within an hour, however the coordination would be.
Use:	The ability to provide resources is a major mission of the agency.
Clarity:	Very Clear
Validity, Reliability and Accuracy:	Unknown
Data Source, Collection and Reporting:	WebEOC (our emergency management and resource tracking software) is used to both request resources as well as track their distribution. Any request can be recalled to provide data on request date and time as well as distribution date and time.
Calculation Methodology:	One for one; Resource request versus resource provided. Simple addition and percentage calculation.
Scope:	Aggregated
Caveats:	The one hour response time is based on the coordination of the resource request and not necessarily on the delivery of the resource.
Responsible Person:	Jason Lachney, Section Chief, 925-7500, jason.lachney@la.gov

DIVISION NAME	Preparedness, Response & Interoperability
SECTION NAME:	Planning
GOAL:	3-Lead and coordinate Louisiana's response to All Hazards Events.
OBJECTIVE:	Enhance coordination between local, state and federal response agencies.
INDICATOR NAME:	Conduct quarterly planning meetings with state agencies.
Indicator LaPAS PI Code:	New
Indicator Type	Output
Indicator Level:	Key
Rationale:	The Louisiana Disaster Act requires GOHSEP to coordinate planning and response activities of state government. State agencies are required to maintain viable and updated emergency operations plans consistent with Executive Order BJ-08-32 and the State Emergency Operations Plan.
Use:	Conduct quarterly planning meetings with state agencies.
Clarity:	The indicator clearly defines the measurement.
Validity, Reliability and Accuracy:	The indicator will be measured by the production of sign in sheets and correspondence related to quarterly meetings.
Data Source, Collection and Reporting:	The data for this indicator will be the State Emergency Operations Plans and Supplements. The Louisiana Disaster Act requires state agencies to maintain an emergency response plan and continuity of operations plan. The measurement will be accomplished by quarterly review of State Agency supplements to the EOP.
Calculation Methodology:	Simple addition calculation.
Scope:	State Agency Emergency Operations Plans are used as a guide to local officials during disasters. The document outlines the roles and responsibilities of specific local agencies prior to, during, and after a disaster or unusual occurrence. This indicator can be combined with Goal 1-Objective 1.3, 1.4; Goal 2-Objective 2.1; Goal 3-Objective 3.2, 3.3; and Goal 4-Objective 4.1
Caveats:	None
Responsible Person:	Section Chief, Preparedness 225-358-5656

DIVISION NAME	Preparedness, Response & Interoperability
SECTION NAME:	Planning
GOAL:	3-Lead and coordinate Louisiana's response to All Hazard Events.
OBJECTIVE:	Enhance coordination between local, state and federal response agencies.
INDICATOR NAME:	Percentage of State Emergency Operations Plans reviewed annually with state agencies.
Indicator LaPAS PI Code:	New
Indicator Type	Outcome
Indicator Level:	Key
Rationale:	Annual reviews of state the state emergency operations plan is required to support the state's emergency preparedness, response, and recovery requirements.
Use:	Annual reviews will provide an opportunity to update, revise, or modify existing plans and protocols related to emergency preparedness and homeland security.
Clarity:	The indicator clearly defines the measurement
Validity, Reliability and Accuracy:	The indicator will be validated through improvements to the state emergency operations plan. Reliability will be based on the capabilities and resources of individual state agencies.
Data Source, Collection and Reporting:	The data source for this performance indicator will be the State Emergency Operations Plan and Supplements. Collection will be conducted by the Planning Section of GOHSEP. Reporting will be accomplished by the production of an updated state emergency operations as needed every 2 years plan and briefing to the State Unified Command Group
Calculation Methodology:	Simple addition and percentage calculation.
Scope:	This indicator can be combined with Goal 1-Objective 1.3, 1.4: Goal 2-Objective 2.1; Goal 3-Objective 3.2, 3.3: and Goal 4-Objective 4.1
Caveats:	None
Responsible Person:	Section Chief Preparedness, 925-7500

DIVISION NAME	Preparedness, Response & Interoperability
SECTION NAME:	Operations
GOAL:	3-Lead and coordinate Louisiana's response to All Hazard Events.
OBJECTIVE:	Integrate the latest imagery data and mapping technologies to create a robust GIS platform for authorized local, state and federal entities.
INDICATOR NAME:	Percentage of uptime for GIS application.
Indicator LaPAS PI Code:	New
Indicator Type	Outcome
Indicator Level:	Key
Rationale:	This indicator reflects GOHSEP's ability to provide a stable and robust GIS platform that has an interoperable dependency on GOHSEP's infrastructure and a direct correlation to GOHSEP's mission of supporting local, state and federal emergency managers. By integrating and manipulating the latest imagery data on the GIS platform, GOHSEP can provide the latest GIS technologies available to all local, state and federal emergency managers.
Use:	With a highly reliable and robust GIS platform, GOHSEP management can evaluate the effectiveness and use of the imagery and mapping resource implementation for the 2,635 authorized account holders.
Clarity:	The Indicator Name clearly ties back to the Objective; which is to integrate imagery data with the existing mapping technologies whereby creating a robust GIS platform for all local, state and federal stakeholders.
Validity, Reliability and Accuracy:	The GIS platform has not been singled out and specifically audited by the Office of Legislative Auditors (OLA) however the GIS platform is included in the Information Technology Audit. The results of the IT Audit found the GOHSEP information technology infrastructure is in compliance with acceptable standards and practices.
Data Source, Collection and Reporting:	The data source for this indicator is a combination of various device logs and network work order tickets. Server logs are reviewed on a periodic basis to determine the potential cause of any down time experienced.
Calculation Methodology:	The methodology to determine downtime is to divide the actual amount of downtime by the maximum amount of time available within the window of interest.
Scope:	The scope of this indicator is an aggregate of the various components of the GIS platform that is made up of the servers, network devices and the GIS imagery collected.
Caveats:	None
Responsible Person:	Jason Lachney, Section Chief, 925-7500, jason.lachney@la.gov

DIVISION NAME	Disaster Recovery
SECTION NAME:	DR Management
GOAL:	4-Administer and coordinate all aspects of disaster recovery.
OBJECTIVE:	Enhance the cooperative working relationships with federal, state, and local officials to improve the delivery mechanisms and policies for the public assistance, hazard mitigation, and other Stafford Act recovery programs.
INDICATOR NAME:	Internal processes and procedures updated annually through meetings with Federal partners to identify and evaluate efficiencies and shortcomings.
Indicator LaPAS PI Code:	New
Indicator Type	Outcome
Indicator Level:	Key
Rationale:	This activity will provide a venue where both entities can identify historically proven areas of successes and impediments related to disaster recovery and develop processes and their feasibility to improve the implementation of the Stafford Act programs.
Use:	Protocols derived from this activity will be shared with federal, state and local individuals involved with the recovery programs so that all parties can work in conjunction with each other effectively and efficiently.
Clarity:	No further clarification needed.
Validity, Reliability and Accuracy:	The indicator will be measured by the value of the information to all parties that is developed by this activity.
Data Source, Collection and Reporting:	Protocols derived from this activity will be shared with federal, state and local individuals involved with the recovery programs so that all parties can work in conjunction with each other more effectively and efficiently.
Calculation Methodology:	Simple addition calculation.
Scope:	The local entities within the state are the true recipients of the benefits of this activity. The resulting information disseminated can be associated with Goal 4-Objective 4.1#2 and Objective 4.2#1.
Caveats:	None
Responsible Person:	Lynne Browning - Executive Officer of Recovery Operations (225) 317-3106 lynne.browning@la.gov

DIVISION NAME	Disaster Recovery
SECTION NAME:	DR Management
GOAL:	4-Administer and coordinate all aspects of disaster recovery.
OBJECTIVE:	Enhance the cooperative working relationships with federal, state, and local officials to improve the delivery mechanisms and policies for the public assistance, hazard mitigation, and other Stafford Act recovery programs.
INDICATOR NAME:	Conduct annual education and outreach workshop for each of the 9 GOHSEP regions.
Indicator LaPAS PI Code:	New
Indicator Type	Output
Indicator Level:	Key
Rationale:	To educate and inform public and stakeholders on activities, functions and abilities of GOHSEP -DR
Use:	Workshops are used to keep Recovery partners informed and educated on various aspects of DR (programs, funding streams, procurement, PDA's)
Clarity:	N/A
Validity, Reliability and Accuracy:	No audit has been performed on this indicator by the LLA. Indicator is validated by the number of workshops/outreach events completed. These are validated by sign-in sheets at events.
Data Source, Collection and Reporting:	Tracking source for delivered events is sign-in sheets. There is no consistent frequency, some workshops are as needed; some are following project approval or even following a disaster event.
Calculation Methodology:	Calculated by tallying the number of events conducted each year.
Scope:	Aggregated total that can be broken down by Region, Parish, DR - Section, topic and/or funding source.
Caveats:	None
Responsible Person:	Lynne Browning - Executive Officer of Recovery Operations (225) 317-3106 lynne.browning@la.gov

DIVISION NAME	Disaster Recovery
SECTION NAME:	DR Management
GOAL:	4-Administer and coordinate all aspects of disaster recovery.
OBJECTIVE:	Through the Recovery Activity assess and evaluate damage to infrastructure and need for federal assistance and identify related mitigation efforts. Process 100% of funding requests to ensure they are consistent with federal regulations. Provide guidance and training to applicants to ensure program knowledge and maximize funding.
INDICATOR NAME:	Percentage of time that trained Damage Assessment Teams are deployed within 24 hours upon requests from local officials, in order to provide comprehensive assessments within 72 hours of arrival at the affected areas to support State and/or Federal Emergency Declaration.
Indicator LaPAS PI Code:	24309
Indicator Type	Output
Indicator Level:	Key
Rationale:	Implementation of multiple components throughout the PA (Recovery) effort ensures all potential PA Applicants are educated and operationally aware of their responsibility to effect emergency measures and long term recovery of their facilities.
Use:	Multiple use facilitates education, operational implementation of, damage assessments, project formulation and grants management from project start to completion with all potential PA Applicants.
Clarity:	N/A
Validity, Reliability and Accuracy:	Objectives are coordinated between various governmental and quasi-governmental (PNPs) entities working on a priority basis.
Data Source, Collection and Reporting:	Internal SOP (GOHSEP Admin Plan) is the lead document establishes protocols within this area. Information sharing is gathered and assembled for submission to various Sections within GOHSEP based on operational tempo.
Calculation Methodology:	Simple addition calculation.
Scope:	This indicator includes approximately 1,300 potential PA Applicants that could be effected within this area.
Caveats:	None.
Responsible Person:	Lynne Browning- Executive Officer of Recovery Operations (225) 317-3106 lynne.browning@la.gov

