



State of Louisiana

OFFICE OF THE GOVERNOR

Statewide Interoperability Executive Committee

Post Office Box 94095
Baton Rouge, LA 70804-9095

Rizwan Ahmed
Chairman
(225) 342-7105
(225) 219-4994 fax
Rizwan.Ahmed@la.gov

Vice Chairman
Vacant

Corrected and Approved 9/26/07

STATEWIDE INTEROPERABILITY EXECUTIVE COMMITTEE MINUTES

Wednesday, September 12, 2007

The Statewide Interoperability Executive Committee (SIEC) met on Wednesday, September 12, 2007, at the LA State Police Headquarters Building, Conference Rooms C & D, located at 7919 Independence Boulevard, Baton Rouge, Louisiana. Committee Chair Mr. Rizwan Ahmed called the meeting to order at 1:35 p.m. The roll was called by Ms. Lorita Ford, Administrative Support Staff for the Committee, and a quorum was established.

Committee Members Present:

Rizwan Ahmed (Chair)
Major Joey Broussard
Curry Johnson

Lt. Col. Mickey McMorris
Maj. Adam Shilling
Col. Eric Sivula
Susan Severance
Col. Kenneth Hughes
Sgt. Michael Murphy
Eric Deroche
Lloyd Miller
Donald Milligan (for S. Wiley-Gremillion)
Robert Jump
Gary Peters
Thomas Thibeaud

Representing Agency:

DOA and Office of Information Technology
Dept. of Wildlife and Fisheries
LA House of Representative Special
Committee on LA Homeland Security
LA State Police
LA National Guard
Dept. of Public Safety/Corrections Services
Attorney General's Office/GOHSEP
Region 1 Plaquemines OHSEP
Region 2 East Baton Rouge OHSEP
Region 3 Assumption/St. James OHSEP
Region 5 Calcasieu OHSEP
Region 6 Rapides OHSEP
Region 7 Caddo/Bossier OHSEP
Region 8 Ouachita OHSEP
Region 9 Washington OHSEP

Guest List
See Appendix A

Approval of Minutes – August 8, 2007

On motion of Susan Severance, seconded by Eric Sivula, the Committee voted to approve the minutes of the August 22, 2007 meeting. There being no opposition, the motion carried.

GOHSEP Presentation

Mr. Steven Burr, with the Governor's Office of Homeland Security and Emergency Preparedness, presented an update on the Integrated Public Alert and Warning System (IPAWS). His presentation included detailed discussions on the following:

- IPAWS Pilot Overview (currently focused on three states, Louisiana, Alabama, Mississippi)
- Emergency Telephone Notification (ETN) Statewide Test (first test of public call-out system, 8/29/07 – message from Governor Blanco utilized)

Mr. Burr also discussed other key issues and funding. There was a question and answer session following the presentation. (A copy of the complete IPAWS presentation is on file with SIEC.)

Assessment and Technology Sub-Committee

In the absence of committee member Robert Black, there was no report from the Assessment and Technology sub-committee.

Finance and Funding Sub-Committee

Lt. Col. Mickey McMorris presented a Statewide 700 Mhz Communication System Expense Reimbursement Agreement for discussion and approval by the Committee. The agreement is to pay the maintenance fees on the system (currently in the Regions 1 and 2). The Committee discussed the agreement in detail and it was suggested that the term "maintenance fees" be replaced with "required deliverables."

A motion was made by Donald Milligan, seconded by Mike Murphy to adopt the Amendment based upon language legalities being addressed. A substitute motion was made by Susan Severance

that the Committee adopt the Agreement subject to amendment to reflect that payments are subject to the budget, that has been approved by SIEC and attached as an appendix to the Agreement. There being no further discussion or opposition, the substitute motion carried.

On motion of Robert Jump, seconded by Eric Deroche the Committee voted to amend the budget to include a \$9,000 add-in for purchasing a right-of-way in West Feliciana Parish. There being no further discussion, the motion carried.

Policies and Procedures Sub-Committee

Susan Severance informed the Committee that she is open for suggestions in getting a Standard Operating Procedure written. The Committee further discussed ideas and suggestions in detail. Rex McDonald stated that he would write the SOP for the 700 MHz communication plan.

Planning Committee Sub-Committee

Maj. Adam Shilling presented a draft list of goals to be included in the Statewide Communications Interoperability Plan. The Committee discussed the goals in detail.

A motion was made by Donald Milligan, seconded by Eric Deroche to accept the draft goals for inclusion of the Statewide Communications Interoperability Plan to be submitted by September 30. The Committee voted, there was one objection by Susan Severance, majority ruled and the motion carried.

New Business

Lt. Col. Mickey McMorris presented to the Committee and requested approval of the SIEC Budget for Maintenance for FY 08-09 (Appendix B). After detailed discussion of the proposed budget, the Committee voted to accept the budget.

On motion of Eric Sivula, seconded by Tommy Thibaud the Committee voted unanimously to accept the budget. Motion carried.

Lt. Col. McMorris presented a draft of the Interoperability Intergovernmental Agreement to allow the state of Mississippi to interact with Louisiana in the implementation of interoperability.

Chief Lloyd Miller, with Region 5 submitted a letter requesting the SIEC to consider funding a twenty-five percent cash match for a hardened nine channel 700 Mhz P25 system located on Arsene LeBleu Road. After further discussion by the Committee, Chairman Rizwan Ahmed agreed to forward the request to Chief Robert Black for review by the Technology Committee

Adjournment

There being no further business to be discussed, the meeting was adjourned by the Chair at 3:40 p.m.

