



BOBBY JINDAL
GOVERNOR

State of Louisiana

BRANT MITCHELL
CHAIRMAN

Statewide Interoperability Executive Committee

SONYA WILEY-GREMILLION
VICE CHAIRMAN

<http://www.ohsep.louisiana.gov/interop.htm>

MINUTES

Wednesday January 27, 2010

The Statewide Interoperability Executive Committee (SIEC) met on Wednesday, January 27, 2010 at The Louisiana State Police Headquarters, Conference Room C & D, 7919 Independence Boulevard, Baton Rouge, Louisiana 70806.

I. Call to Order

Chairman Brant Mitchell called the meeting to order at 1:30 p.m.

II. Roll Call

The SIEC roll call was called by Travis Johnson, and a quorum was established.

The following SIEC members were present and absent.

Committee Members Present	Representing Agency
Brant Mitchell	Governor's Office of Homeland Security and Emergency Preparedness (GOHSEP)-Office of Interoperability
Mike Gusky (Proxy for Ed Driesse)	Division of Administration
Captain Alan Dunn (Proxy for COL Thibodeaux)	Louisiana National Guard
Donald Milligan	Louisiana Fire Chiefs Association
Tommy Thiebaud	Regional Parish Homeland Security & Emergency Preparedness Directors Committee
Jeya Selvaratnam	Dept. of Public Safety & Corrections, Public Safety Services
Donna Newchurch	Louisiana Ambulance Alliance
Ken Hughes	Region 1
Billie Grior	Region 2
Eric Deroche	Region 3
Ken Harlow	Region 5
Sonya Wiley-Gremillion	Region 6
Chief Merrick Tassin	Region 9
Bill Vincent	Association of Public Safety Communications Officials, Louisiana Chapter
Committee Members Absent	Representing Agency
Sheriff Ricky Edwards	Louisiana Sheriffs Association

Chief Freddie Drennan	Louisiana Association of Chiefs of Police
Mark Ford	Governor's Office of Indian Affairs
Lee Hebert	Region 4
Sandy Davis	Region 7
Gary Peters	Region 8

III. Approval of Minutes

Eric Deroche made a motion to approve the September 23, 2009 meeting minutes. Ken Hughes made the motion; Chief Donald Milligan seconded. The SIEC voted unanimously to approve the minutes of the September 23, 2009 meeting.

IV. Chairman's Report

A. Opening remarks

Chairman Brant Mitchell began by giving an overview of the letter that was sent to Governor Bobby Jindal, which gave a status of interoperable communications for first responders in the state of Louisiana on behalf of the SIEC. He then stated to the SIEC the DHS National Emergency Communications Plan and the (3) goals that are to be obtained from 2010-2013, and the success of goal one in Baton Rouge & New Orleans, LA.

Chairman Mitchell then asked Travis Johnson to share with the committee insight on the classes offered during the Region 7 event in Bossier, LA and to announce the tentative date for Region 9 event, which is planned for March 3, 2010. Travis Johnson also gave an update on the Governor's Office of Homeland Security and Emergency Preparedness (GOHSEP) standpoint with the Statewide Communications Interoperability Plan.

Lastly, Chairman Mitchell, Donna Newchurch, and Ken Harlow awarded Bill Vincent a recognition plaque for nine years of service as chair of Region (18).

V. Statewide System Maintenance

Terry Waggenpack provided an update on Infrastructure, system statistics, subscriber statistics, and system coverage. Mr. Waggenpack's report is attached as Appendix A.

VI. Sub-Committee Reports

A. Technical Sub-Committee

Technical Sub-Committee Chairman Eric Deroche stated that during the last Technical Sub-Committee meeting approval was made for site selection and the process agreed upon was for the Department of Public Safety to do their site visitations and follow up with the committee by issuing a report of findings.

B. Policy and Planning Sub-Committee

Policy and Planning Sub-Committee Chairman Bill presented the recommend policy changes to be adopted by the SIEC. The following was discussed and agreed upon:

- **Policy 002** – will be adopted (Motioned by Ken Hughes & seconded by Sonya W. Germillion)
- **Policy 003** – will be adopted (Motioned by Chief Milligan and seconded by Chief Bourque)
- **Infrastructure Policy** – Recommendation by Eric Deroche to remove the Maintenance language at this time and review/change in the future (Recommendation accepted by Chairman Brant Mitchell; Policy Accepted by Chief Bourque and seconded by Jeya Selvaratnam)
- **Networking Patching Policy** - Recommendation by Bill Vincent to add “Emergency” on pg. 2, Section III, no. 1. Also, to amend number 2 by having an appendix stating contact information (Policy accepted with changes by Bill Vincent and seconded by Chief Bourque)

C. Budget and Finance Sub-Committee

Christina Dayries presented an overview of the Fiscal Year 2008-2009 & Fiscal Year 2009/2010. She also gave an overview of the LWIN Fiscal Year budget for 2010-2011.

VII. Old Business

No report.

VIII. New Business

None.

IX. Public Comments

No public comments

X. Adjournment

Tommy Thiebaud made a motion to adjourn. Chief Donald Milligan seconded the motion. The SIEC voted unanimously to adjourn.