DIVISION NAME	Disaster Recovery
SECTION NAME:	DR Hazard Mitigation
GOAL:	4-Administer and coordinate all aspects of disaster recovery.
OBJECTIVE:	Through the Recovery Activity assess and evaluate damage to infrastructure and need for federal assistance and identify related mitigation efforts. Process 100% of funding requests to ensure they are consistent with federal regulations. Provide guidance and training to applicants to ensure program knowledge and maximize funding.
INDICATOR NAME:	Maintain 100% of approved and adopted parish mitigation plans.
Indicator LaPAS PI Code:	Need LaPAS Code
Indicator Type	Outcome
Indicator Level:	Key
Rationale:	This indicator provides the mechanism by which local jurisdictions remain/become eligible for mitigation funds.
Use:	This indicator assists management in developing funding strategies, prioritization of eligible sub grantees and implementation strategies.
Clarity:	N/A
Validity, Reliability and Accuracy:	This indicator has not been audited by the LLA. HM staff maintain a database to track and maintain plan status.
Data Source, Collection and Reporting:	The source for this information is an internal spreadsheet. Updates are collected quarterly - according to the federal fiscal year.
Calculation Methodology:	This indicator is calculated by dividing the number of plans - not approved or adopted by the number that have been approved/adopted.
Scope:	This indicator is an aggregated statewide total that can be broken down by parish or region.
Caveats:	None
Responsible Person:	Lynne Browning - Executive Officer of Recovery Operations (225) 317-3106 lynne.browning@la.gov

DIVISION NAME	Disaster Recovery
SECTION NAME:	DR Management
GOAL:	4-Administer and coordinate all aspects of disaster recovery.
OBJECTIVE:	Through effective administration and monitoring of Stafford Act Grant programs evaluate grant closeout readiness and work with sub-recipients to submit a final accounting of all costs incurred and paid in the performance of completed eligible work as soon as practicable.
INDICATOR NAME:	Percentage of closeout ready grants completed annually
Indicator LaPAS PI Code:	
Indicator Type	Outcome
Indicator Level:	Key
Rationale:	FEMA nationwide has prioritized project closeouts as indicator of grant performance and heavily relies on closeout production to make key funding decisions.
Use:	This indicator is used to make key funding decisions at the Federal and State levels
Clarity:	N/A
Validity, Reliability and Accuracy:	This indicator is tracked by both GOHSEP and FEMA in their respective IT platforms and the numbers are regularly validated and reconciled for accuracy.
Data Source, Collection and Reporting:	The source for this information is FEMA's Data Warehouse platform and GOHSEP's MB3 Grant Management systems
Calculation Methodology:	This indicator is tracked by determining the number of projects closed by FEMA within a given time period
Scope:	This indicator is tracked by disaster or applicable disaster grouping as determined by FEMA
Caveats:	In order to be effectively managed their should be concurrence between GOHSEP and FEMA on when a project is closeout ready and the resources required to meet any deadlines and/or metrics
Responsible Person:	Lynne Browning - Executive Officer of Recovery Operations (225) 317-3106 lynne.browning@la.gov

DIVISION NAME	Grants and Administration
SECTION NAME:	Employee Relations
GOAL:	5-Provide a positive work environment for our work force.
OBJECTIVE:	Recruit and retain a capable, motivated and diverse workforce.
INDICATOR NAME:	Percentage of employees empowered to improve their performance, identify and target specific training opportunities as a result of having received their Performance and Planning Reviews (Performance Planning and Reviews (PPRs)) on time.
Indicator LaPAS PI Code:	New
Indicator Type	Outcome
Indicator Level:	Key
Rationale:	Conducting timely Performance Planning and Reviews (PPRs) improves communication between employees and supervisors, it allows employees to target specific areas of improvement, it is important in establishing appreciation of the employee. For these reasons, timely conducted Performance Planning and Reviews (PPRs) improve capacity and create high morale in the workforce.
Use:	Performance Evaluation System (PES) will be used by management to develop training opportunities, create high performing teams, and to justify performance based salary adjustments and or promotions.
Clarity:	The indicator clearly defines the measurement.
Validity, Reliability and Accuracy:	The indicator will be measured by the submission of completed PES to the HR department.
Data Source, Collection and Reporting:	The data for this indicator will be the completed, signed PESs submitted to the HR department. The data will be tracked using the ISIS HR information system. Periodic reports will be generated and shared with management to document progress towards reaching the objective.
Calculation Methodology:	Standard calculation is used. The percentage of PESs conducted is calculated by dividing the number of submitted Performance Planning and Reviews (PPRs) by the total number of employees multiplied by 100.
Scope:	This indicator is disaggregated. GOHSEP performs PESs for all employees on the same day annually.
Caveats:	None
Responsible Person:	Beverly James, Employee Relations Administrator, 358-5288, beverly.james@la.gov

DIVISION NAME	Grants and Administration
SECTION NAME:	Facility Management
GOAL:	5-Provide a positive work environment for our work force.
OBJECTIVE:	Create a safe, sufficient, and effective work environment for all employees.
INDICATOR NAME:	Safety and Security Policies for GOHSEP reviewed annually.
Indicator LaPAS PI Code:	New
Indicator Type	Outcome
Indicator Level:	Key
Rationale:	Provide a positive environment involves the reduction of injuries, danger and damage that may be the results of facilities impairment issues.
Use:	Reviewing and updating annually, or when warranted, the Safety and Security polices. Maintain scheduled preventive maintenance and minor repair work on buildings mechanical and electrical systems and related equipment.
Clarity:	The indicator clearly defines the measurement.
Validity, Reliability and Accuracy:	Compliance with the Office of Risk Management and all GOHSEP policies and procedures relative to the facility.
Data Source, Collection and Reporting:	Monthly safety inspection checklist, conduct and record quarterly safety meetings, and meet all Office of Risk Management reporting guidelines.
Calculation Methodology:	Simple addition calculation.
Scope:	The safety checklist encompasses areas of the facility, and will indicate any deficiencies and corrective actions needed.
Caveats:	All reported deficiencies, or accidents will be corrected and documented in accordance with GOHSEP Safety and Security policies.
Responsible Person:	Daniel McLaughlin, Facility Manager, 225-925-7424, daniel.mclaughlin@la.gov

DIVISION NAME	Preparedness, Response & Interoperability
SECTION NAME:	Interoperability
GOAL:	6-Establish and maintain an infrastructure that provides an interoperable environment at the local, state and federal level.
OBJECTIVE:	Advance local, regional and state governance boards to provide clear, synchronized, and effective long-term operation of the Louisiana Wireless Information Network (LWIN).
INDICATOR NAME:	Number of Statewide Interoperability Executive Committee meetings conducted quarterly.
Indicator LaPAS PI Code:	New
Indicator Type	Output
Indicator Level:	Key
Rationale:	The Statewide Interoperability Executive Committee (SIEC) is the governing body for the Louisiana Wireless Information Network (LWIN). Regularly scheduled meetings are a prerequisite for maintaining forward progress on resolving issues and conducting oversight activities for the management and operation of LWIN. Furthermore, the composition of the SIEC facilitates greater input from local representatives and provides the medium for creating the relationships necessary during times of emergency response operations.
Use:	Management will use this indicator to determine the involvement of local and regional representatives and determine the effectiveness of out-reach programs. The more involved local representatives are in the SIEC, the more assured the SIEC is that LWIN is meeting the needs of first responders and public safety personnel. Furthermore, the more successful out-reach programs are, the more knowledgeable and engaged the recipients of those programs will be.
Clarity:	The indicator clearly defines the measurement.
Validity, Reliability and Accuracy:	This indicator will be measured by the establishment of regularly reoccurring meetings of a regional governance body.
Data Source, Collection and Reporting:	The source of data for the indicator will be Statewide Interoperability Executive Committee (SIEC) reports.
Calculation Methodology:	The indicator will be calculated by totaling the number of SIEC meetings held on an annual basis.
Scope:	The indicator is an aggregated number of the total SIEC meetings held on an annual basis.
Caveats:	None
Responsible Person:	Christopher Guilbeaux, Deputy Director, 925-7500, christopher.guilbeaux@la.gov

DIVISION NAME	Preparedness, Response & Interoperability
SECTION NAME:	Interoperability
GOAL:	6-Establish and maintain an infrastructure that provides an interoperable environment at the local, state and federal level.
OBJECTIVE:	Maintain the Statewide Communications Interoperability Plan (SCIP) and develop supporting plans and policies for interoperable communications.
INDICATOR NAME:	Number of updates to the Statewide Communications Interoperability Plan
Indicator LaPAS PI Code:	New
Indicator Type	Output
Indicator Level:	Key
Rationale:	The Statewide Communications Interoperability Plan (SCIP) is the strategic document that outlines the path forward for establishing, maintaining, and operating statewide interoperable communications. This document must be periodically reviewed and updated to ensure that goals are being completed and efforts, resources, and funding are all in alignment. Without this comprehensive plan, actions by individual organizations may become disjointed and counter-productive.
Use:	Management will use this indicator to determine budget allocation and prioritization for resources. The SCIP is a living document that provides guidance and long-range planning goals for LWIN and supporting interoperability programs.
Clarity:	The indicator clearly defines the measurement.
Validity, Reliability and Accuracy:	This indicator will be measured by the totaling the number of updates to the SCIP.
Data Source, Collection and Reporting:	The source of data for the indicator will be Statewide Interoperability Executive Committee (SIEC) reports.
Calculation Methodology:	The indicator will be calculated by totaling the number of updates to the SCIP.
Scope:	The indicator is an aggregated number of the total number of updates to the SCIP.
Caveats:	None
Responsible Person:	Christopher Guilbeaux, Deputy Director, 925-7500, christopher.guilbeaux@la.gov

