What you need to know about DEBRIS OPERATIONS. NOW!

Purpose of this document: To provide summary guidance on debris management monitoring and operations. You are responsible for following all local + State + Federal regulations.

A better practice is to develop a FEMA-approved debris management plan. Identify a Louisiana Department of Environmental Quality (LDEO) permitted debris management site. Prequalify your debris monitoring contractors + maintain list. Develop a Request for Proposal (RFP) template for debris removal + monitoring contracts. Establish collection priorities. *The above represent Best Practices to assist in assuring that Subrecipient (Applicant) maximize the funds they are eligible to receive and retain those funds through the reimbursement and audit processes. Time + material costs are limited to work performed during the first 70 hours of actual work following a disaster. After 70 hours, contracts should be unit price (strongly recommended) or lump sum. Use RFPs for ALL WORK other than first 70 hours. Use fair + open competitive procurement process. Assure that all work is reflected in the Project Worksheet (PW) scope of work (sow). The RFP + contract SOW should be consistent with the PW SOW. Differences may cause reimbursement delays. Cubic yards recommended as unit of measurement for most debris. All contracts are subject to cost reasonableness analysis (44 CFR 13.36f) and 2 CFR 200.3231. Monitoring contract must provide for reporting	RECOVERY
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requirements that demonstrate eligible work. Recommend FEMA approve monitoring requirements to demonstrate eligible work. Coordinate with LDEQ for all debris disposal permitting requirements. DOCUMENT, DOCUMENT, DOCUMENT!	or all debris removal closely. Your debris oring contractor should provide qualified the dined field monitors. To use of load tickets for both FAL + cted debris operations. To debris operations are restricted to related debris. To debris operations are restricted to the debris operations are restricted to the sibility of the Subrecipient (Applicant). The respective of the subrecipient (Applicant). The respective debris, white goods, tires, etc.). The monitoring contractor conducts daily ciliation of all debris operations tentation (e.g., load tickets, pictures, vehicle ions, etc.). MENT, DOCUMENT, DOCUMENT!

6-22-15

NOTE: Only FEMA-eligible and reasonable debris costs will be reimbursed. ONLY FEMA DECIDES WHAT IS ELIGIBLE and REASONABLE.

Useful FEMA debris-related references.

DISASTER ASSISTANCE POLICIES (DAP)

- 9523.4 Demolition of Private Structures (7.18.07) http://www.fema.gov/pdf/government/grant/pa/9523_4.pdf
- 9523.5 Debris Removal from Waterways (3.29.10) http://www.fema.gov/pdf/government/grant/pa/9523_5.pdf
- 9523.11 Hazardous Stump Extraction and Removal Eligibility (5.25.07) http://www.fema.gov/pdf/government/grant/pa/9523_11.pdf
- 9523.12 Debris Operation Hand-Loaded Trucks and Trailers (8.17.10) http://www.fema.gov/pdf/government/grant/pa/9523_12.pdf
- 9523.13 Debris Removal from Private Property (7.18.07) http://www.fema.gov/pdf/government/grant/pa/9523_13.pdf

FEMA JOB AIDS + FACT SHEETS

- 9580.4 Fact Sheet: Emergency Work Contracting (10.23.08) http://www.fema.gov/pdf/government/grant/pa/9580_4.pdf
- 9580.201 Fact Sheet: Debris Contracting Guidance (9.27.10) http://www.fema.gov/pdf/government/grant/pa/9580_201.pdf
 - Attachment 1: Debris Removal Contract Cost Analysis http://www.fema.gov/pdf/government/grant/pa/9580_201_attachment1.pdf
 - Attachment 2: Debris Operations Contract Bid Sheet http://www.fema.gov/pdf/government/grant/pa/9580_201_attachment2.pdf
- 9580.203 Fact Sheet: Debris Monitoring (5.03.07) http://www.fema.gov/pdf/government/grant/pa/9580_203.pdf
- 9580.204 Fact Sheet: *Documenting and Validating Hazardous Trees, Limbs and Stumps* (8.02.09) http://www.fema.gov/pdf/government/grant/pa/9580_204.pdf
- 9580.206 Fact Sheet: Public Assistance For Animal Carcass Removal and Disposal (9.25.14) http://www.fema.gov/media-library-data/1412100635428-08cc95fd7ce0a4edf42920381fd29b18/PA%20Policy%209580.206%20Animal%20Carcass%20Removal%20and%20Disposal.pdf

FEMA GUIDANCE DOCUMENTS

- FEMA 325: Public Assistance Debris Management Guide (July 2007) http://www.fema.gov/pdf/government/grant/pa/demagde.pdf
- FEMA 327: Public Assistance Debris Monitoring Guide (October 2010) http://www.fema.gov/pdf/government/grant/pa/fema_327_ debris_monitoring.pdf
- FEMA 329: Debris Estimating Field Guide (September 2010) http://www.fema.gov/pdf/government/grant/pa/fema_329_debris_estimating.pdf
- 44 CFR 13.36: http://www.gpo.gov/fdsys/pkg/CFR-2014-title44-vol1/pdf/CFR-2014-title44-vol1-sec13-36.pdf
- 2 CFR 200: http://www.ecfr.gov/cgi-bin/text-idx?SID=5fbdbb07f3dd43dd7dea9fd4d83d963a&mc=true&tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl

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