Appendix A
September 12, 2007

**STATEWIDE INTEROPERABLE COMMUNICATION SYSTEM
EXECUTIVE COMMITTEE MEETING**

September 12, 2007 -- 1:30PM
LA State Police Headquarters
Conference Rooms C & D
7919 Independence Blvd.
Baton Rouge, LA

(Guest List)

Name (Print)	Name (Signature)	Representing Agency	E-Mail/Phone
Paul Singh	Paul Singh	EF Johnson	psingh@efjohnson.com
Christina Bryers	Christina Bryers	LSP	
Allyd Ter Knest	Allyd Ter Knest	DH Marketing	teach@dmson.com
Richard Silveira	Richard Silveira	DEP	
Lynn Johnson	Lynn Johnson	House of Reps	johnsw@legis.state.la.
Steven Burr	Steven Burr	GATSEP	stbur@gatsep.com
Barbara Garcia	Barbara Garcia	LELE	
Yvonne Peters	Yvonne Peters	Reynolds	ypeters@3g.quick.com
Lloyd McIlwain	Lloyd McIlwain	Lab Charles Fire	lmiller@charlesfire.com
Darryl Dupre	Darryl Dupre	Sulphur Fire	ddupre@511pr.com
Ferry Vincent	Ferry Vincent	La Police Comm	FV@lpcr.com
Jan Rodriguez	Jan Rodriguez	LAPOC	jrodriguez@corredora.state.la.us
Korinn Dondy	Korinn Dondy	Raytheon	kdondy@raytheon.com
ROBERT HALL	ROBERT HALL	LSU Power	rhale1@lsu.edu

Appendix A
September 12, 2007

Name (Print)	Name (Signature)	Representing Agency	E-Mail/Phone
Christopher A. Mills	<i>Christopher A. Mills</i>	SIFC/LANS	christopher.mills@la.gov
Joseph T. Book	<i>J. Book</i>	Masterop Government IT	joseph.book@ngc.com
Allison Fitzgerald Brett Brock	<i>Allison Fitzgerald</i> <i>Brett Brock</i>	LSP CISCO	allison.fitzgerald@ls.gov bbrock@cisco.com
David Stone	<i>David Stone</i>	GOHSEP	dstone@ohsep.louisiana.gov
Grant Mitchell	<i>Grant Mitchell</i>	GOHSEP	"
Patrick Hardy	<i>Patrick Hardy</i>	GOHSEP	phardy@ohsep.louisiana.gov
Michael Cole	<i>Michael Cole</i>	NBA	mcole@nba.com

Appendix B
September 12, 2007

Fund Allocation	2007-2008		Statewide	Statewide	Region 1	Region 2	Total FY 08-09	Remaining
	Current SIEC Budget	FY 08-09 Budget Request	Communication Expenditure 700	Communication Expenditure 800	Expenses	Expenses	Request	
Salaries & Benefits (7 employees)	534,471		555,850				555,850	-21,379
Overtime			25,000				25,000	-25,000
Training for technicians			42,000				42,000	-42,000
Acquisitions								
Equipment for technicians (Computers and Specialized devices)	90,000		90,000				90,000	0
Vehicles for New Technicians	75,000		75,000				75,000	0
Microwave connection for two master sites			160,000				160,000	-160,000
O/C - Operating Services								
Utilities (\$600/month at 70 sites)	466,700		213,600	175,800	48,500	43,200	481,100	-14,400
Satellite Airtime Costs	102,186		102,186				102,186	0
Tower Site Maintenance	200,000		300,000				300,000	-100,000
Rent for Tower Site (region 1 and 2)	205,224		84,000		91,224	66,000	241,224	-36,000
UPS Battery Backup	37,200		30,000	7,200			37,200	0
Insurance for Region 1 and 2	139,883				138,583	5,664	144,247	-4,364
New Tower Site Utilities and Rental			309,600				309,600	-309,600
O/C - Supplies								
Fuel/Tank for Generators	65,000		65,000				65,000	0
Infrastructure Replacement Parts			104,500				104,500	-104,500
O/C - Professional Services								
Motorola - 800 MHz Maintenance service agreement	499,868			499,868			499,868	0
Motorola - All State 700 Sites	504,097		1,205,429		404,176		1,205,429	-701,332
Motorola - Region 1 Master Site	168,407						404,176	-235,769
Motorola - Software subscription	627,067		1,712,615				1,712,615	-1,085,548
Motorola - MDT Infrastructure Service Contract	16,156		16,156				16,156	0
Motorola - 11 Sites Expansion			86,059				86,059	-86,059
Motorola - 19 Site Expansion (Within the warranty period)					72,325		72,325	-72,325
Motorola - HPD Region 1						42,122	42,122	-42,122
Motorola - HPD Region 2								0
O/C - LAT								
OTM (Rental of T-1 Lines)								
800 MHz T-1	531,080			531,080		7,200	538,280	-7,200
High Performance Data (HPD) T-1					61,290		537,918	-24,000
700 MHz T-1 (Includes Region 1 and 2)	513,918		431,436			45,192	120,000	-120,000
700 MHz T-1 (11 Site Expansion)			120,000				120,000	-120,000
702 MHz T-1 (19 Site Expansion)			228,000				228,000	-228,000
Major Repairs								
Generator Replacement	90,000		90,000				90,000	0
Generator Maintenance	28,061		29,361				29,361	-1,300
Replace Air Conditioners			30,000				30,000	-30,000
Replace Roof			20,000				20,000	-20,000
Total	4,894,318		6,125,792	1,213,948	816,098	209,378	8,365,216	(3,470,898)
Total Budget	4,894,318		8,365,216	(3,470,898)				