DIVISION NAME	Grants and Administration
SECTION NAME:	Executive & GA Management
GOAL:	7.1 # 3 To administer and provide effective and efficient support and resources to accomplish program objectives.
OBJECTIVE:	Through the Administration Activity, support all GOHSEP programs and activities daily by providing executive leadership, regional coordination, comprehensive personnel & risk management programs, maintaining information technology functions, ensuring sub recipient compliance with federal and state laws, and providing financial and budgetary functions.
INDICATOR NAME:	Number of repeat audit exceptions.
Indicator LaPAS PI Code:	23326
Indicator Type	Outcome
Indicator Level:	Key
Rationale:	The indicator was selected so that management could determine how effective GOHSEP is in meeting its' program objectives and strategies as outlined in the Strategic Plan. Also, this indicator would assist Internal Audit as to the areas of risk that should be considered in the Annual Audit plan.
Use:	Management will be able to use this indicator to determine if GOHSEP has established an adequate system of internal control and complied with prescribed laws and regulations. In addition, this indicator will assist management in determining how effective and efficient GOHSEP's operations are as a whole in meeting program objectives. Finally, this indicator would assist the Office of Legislative Auditor as they perform their annual risk analysis to determine areas of audit concentration.
Clarity:	The indicator clearly defines the measurement.
Validity, Reliability and Accuracy:	The indicator will be measured by the production of a report issued by the Office of Legislative Auditor on an annual basis.
Data Source, Collection and Reporting:	The indicator will be measured by the production of a report issued by the Office of Legislative Auditor on an annual basis, and the number of repeat audit exceptions that are noted in the report as well as those brought up in the exit conference.
Calculation Methodology:	The data for this indicator will be the actual number of repeat audit exceptions.
Scope:	The annual report issued by the Office of Legislative Auditor will be the basis for this indicator as well as issues noted in their exit conference.
Caveats:	None.

Responsible Person:

Christina Dayries, Deputy Director, Grants and Administration, 358-5599,
christina.dayries@la.gov

DIVISION NAME	Grants and Administration
SECTION NAME:	Facility Management
GOAL:	7-To administer and provide effective and efficient support and resources to accomplish program objectives.
OBJECTIVE:	Through the Administration Activity, support all GOHSEP programs and activities daily by providing executive leadership, regional coordination, comprehensive personnel & risk management programs, maintaining information technology functions, ensuring sub recipient compliance with federal and state laws, and providing financial and budgetary functions.
INDICATOR NAME:	Percent reduction of insurance premium applied.
Indicator LaPAS PI Code:	23325
Indicator Type	Outcome
Indicator Level:	Key
Rationale:	Safety/Security involves the reduction of injuries, danger and damage that may be the results of facilities impairment issues that will provide a reasonable level of safety and security to employees and visitors.
Use:	Perform scheduled preventive maintenance and minor repair work on buildings mechanical and electrical systems and related equipment.
Clarity:	The indicator clearly defines the measurement.
Validity, Reliability and Accuracy:	Compliance with all GOHSEP policies and procedures relative to the facility.
Data Source, Collection and Reporting:	Monthly safety inspection checklist, conduct and record quarterly safety meetings, and meet all Office of Risk Management reporting guidelines.
Calculation Methodology:	GOHSEP safety inspections and safety meetings are within the guidance of the Office of Risk Management and the State Fire Marshall.
Scope:	The safety checklist encompasses areas of the facility, and will indicate any deficiencies and corrective actions needed.
Caveats:	None
Responsible Person:	Daniel McLaughlin, Facility Manager, 925-7500, daniel.mclaughlin@la.gov

DIVISION NAME	Grants and Administration
SECTION NAME:	Subrecipient Monitoring
GOAL:	7-To administer and provide effective and efficient support and resources to accomplish program objectives.
OBJECTIVE:	Through the Administration Activity, support all GOHSEP programs and activities daily by providing executive leadership, regional coordination, comprehensive personnel & risk management programs, maintaining information technology functions, ensuring sub recipient compliance with federal and state laws, and providing financial and budgetary functions.
INDICATOR NAME:	Number of Single Audit Desk Reviews conducted.
Indicator LaPAS PI Code:	24299
Indicator Type	Outcome
Indicator Level:	Key
Rationale:	The Single Audit desk review is done by Subrecipient Monitoring to monitor all of GOHSEP's sub recipients for Public Assistance, Hazard Mitigation and Homeland Security Grant Programs. Compliance reviews the Single Audit reports of independent auditors to see if the sub recipient has any findings in the report that would affect the administration of the grants passed through GOHSEP. The Subrecipient Monitoring Section sends out a management letter to the sub recipients that have met the required threshold on behalf of the agency, in response to the corrective action plan related to the finding(s), if any, or a letter with recommendations is sent to the sub recipient if their plan will not resolve the finding. Various stakeholders in the agency are also copied on these formal letters.
Use:	The desk review, based on the findings in the Single Audit report, provides information on what level of monitoring is needed for the sub recipient. The desk review process is considered "low" level monitoring. If the applicant has numerous findings in the Single audit report, that are recurring and continue to go unresolved, then a "higher" level of monitoring is needed, which entails an on-site visit to the sub recipient.
Clarity:	The indicator clearly defines the measurement.
Validity, Reliability and Accuracy:	This indicator will be measured by the number of audit findings that will affect grants administered through GOHSEP, by the sub recipient.
Data Source, Collection and Reporting:	The data for this indicator will be from the Independent Auditor's findings in the Single Audit reports found on the Legislative Auditor's and Harvester websites; also correspondence and Single Audit reports provided by the sub recipients.
Calculation Methodology:	Simple addition calculation

Scope: Monitoring activities are required for all sub recipients receiving funding through the Public Assistance, Hazard Mitigation and Homeland Security Grant Programs.

Caveats: None.

Responsible Person: Keisha Payton, Section Chief, 925-7500, keisha.payton@la.gov

DIVISION NAME	Grants and Administration
SECTION NAME:	Subrecipient Monitoring
GOAL:	7-To administer and provide effective and efficient support and resources to accomplish program objectives.
OBJECTIVE:	Through the Administration Activity, support all GOHSEP programs and activities daily by providing executive leadership, regional coordination, comprehensive personnel & risk management programs, maintaining information technology functions, ensuring sub recipient compliance with federal and state laws, and providing financial and budgetary functions.
INDICATOR NAME:	Number of onsite monitoring visits conducted.
Indicator LaPAS PI Code:	24300
Indicator Type	Outcome
Indicator Level:	Key
Rationale:	The on-site visits assist SRM to monitor GOHSEP's subrecipients for Public Assistance, Hazard Mitigation and Homeland Security Grant Programs. This is an extensive review done to assure the applicant is in compliance with Code of Federal Regulations (CFR 44), the Emergency Assistance Act, and the Single Audit.
Use:	On-site monitoring of the sub recipient is conducted as a follow-up with the sub recipients when there are unresolved findings in the Independent Auditors' Single Audit report ; or if stakeholders in the agency have some qualitative factors that will drive the risk factor up for that sub recipient. The on-site visit is a "higher" level monitoring than the desk review monitoring.
Clarity:	The indicator clearly defines the measurement.
Validity, Reliability and Accuracy:	The indicator is audited by the Legislative Auditors and Department of Homeland Security Auditors on a yearly basis.
Data Source, Collection and Reporting:	The on-site visits assist SRM to monitor GOHSEP's subrecipients for Public Assistance, Hazard Mitigation and Homeland Security Grant Programs. An extensive review is done to assure the applicant is in compliance with Code of Federal Regulations (CFR 44), the Emergency Assistance Act, and the Single Audit.
Calculation Methodology:	Simple addition calculation
Scope:	Monitoring activities are required for all sub recipients receiving funding through the Public Assistance, Hazard Mitigation and Homeland Security Grant Programs.
Caveats:	None
Responsible Person:	Keisha Payton, Section Chief, 925-7500, keisha.payton@la.gov

STRATEGY ANALYSIS CHECKLIST

GOHSEP has utilized the Strategy Analysis Checklist as each goal, objective, and strategy has been developed.

Strategy 1.1.1 Develop and execute the "Get a Game Plan" campaign.

X Analysis

- Cost/benefit analysis conducted
- Financial audit(s) used
- Performance audit(s) used
- Benchmarking for best management practices
- Stakeholder or customer surveys
- Other analysis or evaluation tools used, If so, identify: _____
- Impact on other strategies
- Stakeholders identified and involved

X Authorization

- Authorization exists
- Authorization needed

X Organization Capacity

- Needed structural or procedural changes identified
- Resource needs identified
- Strategies developed to implement needed changes or address resource needs
- Responsibility assigned

X Time Frame

- Already ongoing
- New, startup date estimated
- Lifetime of strategy identified

X Fiscal Impact

- Impact on operating budget
- Impact on capital outlay
- Means of finance identified
- Return on investment determined to be favorable

Strategy 1.1.2

Produce Public Service Announcements addressing all hazards.

X Analysis

Cost/benefit analysis conducted

Financial audit(s) used

Performance audit(s) used

Benchmarking for best management practices

Stakeholder or customer surveys

Other analysis or evaluation tools used, If so, identify: _____

Impact on other strategies

Stakeholders identified and involved

X Authorization

Authorization exists

Authorization needed

X Organization Capacity

Needed structural or procedural changes identified

Resource needs identified

Strategies developed to implement needed changes or address resource needs

Responsibility assigned

X Time Frame

Already ongoing

New, startup date estimated

Lifetime of strategy identified

X Fiscal Impact

Impact on operating budget

Impact on capital outlay

Means of finance identified

Return on investment determined to be favorable

Strategy 1.1.3

Utilize social networking tools such as Twitter and Facebook for reaching broader audiences.

