



GOVERNOR'S OFFICE OF HOMELAND SECURITY
AND EMERGENCY PREPAREDNESS



STATE OF LOUISIANA

Homeland Security Grant Bulletin

Bulletin No. 5

MEMORANDUM

TO: All Sub-recipients

FROM: Christina Dayries,
Asst. Deputy Director, Grants and Administration

DATE: September 21, 2021

RE: GRANT AWARD NO. EMW-2020-SS-00011-S01, CFDA NO. 97.067 (SHSP/OPSG)

Please be advised that for the State Homeland Security Program (SHSP) and Operation Stonegarden Grant Program (OPSG) FY 2021, the Special Conditions attached to the Grant Award Sheet issued on Monday, September 20, 2021 referencing bulleted items H and I is replaced in its entirety with the following:

H. Progressive Exercise Program

Sub-recipient must develop and maintain a progressive exercise program consistent with the National Exercise Program base plan and the Homeland Security Exercise and Evaluation Program (HSEEP) guidelines. Exercise activities should align to a current IPP developed through an annual IPPW. **An After Action Report/Improvement Plan (AAR/IP) shall be completed for each exercise and submitted to the SAA.**

I. Integrated Preparedness Plan (IPP) and Integrated Preparedness Plan Workshop (IPPW)

While there are no minimum exercise requirements for FY 2021 SHSP, sub-recipient is required to develop a **Integrated Preparedness Plan (IPP)**, and update it annually. **Sub-recipient must submit their existing IPP to the SAA by September 30th of each year.** In addition, the sub-recipient is required to conduct a **Training and Exercise Planning Workshop (IPPW)** to be completed annually by June 30th. **Sub-recipient must submit the IPPW sign in sheet to the SAA.** Sub-recipient can either participate in their Regional IPP or have a parish specific IPP.

To clarify: The Training and Exercise Plan (TEP) / Training and Exercise Planning Workshop (TEPW) is changed to Integrated Preparedness Plan (IPP) and Integrated Preparedness Plan Workshop (IPPW) per FEMA HSEEP guidelines issued for FY 2021 grant awards.

TEP transitioned to the IPP, a document for combining efforts across components of the Integrated Preparedness Cycle to make sure that a jurisdiction/ organization has the capabilities to handle threats and hazards. The IPP allows for a more deliberate approach to multi-year preparedness activity planning. These preparedness priorities help exercise planners design and develop a multi-year exercise program of individual exercises that target resources to where they are most useful.

Sub-recipients are required to have a progressive, multi-year exercise program that enables jurisdictions/organizations to participate in a series of increasingly complex exercises, with each exercise building upon the previous one. Regardless of exercise type, each exercise within the series should link to a set of common program priorities and design to test associated capabilities. By



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identifying other preparedness activities or requirements as part of the integrated preparedness planning process, jurisdictions/organizations will address known shortfalls prior to exercising capabilities.

Information related to IPPs and Integrated Preparedness Planning Workshops (IPPWs) can be found at <https://pretoolkit.fema.gov/web/hseep-resources> and <https://www.fema.gov/emergency-managers/national-preparedness/exercises/hseep>

Please place this Memorandum in your respective grant files for SHSP FY 2021 and/or OPSG FY 2021.

If you have any questions, please contact me directly at (225) 358-5599 or Christina.Dayries@la.gov.