X Analysis

- Cost/benefit analysis conducted
- Financial audit(s) used
- Performance audit(s) used
- Benchmarking for best management practices
- Stakeholder or customer surveys
- Other analysis or evaluation tools used, If so, identify: _____
- Impact on other strategies
- Stakeholders identified and involved

X Authorization

- Authorization exists
- Authorization needed

X Organization Capacity

- Needed structural or procedural changes identified
- Resource needs identified
- Strategies developed to implement needed changes or address resource needs
- Responsibility assigned

X Time Frame

- Already ongoing
- New, startup date estimated
- Lifetime of strategy identified

X Fiscal Impact

- Impact on operating budget
- Impact on capital outlay
- Means of finance identified
- Return on investment determined to be favorable

Strategy 1.1.4

Utilize additional media outlets such as crawls on the Weather Channel and hurricane preparedness announcements during television and radio traffic reports during peak viewer/listener times.

X Analysis

- Cost/benefit analysis conducted
- Financial audit(s) used
- Performance audit(s) used
- Benchmarking for best management practices
- Stakeholder or customer surveys
- Other analysis or evaluation tools used, If so, identify: _____
- Impact on other strategies
- Stakeholders identified and involved

X Authorization

- Authorization exists
- Authorization needed

X Organization Capacity

- Needed structural or procedural changes identified
- Resource needs identified
- Strategies developed to implement needed changes or address resource needs
- Responsibility assigned

X Time Frame

- Already ongoing
- New, startup date estimated
- Lifetime of strategy identified

X Fiscal Impact

- Impact on operating budget
- Impact on capital outlay
- Means of finance identified
- Return on investment determined to be favorable

Strategy 1.1.5

Develop and maintain an all-hazards children's activity/coloring book for all first through fourth grade classes throughout the state.

X Analysis

- Cost/benefit analysis conducted
- Financial audit(s) used
- Performance audit(s) used
- Benchmarking for best management practices
- Stakeholder or customer surveys
- Other analysis or evaluation tools used, If so, identify: _____
- Impact on other strategies
- Stakeholders identified and involved

X Authorization

- Authorization exists
- Authorization needed

X Organization Capacity

- Needed structural or procedural changes identified
- Resource needs identified
- Strategies developed to implement needed changes or address resource needs
- Responsibility assigned

X Time Frame

- Already ongoing
- New, startup date estimated
- Lifetime of strategy identified

X Fiscal Impact

- Impact on operating budget
- Impact on capital outlay
- Means of finance identified
- Return on investment determined to be favorable

Strategy 1.1.6

Participate in specific exercises, drills, meetings, seminars and workshops focused on emergency preparedness and coordination.

X Analysis

- Cost/benefit analysis conducted
- Financial audit(s) used
- Performance audit(s) used
- Benchmarking for best management practices
- Stakeholder or customer surveys
- Other analysis or evaluation tools used, If so, identify: _____
- Impact on other strategies
- Stakeholders identified and involved

X Authorization

- Authorization exists
- Authorization needed

X Organization Capacity

- Needed structural or procedural changes identified
- Resource needs identified
- Strategies developed to implement needed changes or address resource needs
- Responsibility assigned

X Time Frame

- Already ongoing
- New, startup date estimated
- Lifetime of strategy identified

X Fiscal Impact

- Impact on operating budget
- Impact on capital outlay
- Means of finance identified
- Return on investment determined to be favorable

Strategy 1.1.7

Attend monthly Parish Office of Emergency Preparedness Directors meetings to convey critical state issues and to ensure understanding of critical local issues.

X Analysis

- Cost/benefit analysis conducted
- Financial audit(s) used
- Performance audit(s) used
- Benchmarking for best management practices
- Stakeholder or customer surveys
- Other analysis or evaluation tools used, If so, identify: _____
- Impact on other strategies
- Stakeholders identified and involved

X Authorization

- Authorization exists
- Authorization needed

X Organization Capacity

- Needed structural or procedural changes identified
- Resource needs identified
- Strategies developed to implement needed changes or address resource needs
- Responsibility assigned

X Time Frame

- Already ongoing
- New, startup date estimated
- Lifetime of strategy identified

X Fiscal Impact

- Impact on operating budget
- Impact on capital outlay
- Means of finance identified
- Return on investment determined to be favorable

Strategy 1.1.8

Provide instructors for outreach programs.

X Analysis

- Cost/benefit analysis conducted
- Financial audit(s) used
- Performance audit(s) used
- Benchmarking for best management practices
- Stakeholder or customer surveys
- Other analysis or evaluation tools used, If so, identify: _____
- Impact on other strategies
- Stakeholders identified and involved

X Authorization

- Authorization exists
- Authorization needed

X Organization Capacity

- Needed structural or procedural changes identified
- Resource needs identified
- Strategies developed to implement needed changes or address resource needs
- Responsibility assigned

X Time Frame

- Already ongoing
- New, startup date estimated
- Lifetime of strategy identified

X Fiscal Impact

- Impact on operating budget
- Impact on capital outlay
- Means of finance identified
- Return on investment determined to be favorable

Strategy 1.1.9

Provide Subject Matter Experts (SME) as trainers for specific classes (i.e., Emergency Operations Center Class, WebEOC).

X Analysis

Cost/benefit analysis conducted

Financial audit(s) used

Performance audit(s) used

Benchmarking for best management practices

Stakeholder or customer surveys

Other analysis or evaluation tools used, If so, identify: _____

Impact on other strategies

Stakeholders identified and involved

X Authorization

Authorization exists

Authorization needed

X Organization Capacity

Needed structural or procedural changes identified

Resource needs identified

Strategies developed to implement needed changes or address resource needs

Responsibility assigned

X Time Frame

Already ongoing

New, startup date estimated

Lifetime of strategy identified

X Fiscal Impact

Impact on operating budget

Impact on capital outlay

Means of finance identified

Return on investment determined to be favorable

Strategy 1.1.10

Provide NIMS/ICS, Emergency Management, and/or Homeland Security Training to appropriate personnel statewide.

X **Analysis**

- Cost/benefit analysis conducted
- Financial audit(s) used
- Performance audit(s) used
- Benchmarking for best management practices
- Stakeholder or customer surveys
- Other analysis or evaluation tools used, If so, identify: _____
- Impact on other strategies
- Stakeholders identified and involved

X **Authorization**

- Authorization exists
- Authorization needed

X **Organization Capacity**

- Needed structural or procedural changes identified
- Resource needs identified
- Strategies developed to implement needed changes or address resource needs
- Responsibility assigned

X **Time Frame**

- Already ongoing
- New, startup date estimated
- Lifetime of strategy identified

X **Fiscal Impact**

- Impact on operating budget
- Impact on capital outlay
- Means of finance identified
- Return on investment determined to be favorable

Strategy 1.1.11

Conduct annual training needs assessment to identify customer requirements.

X Analysis

- Cost/benefit analysis conducted
- Financial audit(s) used
- Performance audit(s) used
- Benchmarking for best management practices
- Stakeholder or customer surveys
- Other analysis or evaluation tools used, If so, identify: _____
- Impact on other strategies
- Stakeholders identified and involved

X Authorization

- Authorization exists
- Authorization needed

X Organization Capacity

- Needed structural or procedural changes identified
- Resource needs identified
- Strategies developed to implement needed changes or address resource needs
- Responsibility assigned

X Time Frame

- Already ongoing
- New, startup date estimated
- Lifetime of strategy identified

X Fiscal Impact

- Impact on operating budget
- Impact on capital outlay
- Means of finance identified
- Return on investment determined to be favorable

Strategy 1.1.12

Maintain appropriate training records to validate and document all program compliance.

X Analysis

Cost/benefit analysis conducted

Financial audit(s) used

Performance audit(s) used

Benchmarking for best management practices

Stakeholder or customer surveys

Other analysis or evaluation tools used, If so, identify: _____

Impact on other strategies

Stakeholders identified and involved

X Authorization

Authorization exists

Authorization needed

X Organization Capacity

Needed structural or procedural changes identified

Resource needs identified

Strategies developed to implement needed changes or address resource needs

Responsibility assigned

X Time Frame

Already ongoing

New, startup date estimated

Lifetime of strategy identified

X Fiscal Impact

Impact on operating budget

Impact on capital outlay

Means of finance identified

Return on investment determined to be favorable

Strategy 1.1.13

Conduct, coordinate, and/or participate in an all-hazards exercise program.

X Analysis

Cost/benefit analysis conducted

Financial audit(s) used

Performance audit(s) used

Benchmarking for best management practices

Stakeholder or customer surveys

Other analysis or evaluation tools used, If so, identify: _____

Impact on other strategies

Stakeholders identified and involved

X Authorization

Authorization exists

Authorization needed

X Organization Capacity

Needed structural or procedural changes identified

Resource needs identified

Strategies developed to implement needed changes or address resource needs

Responsibility assigned

X Time Frame

Already ongoing

New, startup date estimated

Lifetime of strategy identified

X Fiscal Impact

Impact on operating budget

Impact on capital outlay

Means of finance identified

Return on investment determined to be favorable

Strategy 1.1.14

Annually participate in emergency management and homeland security exercises.

X Analysis

- Cost/benefit analysis conducted
- Financial audit(s) used
- Performance audit(s) used
- Benchmarking for best management practices
- Stakeholder or customer surveys
- Other analysis or evaluation tools used, If so, identify: _____
- Impact on other strategies
- Stakeholders identified and involved

X Authorization

- Authorization exists
- Authorization needed

X Organization Capacity

- Needed structural or procedural changes identified
- Resource needs identified
- Strategies developed to implement needed changes or address resource needs
- Responsibility assigned

X Time Frame

- Already ongoing
- New, startup date estimated
- Lifetime of strategy identified

X Fiscal Impact

- Impact on operating budget
- Impact on capital outlay
- Means of finance identified
- Return on investment determined to be favorable

Strategy 1.1.15

Participate in After Action Review (AAR) and the Improvement Plan Process.

X Analysis

- Cost/benefit analysis conducted
- Financial audit(s) used
- Performance audit(s) used
- Benchmarking for best management practices
- Stakeholder or customer surveys
- Other analysis or evaluation tools used, If so, identify: _____
- Impact on other strategies
- Stakeholders identified and involved

X Authorization

- Authorization exists
- Authorization needed

X Organization Capacity

- Needed structural or procedural changes identified
- Resource needs identified
- Strategies developed to implement needed changes or address resource needs
- Responsibility assigned

X Time Frame

- Already ongoing
- New, startup date estimated
- Lifetime of strategy identified

X Fiscal Impact

- Impact on operating budget
- Impact on capital outlay
- Means of finance identified
- Return on investment determined to be favorable

Strategy 1.2.1

Review and maintain the State Emergency Operations Plan and applicable Supplements.

X Analysis

- Cost/benefit analysis conducted
- Financial audit(s) used
- Performance audit(s) used
- Benchmarking for best management practices
- Stakeholder or customer surveys
- Other analysis or evaluation tools used, If so, identify: _____
- Impact on other strategies
- Stakeholders identified and involved

X Authorization

- Authorization exists
- Authorization needed

X Organization Capacity

- Needed structural or procedural changes identified
- Resource needs identified
- Strategies developed to implement needed changes or address resource needs
- Responsibility assigned

X Time Frame

- Already ongoing
- New, startup date estimated
- Lifetime of strategy identified

X Fiscal Impact

- Impact on operating budget
- Impact on capital outlay
- Means of finance identified
- Return on investment determined to be favorable

Strategy 1.2.2

Provide technical assistance to parishes, state agencies and non-governmental emergency management stakeholders upon request.

X Analysis

- Cost/benefit analysis conducted
- Financial audit(s) used
- Performance audit(s) used
- Benchmarking for best management practices
- Stakeholder or customer surveys
- Other analysis or evaluation tools used, If so, identify: _____
- Impact on other strategies
- Stakeholders identified and involved

X Authorization

- Authorization exists
- Authorization needed

X Organization Capacity

- Needed structural or procedural changes identified
- Resource needs identified
- Strategies developed to implement needed changes or address resource needs
- Responsibility assigned

X Time Frame

- Already ongoing
- New, startup date estimated
- Lifetime of strategy identified

X Fiscal Impact

- Impact on operating budget
- Impact on capital outlay
- Means of finance identified
- Return on investment determined to be favorable

Strategy 1.2.3

Provide technical review of 25% of the parish Office of Emergency Preparedness and Homeland Security plans.

X **Analysis**

- Cost/benefit analysis conducted
- Financial audit(s) used
- Performance audit(s) used
- Benchmarking for best management practices
- Stakeholder or customer surveys
- Other analysis or evaluation tools used, If so, identify: _____
- Impact on other strategies
- Stakeholders identified and involved

X **Authorization**

- Authorization exists
- Authorization needed

X **Organization Capacity**

- Needed structural or procedural changes identified
- Resource needs identified
- Strategies developed to implement needed changes or address resource needs
- Responsibility assigned

X **Time Frame**

- Already ongoing
- New, startup date estimated
- Lifetime of strategy identified

X **Fiscal Impact**

- Impact on operating budget
- Impact on capital outlay
- Means of finance identified
- Return on investment determined to be favorable

Strategy 1.3.1

Assist parishes by providing and maintaining instrumentation for use during a radiological incident.

X Analysis

- Cost/benefit analysis conducted
- Financial audit(s) used
- Performance audit(s) used
- Benchmarking for best management practices
- Stakeholder or customer surveys
- Other analysis or evaluation tools used, If so, identify: _____
- Impact on other strategies
- Stakeholders identified and involved

X Authorization

- Authorization exists
- Authorization needed

X Organization Capacity

- Needed structural or procedural changes identified
- Resource needs identified
- Strategies developed to implement needed changes or address resource needs
- Responsibility assigned

X Time Frame

- Already ongoing
- New, startup date estimated
- Lifetime of strategy identified

X Fiscal Impact

- Impact on operating budget
- Impact on capital outlay
- Means of finance identified
- Return on investment determined to be favorable

Strategy 1.3.2

Assist first responders by providing Modular Emergency Response Training (MERT), and monitoring and decontamination training.

X Analysis

- Cost/benefit analysis conducted
- Financial audit(s) used
- Performance audit(s) used
- Benchmarking for best management practices
- Stakeholder or customer surveys
- Other analysis or evaluation tools used, If so, identify: _____
- Impact on other strategies
- Stakeholders identified and involved

X Authorization

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- Authorization needed

X Organization Capacity

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- Resource needs identified
- Strategies developed to implement needed changes or address resource needs
- Responsibility assigned

X Time Frame

- Already ongoing
- New, startup date estimated
- Lifetime of strategy identified

X Fiscal Impact

- Impact on operating budget
- Impact on capital outlay
- Means of finance identified
- Return on investment determined to be favorable

Strategy 1.3.3

Coordinate and participate in exercise activities in support of Fixed Nuclear Facilities.

X Analysis

- Cost/benefit analysis conducted
- Financial audit(s) used
- Performance audit(s) used
- Benchmarking for best management practices
- Stakeholder or customer surveys
- Other analysis or evaluation tools used, If so, identify: _____
- Impact on other strategies
- Stakeholders identified and involved

X Authorization

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X Organization Capacity

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- Resource needs identified
- Strategies developed to implement needed changes or address resource needs
- Responsibility assigned

X Time Frame

- Already ongoing
- New, startup date estimated
- Lifetime of strategy identified

X Fiscal Impact

- Impact on operating budget
- Impact on capital outlay
- Means of finance identified
- Return on investment determined to be favorable

Strategy 2.1.1

Develop and distribute daily intelligence summaries to stakeholders throughout the state.

X Analysis

- Cost/benefit analysis conducted
- Financial audit(s) used
- Performance audit(s) used
- Benchmarking for best management practices
- Stakeholder or customer surveys
- Other analysis or evaluation tools used, If so, identify: _____
- Impact on other strategies
- Stakeholders identified and involved

X Authorization

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X Organization Capacity

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- Responsibility assigned

X Time Frame

- Already ongoing
- New, startup date estimated
- Lifetime of strategy identified

X Fiscal Impact

- Impact on operating budget
- Impact on capital outlay
- Means of finance identified
- Return on investment determined to be favorable

Strategy 2.2.1

Work closely with DHS, local/state governments and industry to reduce the vulnerability to Critical Infrastructure and Key Resources.

X Analysis

- Cost/benefit analysis conducted
- Financial audit(s) used
- Performance audit(s) used
- Benchmarking for best management practices
- Stakeholder or customer surveys
- Other analysis or evaluation tools used, If so, identify: _____
- Impact on other strategies
- Stakeholders identified and involved

X Authorization

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X Organization Capacity

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- Resource needs identified
- Strategies developed to implement needed changes or address resource needs
- Responsibility assigned

X Time Frame

- Already ongoing
- New, startup date estimated
- Lifetime of strategy identified

X Fiscal Impact

- Impact on operating budget
- Impact on capital outlay
- Means of finance identified
- Return on investment determined to be favorable

Strategy 2.3.1

Work in concert with public and private specialists to develop and implement a Cyber security module.

X Analysis

- Cost/benefit analysis conducted
- Financial audit(s) used
- Performance audit(s) used
- Benchmarking for best management practices
- Stakeholder or customer surveys
- Other analysis or evaluation tools used, If so, identify: _____
- Impact on other strategies
- Stakeholders identified and involved

X Authorization

- Authorization exists
- Authorization needed

X Organization Capacity

- Needed structural or procedural changes identified
- Resource needs identified
- Strategies developed to implement needed changes or address resource needs
- Responsibility assigned

X Time Frame

- Already ongoing
- New, startup date estimated
- Lifetime of strategy identified

X Fiscal Impact

- Impact on operating budget
- Impact on capital outlay
- Means of finance identified
- Return on investment determined to be favorable

Strategy 2.4.1

Develop a management system to ensure that project objectives are met and funds are spent and accounted for in accordance with Federal regulations and agency policy.

X Analysis

- Cost/benefit analysis conducted
- Financial audit(s) used
- Performance audit(s) used
- Benchmarking for best management practices
- Stakeholder or customer surveys
- Other analysis or evaluation tools used, If so, identify: _____
- Impact on other strategies
- Stakeholders identified and involved

X Authorization

- Authorization exists
- Authorization needed

X Organization Capacity

- Needed structural or procedural changes identified
- Resource needs identified
- Strategies developed to implement needed changes or address resource needs
- Responsibility assigned

X Time Frame

- Already ongoing
- New, startup date estimated
- Lifetime of strategy identified

X Fiscal Impact

- Impact on operating budget
- Impact on capital outlay
- Means of finance identified
- Return on investment determined to be favorable

Strategy 2.4.2

Develop a comprehensive plan that will ensure sub recipients adhere to performance goals, time schedules and other Federal or agency requirements.

X Analysis

Cost/benefit analysis conducted

Financial audit(s) used

Performance audit(s) used

Benchmarking for best management practices

Stakeholder or customer surveys

Other analysis or evaluation tools used, If so, identify: _____

Impact on other strategies

Stakeholders identified and involved

X Authorization

Authorization exists

Authorization needed

X Organization Capacity

Needed structural or procedural changes identified

Resource needs identified

Strategies developed to implement needed changes or address resource needs

Responsibility assigned

X Time Frame

Already ongoing

New, startup date estimated

Lifetime of strategy identified

X Fiscal Impact

Impact on operating budget

Impact on capital outlay

Means of finance identified

Return on investment determined to be favorable

Strategy 2.4.3

Produce quarterly reports of homeland security grants.

X Analysis

Cost/benefit analysis conducted

Financial audit(s) used

Performance audit(s) used

Benchmarking for best management practices

Stakeholder or customer surveys

Other analysis or evaluation tools used, If so, identify: _____

Impact on other strategies

Stakeholders identified and involved

X Authorization

Authorization exists

Authorization needed

X Organization Capacity

Needed structural or procedural changes identified

Resource needs identified

Strategies developed to implement needed changes or address resource needs

Responsibility assigned

X Time Frame

Already ongoing

New, startup date estimated

Lifetime of strategy identified

X Fiscal Impact

Impact on operating budget

Impact on capital outlay

Means of finance identified

Return on investment determined to be favorable

Strategy 2.4.4

Conduct professional development program for sub recipients.

X Analysis

Cost/benefit analysis conducted

Financial audit(s) used

Performance audit(s) used

Benchmarking for best management practices

Stakeholder or customer surveys

Other analysis or evaluation tools used, If so, identify: _____

Impact on other strategies

Stakeholders identified and involved

X Authorization

Authorization exists

Authorization needed

X Organization Capacity

Needed structural or procedural changes identified

Resource needs identified

Strategies developed to implement needed changes or address resource needs

Responsibility assigned

X Time Frame

Already ongoing

New, startup date estimated

Lifetime of strategy identified

X Fiscal Impact

Impact on operating budget

Impact on capital outlay

Means of finance identified

Return on investment determined to be favorable

Strategy 2.4.6 Conduct desk reviews and on-site monitoring visits.

X Analysis

- Cost/benefit analysis conducted
- Financial audit(s) used
- Performance audit(s) used
- Benchmarking for best management practices
- Stakeholder or customer surveys
- Other analysis or evaluation tools used, If so, identify: _____
- Impact on other strategies
- Stakeholders identified and involved

X Authorization

- Authorization exists
- Authorization needed

X Organization Capacity

- Needed structural or procedural changes identified
- Resource needs identified
- Strategies developed to implement needed changes or address resource needs
- Responsibility assigned

X Time Frame

- Already ongoing
- New, startup date estimated
- Lifetime of strategy identified

X Fiscal Impact

- Impact on operating budget
- Impact on capital outlay
- Means of finance identified
- Return on investment determined to be favorable

Strategy 3.1.1

Maintain complete and accurate contact information used for alerts and information sharing.

X Analysis

- Cost/benefit analysis conducted
- Financial audit(s) used
- Performance audit(s) used
- Benchmarking for best management practices
- Stakeholder or customer surveys
- Other analysis or evaluation tools used, If so, identify: _____
- Impact on other strategies
- Stakeholders identified and involved

X Authorization

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- Authorization needed

X Organization Capacity

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- Resource needs identified
- Strategies developed to implement needed changes or address resource needs
- Responsibility assigned

X Time Frame

- Already ongoing
- New, startup date estimated
- Lifetime of strategy identified

X Fiscal Impact

- Impact on operating budget
- Impact on capital outlay
- Means of finance identified
- Return on investment determined to be favorable

Strategy 3.1.2

Maintain and enhance Emergency Management tools to effectively coordinate response.

X Analysis

- Cost/benefit analysis conducted
- Financial audit(s) used
- Performance audit(s) used
- Benchmarking for best management practices
- Stakeholder or customer surveys
- Other analysis or evaluation tools used, If so, identify: _____
- Impact on other strategies
- Stakeholders identified and involved

X Authorization

- Authorization exists
- Authorization needed

X Organization Capacity

- Needed structural or procedural changes identified
- Resource needs identified
- Strategies developed to implement needed changes or address resource needs
- Responsibility assigned

X Time Frame

- Already ongoing
- New, startup date estimated
- Lifetime of strategy identified

X Fiscal Impact

- Impact on operating budget
- Impact on capital outlay
- Means of finance identified
- Return on investment determined to be favorable

Strategy 3.1.3

Maintain Emergency Operations Center personnel readiness status.

X Analysis

- Cost/benefit analysis conducted
- Financial audit(s) used
- Performance audit(s) used
- Benchmarking for best management practices
- Stakeholder or customer surveys
- Other analysis or evaluation tools used, If so, identify: _____
- Impact on other strategies
- Stakeholders identified and involved

X Authorization

- Authorization exists
- Authorization needed

X Organization Capacity

- Needed structural or procedural changes identified
- Resource needs identified
- Strategies developed to implement needed changes or address resource needs
- Responsibility assigned

X Time Frame

- Already ongoing
- New, startup date estimated
- Lifetime of strategy identified

X Fiscal Impact

- Impact on operating budget
- Impact on capital outlay
- Means of finance identified
- Return on investment determined to be favorable

Strategy 3.1.4

Provide annual training of GOHSEP Unified Manning Roster Staff and State Emergency Support Function Primaries and Supports.

X Analysis

- Cost/benefit analysis conducted
- Financial audit(s) used
- Performance audit(s) used
- Benchmarking for best management practices
- Stakeholder or customer surveys
- Other analysis or evaluation tools used, If so, identify: _____
- Impact on other strategies
- Stakeholders identified and involved

X Authorization

- Authorization exists
- Authorization needed

X Organization Capacity

- Needed structural or procedural changes identified
- Resource needs identified
- Strategies developed to implement needed changes or address resource needs
- Responsibility assigned

X Time Frame

- Already ongoing
- New, startup date estimated
- Lifetime of strategy identified

X Fiscal Impact

- Impact on operating budget
- Impact on capital outlay
- Means of finance identified
- Return on investment determined to be favorable

Strategy 3.2.1

Activate the Crisis Action Team and/or Emergency Operations Center at appropriate level based on the incident requirements to respond as needed.

X Analysis

- Cost/benefit analysis conducted
- Financial audit(s) used
- Performance audit(s) used
- Benchmarking for best management practices
- Stakeholder or customer surveys
- Other analysis or evaluation tools used, If so, identify: _____
- Impact on other strategies
- Stakeholders identified and involved

X Authorization

- Authorization exists
- Authorization needed

X Organization Capacity

- Needed structural or procedural changes identified
- Resource needs identified
- Strategies developed to implement needed changes or address resource needs
- Responsibility assigned

X Time Frame

- Already ongoing
- New, startup date estimated
- Lifetime of strategy identified

X Fiscal Impact

- Impact on operating budget
- Impact on capital outlay
- Means of finance identified
- Return on investment determined to be favorable

Strategy 3.2.2

Manage and Coordinate distribution of approved amounts of emergency supplies and services at strategic locations statewide.

X Analysis

- Cost/benefit analysis conducted
- Financial audit(s) used
- Performance audit(s) used
- Benchmarking for best management practices
- Stakeholder or customer surveys
- Other analysis or evaluation tools used, If so, identify: _____
- Impact on other strategies
- Stakeholders identified and involved

X Authorization

- Authorization exists
- Authorization needed

X Organization Capacity

- Needed structural or procedural changes identified
- Resource needs identified
- Strategies developed to implement needed changes or address resource needs
- Responsibility assigned

X Time Frame

- Already ongoing
- New, startup date estimated
- Lifetime of strategy identified

X Fiscal Impact

- Impact on operating budget
- Impact on capital outlay
- Means of finance identified
- Return on investment determined to be favorable

Strategy 3.2.3

Integrate GOHSEP Regional Coordinators into incident /event based parish and/or regional support strategy.

X Analysis

- Cost/benefit analysis conducted
- Financial audit(s) used
- Performance audit(s) used
- Benchmarking for best management practices
- Stakeholder or customer surveys
- Other analysis or evaluation tools used, If so, identify: _____
- Impact on other strategies
- Stakeholders identified and involved

X Authorization

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- Authorization needed

X Organization Capacity

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- Resource needs identified
- Strategies developed to implement needed changes or address resource needs
- Responsibility assigned

X Time Frame

- Already ongoing
- New, startup date estimated
- Lifetime of strategy identified

X Fiscal Impact

- Impact on operating budget
- Impact on capital outlay
- Means of finance identified
- Return on investment determined to be favorable

Strategy 3.3.1

Maintain an accurate Threat, Hazard Identification Risk Assessment (THIRA) to identify shortfalls at local and state Levels.

X Analysis

- Cost/benefit analysis conducted
- Financial audit(s) used
- Performance audit(s) used
- Benchmarking for best management practices
- Stakeholder or customer surveys
- Other analysis or evaluation tools used, If so, identify: _____
- Impact on other strategies
- Stakeholders identified and involved

X Authorization

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- Authorization needed

X Organization Capacity

- Needed structural or procedural changes identified
- Resource needs identified
- Strategies developed to implement needed changes or address resource needs
- Responsibility assigned

X Time Frame

- Already ongoing
- New, startup date estimated
- Lifetime of strategy identified

X Fiscal Impact

- Impact on operating budget
- Impact on capital outlay
- Means of finance identified
- Return on investment determined to be favorable

Strategy 3.3.2

Maintain and improve integrated planning strategy with state and federal agencies.

X Analysis

- Cost/benefit analysis conducted
- Financial audit(s) used
- Performance audit(s) used
- Benchmarking for best management practices
- Stakeholder or customer surveys
- Other analysis or evaluation tools used, If so, identify: _____
- Impact on other strategies
- Stakeholders identified and involved

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- Authorization needed

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- Resource needs identified
- Strategies developed to implement needed changes or address resource needs
- Responsibility assigned

X Time Frame

- Already ongoing
- New, startup date estimated
- Lifetime of strategy identified

X Fiscal Impact

- Impact on operating budget
- Impact on capital outlay
- Means of finance identified
- Return on investment determined to be favorable

Strategy 3.3.3

Ensure the synchronization of all state agency emergency preparedness and response activities in support of the state emergency operations plan.

X **Analysis**

- Cost/benefit analysis conducted
- Financial audit(s) used
- Performance audit(s) used
- Benchmarking for best management practices
- Stakeholder or customer surveys
- Other analysis or evaluation tools used, If so, identify: _____
- Impact on other strategies
- Stakeholders identified and involved

X **Authorization**

- Authorization exists
- Authorization needed

X **Organization Capacity**

- Needed structural or procedural changes identified
- Resource needs identified
- Strategies developed to implement needed changes or address resource needs
- Responsibility assigned

X **Time Frame**

- Already ongoing
- New, startup date estimated
- Lifetime of strategy identified

X **Fiscal Impact**

- Impact on operating budget
- Impact on capital outlay
- Means of finance identified
- Return on investment determined to be favorable

Strategy 3.4.1

Establish and maintain a GIS program to ensure the most current information is available through a highly reliable and stable platform.

X Analysis

- Cost/benefit analysis conducted
- Financial audit(s) used
- Performance audit(s) used
- Benchmarking for best management practices
- Stakeholder or customer surveys
- Other analysis or evaluation tools used, If so, identify: _____
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- Responsibility assigned

X Time Frame

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- New, startup date estimated
- Lifetime of strategy identified

X Fiscal Impact

- Impact on operating budget
- Impact on capital outlay
- Means of finance identified
- Return on investment determined to be favorable

Strategy 4.1.1 Conduct workshops with Federal partners.

X **Analysis**

- Cost/benefit analysis conducted
- Financial audit(s) used
- Performance audit(s) used
- Benchmarking for best management practices
- Stakeholder or customer surveys
- Other analysis or evaluation tools used, If so, identify: _____
- Impact on other strategies
- Stakeholders identified and involved

X **Authorization**

- Authorization exists
- Authorization needed

X **Organization Capacity**

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- Resource needs identified
- Strategies developed to implement needed changes or address resource needs
- Responsibility assigned

X **Time Frame**

- Already ongoing
- New, startup date estimated
- Lifetime of strategy identified

X **Fiscal Impact**

- Impact on operating budget
- Impact on capital outlay
- Means of finance identified
- Return on investment determined to be favorable

Strategy 4.1.2

Conduct Educational and Outreach workshops for eligible applicants.

X Analysis

Cost/benefit analysis conducted

Financial audit(s) used

Performance audit(s) used

Benchmarking for best management practices

Stakeholder or customer surveys

Other analysis or evaluation tools used, If so, identify: _____

Impact on other strategies

Stakeholders identified and involved

X Authorization

Authorization exists

Authorization needed

X Organization Capacity

Needed structural or procedural changes identified

Resource needs identified

Strategies developed to implement needed changes or address resource needs

Responsibility assigned

X Time Frame

Already ongoing

New, startup date estimated

Lifetime of strategy identified

X Fiscal Impact

Impact on operating budget

Impact on capital outlay

Means of finance identified

Return on investment determined to be favorable

Strategy 4.2.1

Maintain a highly trained cadre (Individual Assistance (IA) and Public Assistance (PA) adequately equipped and ready to deploy to effective area(s) to conduct Preliminary Damage Assessments and gather essential information to support the declaration process.

X Analysis

- Cost/benefit analysis conducted
- Financial audit(s) used
- Performance audit(s) used
- Benchmarking for best management practices
- Stakeholder or customer surveys
- Other analysis or evaluation tools used, If so, identify: _____
- Impact on other strategies
- Stakeholders identified and involved

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- Authorization needed

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X Time Frame

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- New, startup date estimated
- Lifetime of strategy identified

X Fiscal Impact

- Impact on operating budget
- Impact on capital outlay
- Means of finance identified
- Return on investment determined to be favorable

Strategy 4.2.2

Ensure that all Disaster Recovery personnel are adequately trained in all federal/state laws and regulations that pertain to Stafford Act grant programs to expedite the distribution of funds to each eligible applicant.

X Analysis

- Cost/benefit analysis conducted
- Financial audit(s) used
- Performance audit(s) used
- Benchmarking for best management practices
- Stakeholder or customer surveys
- Other analysis or evaluation tools used, If so, identify: _____
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- Responsibility assigned

X Time Frame

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- Lifetime of strategy identified

X Fiscal Impact

- Impact on operating budget
- Impact on capital outlay
- Means of finance identified
- Return on investment determined to be favorable

Strategy 4.3.1

Collaborate with FEMA and sub-recipients to identify and agree upon the definition of grant closeout readiness and expedite the submission of the sub-recipients final claim.

X Analysis

- Cost/benefit analysis conducted
- Financial audit(s) used
- Performance audit(s) used
- Benchmarking for best management practices
- Stakeholder or customer surveys
- Other analysis or evaluation tools used, If so, identify: _____
- Impact on other strategies
- Stakeholders identified and involved

X Authorization

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- Authorization needed

X Organization Capacity

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- Resource needs identified
- Strategies developed to implement needed changes or address resource needs
- Responsibility assigned

X Time Frame

- Already ongoing
- New, startup date estimated
- Lifetime of strategy identified

X Fiscal Impact

- Impact on operating budget
- Impact on capital outlay
- Means of finance identified
- Return on investment determined to be favorable

Strategy 4.3.2

Annually evaluate any closeout metrics or deadlines and determine the appropriate staff or process changes needed in order to meet the expected outcomes.

X Analysis

- Cost/benefit analysis conducted
- Financial audit(s) used
- Performance audit(s) used
- Benchmarking for best management practices
- Stakeholder or customer surveys
- Other analysis or evaluation tools used, If so, identify: _____
- Impact on other strategies
- Stakeholders identified and involved

X Authorization

- Authorization exists
- Authorization needed

X Organization Capacity

- Needed structural or procedural changes identified
- Resource needs identified
- Strategies developed to implement needed changes or address resource needs
- Responsibility assigned

X Time Frame

- Already ongoing
- New, startup date estimated
- Lifetime of strategy identified

X Fiscal Impact

- Impact on operating budget
- Impact on capital outlay
- Means of finance identified
- Return on investment determined to be favorable

Strategy 5.1.1

Utilize traditional and non-traditional sources such as GOHSEP website, LA Careers, college recruiting, professional organizations, and statewide blast emails to create a qualified, motivated, and diverse pool of applicants thereby ensuring that hiring managers have a sufficient number of applicants for each vacant position.

X Analysis

- Cost/benefit analysis conducted
- Financial audit(s) used
- Performance audit(s) used
- Benchmarking for best management practices
- Stakeholder or customer surveys
- Other analysis or evaluation tools used, If so, identify: _____
- Impact on other strategies
- Stakeholders identified and involved

X Authorization

- Authorization exists
- Authorization needed

X Organization Capacity

- Needed structural or procedural changes identified
- Resource needs identified
- Strategies developed to implement needed changes or address resource needs
- Responsibility assigned

X Time Frame

- Already ongoing
- New, startup date estimated
- Lifetime of strategy identified

X Fiscal Impact

- Impact on operating budget
- Impact on capital outlay
- Means of finance identified
- Return on investment determined to be favorable

Strategy 5.1.2

Develop a comprehensive annual performance management system ensuring employees have clear job expectations, participate in planning their job attainments, and are given a comprehensive review of their performance.

X Analysis

- Cost/benefit analysis conducted
- Financial audit(s) used
- Performance audit(s) used
- Benchmarking for best management practices
- Stakeholder or customer surveys
- Other analysis or evaluation tools used, If so, identify: _____
- Impact on other strategies
- Stakeholders identified and involved

X Authorization

- Authorization exists
- Authorization needed

X Organization Capacity

- Needed structural or procedural changes identified
- Resource needs identified
- Strategies developed to implement needed changes or address resource needs
- Responsibility assigned

X Time Frame

- Already ongoing
- New, startup date estimated
- Lifetime of strategy identified

X Fiscal Impact

- Impact on operating budget
- Impact on capital outlay
- Means of finance identified
- Return on investment determined to be favorable

Strategy 5.1.3

Utilize a comprehensive "Orientation/Employee Handbook," followed by an open door policy, employees will be ensured that the human resource office is their partner in creating a productive, satisfying workplace.

X Analysis

- Cost/benefit analysis conducted
- Financial audit(s) used
- Performance audit(s) used
- Benchmarking for best management practices
- Stakeholder or customer surveys
- Other analysis or evaluation tools used, If so, identify: _____
- Impact on other strategies
- Stakeholders identified and involved

X Authorization

- Authorization exists
- Authorization needed

X Organization Capacity

- Needed structural or procedural changes identified
- Resource needs identified
- Strategies developed to implement needed changes or address resource needs
- Responsibility assigned

X Time Frame

- Already ongoing
- New, startup date estimated
- Lifetime of strategy identified

X Fiscal Impact

- Impact on operating budget
- Impact on capital outlay
- Means of finance identified
- Return on investment determined to be favorable

Strategy 5.1.4

Administer an Awards and Recognition program that will emphasize outstanding performances and contributions to the Agency and the State.

X Analysis

Cost/benefit analysis conducted

Financial audit(s) used

Performance audit(s) used

Benchmarking for best management practices

Stakeholder or customer surveys

Other analysis or evaluation tools used, If so, identify: _____

Impact on other strategies

Stakeholders identified and involved

X Authorization

Authorization exists

Authorization needed

X Organization Capacity

Needed structural or procedural changes identified

Resource needs identified

Strategies developed to implement needed changes or address resource needs

Responsibility assigned

X Time Frame

Already ongoing

New, startup date estimated

Lifetime of strategy identified

X Fiscal Impact

Impact on operating budget

Impact on capital outlay

Means of finance identified

Return on investment determined to be favorable

Strategy 5.1.5

Seek training opportunities and funding from existing State and Federal sources.

X Analysis

- Cost/benefit analysis conducted
- Financial audit(s) used
- Performance audit(s) used
- Benchmarking for best management practices
- Stakeholder or customer surveys
- Other analysis or evaluation tools used, If so, identify: _____
- Impact on other strategies
- Stakeholders identified and involved

X Authorization

- Authorization exists
- Authorization needed

X Organization Capacity

- Needed structural or procedural changes identified
- Resource needs identified
- Strategies developed to implement needed changes or address resource needs
- Responsibility assigned

X Time Frame

- Already ongoing
- New, startup date estimated
- Lifetime of strategy identified

X Fiscal Impact

- Impact on operating budget
- Impact on capital outlay
- Means of finance identified
- Return on investment determined to be favorable

Strategy 5.1.6

Maintain a skills development program by providing the training and testing required facilitating job progression.

X Analysis

- Cost/benefit analysis conducted
- Financial audit(s) used
- Performance audit(s) used
- Benchmarking for best management practices
- Stakeholder or customer surveys
- Other analysis or evaluation tools used, If so, identify: _____
- Impact on other strategies
- Stakeholders identified and involved

X Authorization

- Authorization exists
- Authorization needed

X Organization Capacity

- Needed structural or procedural changes identified
- Resource needs identified
- Strategies developed to implement needed changes or address resource needs
- Responsibility assigned

X Time Frame

- Already ongoing
- New, startup date estimated
- Lifetime of strategy identified

X Fiscal Impact

- Impact on operating budget
- Impact on capital outlay
- Means of finance identified
- Return on investment determined to be favorable

Strategy 5.2.1 Provide a habitable, clean, safe, and secure work place.

X Analysis

- Cost/benefit analysis conducted
- Financial audit(s) used
- Performance audit(s) used
- Benchmarking for best management practices
- Stakeholder or customer surveys
- Other analysis or evaluation tools used, If so, identify: _____
- Impact on other strategies
- Stakeholders identified and involved

X Authorization

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- Authorization needed

X Organization Capacity

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- Resource needs identified
- Strategies developed to implement needed changes or address resource needs
- Responsibility assigned

X Time Frame

- Already ongoing
- New, startup date estimated
- Lifetime of strategy identified

X Fiscal Impact

- Impact on operating budget
- Impact on capital outlay
- Means of finance identified
- Return on investment determined to be favorable

Strategy 6.1.1

Assist local and state agencies in development of migration plans to LWIN.

X Analysis

- Cost/benefit analysis conducted
- Financial audit(s) used
- Performance audit(s) used
- Benchmarking for best management practices
- Stakeholder or customer surveys
- Other analysis or evaluation tools used, If so, identify: _____
- Impact on other strategies
- Stakeholders identified and involved

X Authorization

- Authorization exists
- Authorization needed

X Organization Capacity

- Needed structural or procedural changes identified
- Resource needs identified
- Strategies developed to implement needed changes or address resource needs
- Responsibility assigned

X Time Frame

- Already ongoing
- New, startup date estimated
- Lifetime of strategy identified

X Fiscal Impact

- Impact on operating budget
- Impact on capital outlay
- Means of finance identified
- Return on investment determined to be favorable

Strategy 6.2.1

Review and update the Statewide Communications Interoperability Plan (SCIP) annually.

X Analysis

- Cost/benefit analysis conducted
- Financial audit(s) used
- Performance audit(s) used
- Benchmarking for best management practices
- Stakeholder or customer surveys
- Other analysis or evaluation tools used, If so, identify: _____
- Impact on other strategies
- Stakeholders identified and involved

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X Organization Capacity

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- Resource needs identified
- Strategies developed to implement needed changes or address resource needs
- Responsibility assigned

X Time Frame

- Already ongoing
- New, startup date estimated
- Lifetime of strategy identified

X Fiscal Impact

- Impact on operating budget
- Impact on capital outlay
- Means of finance identified
- Return on investment determined to be favorable

Strategy 7.1.1

Improve the quality of GOHSEP contracts.

X Analysis

Cost/benefit analysis conducted

Financial audit(s) used

Performance audit(s) used

Benchmarking for best management practices

Stakeholder or customer surveys

Other analysis or evaluation tools used, If so, identify: _____

Impact on other strategies

Stakeholders identified and involved

X Authorization

Authorization exists

Authorization needed

X Organization Capacity

Needed structural or procedural changes identified

Resource needs identified

Strategies developed to implement needed changes or address resource needs

Responsibility assigned

X Time Frame

Already ongoing

New, startup date estimated

Lifetime of strategy identified

X Fiscal Impact

Impact on operating budget

Impact on capital outlay

Means of finance identified

Return on investment determined to be favorable

Strategy 7.1.2

Improve management of GOHSEP resources by securing goods and services in the most effective, efficient and economical manner.

X Analysis

Cost/benefit analysis conducted

Financial audit(s) used

Performance audit(s) used

Benchmarking for best management practices

Stakeholder or customer surveys

Other analysis or evaluation tools used, If so, identify: _____

Impact on other strategies

Stakeholders identified and involved

X Authorization

Authorization exists

Authorization needed

X Organization Capacity

Needed structural or procedural changes identified

Resource needs identified

Strategies developed to implement needed changes or address resource needs

Responsibility assigned

X Time Frame

Already ongoing

New, startup date estimated

Lifetime of strategy identified

X Fiscal Impact

Impact on operating budget

Impact on capital outlay

Means of finance identified

Return on investment determined to be favorable

Strategy 7.1.3

Update and create policies to form a strong organizational structure and assist in the fulfillment of GOHSEP's mission and goals.

X Analysis

- Cost/benefit analysis conducted
- Financial audit(s) used
- Performance audit(s) used
- Benchmarking for best management practices
- Stakeholder or customer surveys
- Other analysis or evaluation tools used, If so, identify: _____
- Impact on other strategies
- Stakeholders identified and involved

X Authorization

- Authorization exists
- Authorization needed

X Organization Capacity

- Needed structural or procedural changes identified
- Resource needs identified
- Strategies developed to implement needed changes or address resource needs
- Responsibility assigned

X Time Frame

- Already ongoing
- New, startup date estimated
- Lifetime of strategy identified

X Fiscal Impact

- Impact on operating budget
- Impact on capital outlay
- Means of finance identified
- Return on investment determined to be favorable

Strategy 7.1.4

Monitor and promote cost effectiveness of programs and streamlining of activities.

X Analysis

- Cost/benefit analysis conducted
- Financial audit(s) used
- Performance audit(s) used
- Benchmarking for best management practices
- Stakeholder or customer surveys
- Other analysis or evaluation tools used, If so, identify: _____
- Impact on other strategies
- Stakeholders identified and involved

X Authorization

- Authorization exists
- Authorization needed

X Organization Capacity

- Needed structural or procedural changes identified
- Resource needs identified
- Strategies developed to implement needed changes or address resource needs
- Responsibility assigned

X Time Frame

- Already ongoing
- New, startup date estimated
- Lifetime of strategy identified

X Fiscal Impact

- Impact on operating budget
- Impact on capital outlay
- Means of finance identified
- Return on investment determined to be favorable

Strategy 7.1.5

Ensure safety coordinators in all department facilities are adequately trained.

X Analysis

- Cost/benefit analysis conducted
- Financial audit(s) used
- Performance audit(s) used
- Benchmarking for best management practices
- Stakeholder or customer surveys
- Other analysis or evaluation tools used, If so, identify: _____
- Impact on other strategies
- Stakeholders identified and involved

X Authorization

- Authorization exists
- Authorization needed

X Organization Capacity

- Needed structural or procedural changes identified
- Resource needs identified
- Strategies developed to implement needed changes or address resource needs
- Responsibility assigned

X Time Frame

- Already ongoing
- New, startup date estimated
- Lifetime of strategy identified

X Fiscal Impact

- Impact on operating budget
- Impact on capital outlay
- Means of finance identified
- Return on investment determined to be favorable

Strategy 7.1.6

Conduct and document quarterly safety meetings in all applicable facilities.

X Analysis

- Cost/benefit analysis conducted
- Financial audit(s) used
- Performance audit(s) used
- Benchmarking for best management practices
- Stakeholder or customer surveys
- Other analysis or evaluation tools used, If so, identify: _____
- Impact on other strategies
- Stakeholders identified and involved

X Authorization

- Authorization exists
- Authorization needed

X Organization Capacity

- Needed structural or procedural changes identified
- Resource needs identified
- Strategies developed to implement needed changes or address resource needs
- Responsibility assigned

X Time Frame

- Already ongoing
- New, startup date estimated
- Lifetime of strategy identified

X Fiscal Impact

- Impact on operating budget
- Impact on capital outlay
- Means of finance identified
- Return on investment determined to be favorable

Strategy 7.1.7

Establish and distribute written policies and procedures regarding all aspects of the loss prevention program.

X Analysis

- Cost/benefit analysis conducted
- Financial audit(s) used
- Performance audit(s) used
- Benchmarking for best management practices
- Stakeholder or customer surveys
- Other analysis or evaluation tools used, If so, identify: _____
- Impact on other strategies
- Stakeholders identified and involved

X Authorization

- Authorization exists
- Authorization needed

X Organization Capacity

- Needed structural or procedural changes identified
- Resource needs identified
- Strategies developed to implement needed changes or address resource needs
- Responsibility assigned

X Time Frame

- Already ongoing
- New, startup date estimated
- Lifetime of strategy identified

X Fiscal Impact

- Impact on operating budget
- Impact on capital outlay
- Means of finance identified
- Return on investment determined to be favorable

Strategy 7.1.8

Maintain a comprehensive Subrecipient Monitoring Program for all federal funds administered by GOHSEP.

X Analysis

Cost/benefit analysis conducted

Financial audit(s) used

Performance audit(s) used

Benchmarking for best management practices

Stakeholder or customer surveys

Other analysis or evaluation tools used, If so, identify: _____

Impact on other strategies

Stakeholders identified and involved

X Authorization

Authorization exists

Authorization needed

X Organization Capacity

Needed structural or procedural changes identified

Resource needs identified

Strategies developed to implement needed changes or address resource needs

Responsibility assigned

X Time Frame

Already ongoing

New, startup date estimated

Lifetime of strategy identified

X Fiscal Impact

Impact on operating budget

Impact on capital outlay

Means of finance identified

Return on investment determined to be favorable