Training Opportunities

The State of Louisiana recognizes the importance of **encouraging** and **supporting** employees and schools in **professional development** and is committed to the **continuous training** and **lifelong learning** for personal development. Our students are our greatest asset and deserve to be cared for by **highly trained** and **skilled** emergency management professionals. The Louisiana School Emergency Management Planning (SEMP) Team has developed a robust training component. Classes will be offered **online** as well as **in-classroom**. (See side bar.)

All training practices and procedures will endeavor to **support individuals** involved in emergency management. The following information and websites are provided to achieve these goals and extends to professional development opportunities including, but not exclusive to, **eLearning**, **workshops**, **courses**, **classes** and **professional conferences**. Responsibility for professional training and development extends to all levels of an organization.

How To Register

- Online FEMA courses are available through the Emergency Management Institute (EMI) at http://training.fema.gov/is/

- EMI offers **self-paced** courses designed for people who have emergency management responsibilities and the general public. All are offered **free-of-charge** to those who qualify for enrollment. **Notice:** Independent Study Exams now require a FEMA Student Identification (SID) Number. If you do not yet have a SID, register for one today: https://cdp.dhs.gov/femasid

- REMS TA offered courses can be found at http://rems.ed.gov/trainings/CoursesHome.aspx

Online courses guide users on **Federally** recommended **information** and **processes** for high-quality emergency operations plan development and related topics in comprehensive emergency management. Course participants can **take notes** and download **job aids**,

Training Opportunities

ONLINE
FEMA offers online Independent Study (IS) courses, including:

- ICS-100 *Introduction to the Incident Command System (ICS)*
- ICS-200 *ICS for Single Resources and Initial Action Incidents*
- IS-700 *National Incident Management System (NIMS). An Introduction*
- IS-800 *National Response Framework (NRF). An Introduction*

REMS TA Center offers online K-12 emergency planning-development training including:

- *Developing Emergency Operations Plans (EOPs) K-12 Online Training*

ON-SITE
GOHSEP offers in-classroom courses as a part of the regular training schedule, including:

- AWR-148 *Crisis Management for School-based Incidents*
- *School-based Threat and Risk Vulnerability Assessment*
- ICS-300 *Intermediate ICS for Expanding Incidents*
- ICS-400 *Advanced ICS*

GOHSEP is coordinating K-12 emergency management training-by-request (TBR) opportunities provided by REMS TA Center at NO CHARGE, including:

- *Developing Emergency Operations Plans (EOPs) K-12 101 Train-the Educator Training*
- *Developing Emergency Operations Plans (EOPs) K-12 101 Train-the-Trainer Training*

OTHER GRANT ACTIVITIES
- **9** Regional Statewide **KickOff Workshops**
- A Series of **Roundtable Meetings** to Include Stakeholders
- **9** Regional **TableTop Exercises**
- **9** After Action Review – Implementation (AAR-I) Plans

DEPARTMENT of EDUCATION
Louisiana Believes

checklists and **reference guides** as they navigate through informative course modules.

- For on-site training from GOHSEP and to request training, go to
  http://www.gohsep.la.gov/trainingchoose.aspx

The GOHSEP Training Program coordinates numerous **homeland security** and **emergency management** training **opportunities** for first responders and other emergency management professionals. The GOHSEP Training program strives to offer courses that will **better prepare** Louisiana's **responders** for any emergency.

- For currently scheduled training courses and exercise events from GOHSEP, go to
  http://www.gohsep.la.gov/events-calendar.aspx

Training Courses

Federal

- IS-100.B: *Introduction to Incident Command System (ICS)*
- IS-200.B: *ICS for Single Resources + Initial Action Incidents*
- IS-700.A: *National Incident Management System (NIMS), An Introduction*
- IS-800.B: *National Response Framework (NRF), An Introduction*

Readiness + Emergency Management For Schools (REMS)

- *Developing Emergency Operations Plans (EOPs) 101*
- *School EOPs In-Depth: Developing A COOP Annex*
- *Developing Emergency Operations Plans (EOPs) K-12 101 Train-the-Trainer (TtT) Training*
- *Developing Emergency Operations Plans (EOPs) K-12 101 Training*

State

- ICS-300: *Intermediate ICS for Expanding Incidents for Operational First Responders*
- ICS-400: *Advanced ICS*
- AWR-148: *Crisis Management for School-Based Incidents*
- *School Based Threat + Risk + Vulnerability Assessment (SBTRVA)*

FEMA

IS-100.B: Introduction To Incident Command System (ICS 100)

Course Overview

EMI has revised the ICS 100 course to reflect lessons learned since its release in 2006. This course is NIMS compliant and uses the objectives developed collaboratively by the National Wildfire Coordinating Group, the United States Fire Administration, the United States Department of Agriculture and the Emergency Management Institute.

Note: IS100.B is an updated version of the IS100.A course. If you have successfully completed IS100 or IS100.A, you may want to review the new version of the course. For credentialing purposes, the courses are equivalent.

ICS 100, Introduction to the Incident Command System, introduces the Incident Command System (ICS) and provides the foundation for higher-level ICS training. This course describes the history, features and principles, and organizational structure of the Incident Command System. It also explains the relationship between ICS and the National Incident Management System (NIMS). The Emergency Management Institute developed its ICS courses collaboratively with:

- National Wildfire Coordinating Group (NWCG)
- U.S. Department of Agriculture
- United States Fire Administration's National Fire Programs Branch

NIMS Compliance

This course is NIMS compliant and meets the NIMS Baseline Training requirements for I-100.

Primary Audience

Persons involved with emergency planning, response or recovery efforts.

Prerequisites

None

FEMA

IS-200.B: ICS For Single Resources + Initial Action Incidents
Course Overview

ICS-200 is designed to enable personnel to operate efficiently during an incident or event within the Incident Command System (ICS). ICS-200 provides training on and resources for personnel who are likely to assume a supervisory position within the ICS.

The Emergency Management Institute developed its ICS courses collaboratively with:

- National Wildfire Coordinating Group (NWCG)
- U.S. Department of Agriculture
- United State Fire Administration's National Fire Programs Branch

Note: IS-200.B is an updated version of the IS-200 course. If you have successfully completed IS-200 or IS-200.A, you may want to review the new version of the course. For credentialing purposes, the courses are equivalent.

NIMS Compliance

This course is NIMS compliant and meets the NIMS Baseline Training requirements for IS-200.

Primary Audience

Persons involved with emergency planning, response or recovery efforts.

Prerequisites

- IS-100, *Introduction to the Incident Command System* is required.
- Completion of IS-700.A, *National Incident Management System (NIMS), An Introduction* is recommended.

FEMA

IS-700.A: National Incident Management System (NIMS), An Introduction Course Overview

This course introduces and overviews the National Incident Management System (NIMS). NIMS provides a consistent nationwide template to enable all government, private sector, and nongovernmental organizations to work together during domestic incidents.

Course Objectives

At the end of this course, students will be able to:

1. Describe the intent of NIMS.
2. Describe the key concepts and principles underlying NIMS.
3. Describe the purpose of the NIMS Components including: Preparedness, Communications and Information Management, Resource Management and Command and Management.
4. Describe the purpose of the National Integration Center.

Note: This course provides a basic introduction to NIMS. It is not designed to replace Incident Command System and position specific training.

Primary Audience

Individuals with emergency management responsibilities including prevention, preparedness, response, recovery and mitigation.

Prerequisites

None

FEMA

IS-800.B: National Response Framework (NRF), An Introduction

Course Overview

The course introduces participants to the concepts and principles of the National Response Framework.

Course Objectives

At the end of this course, you will be able to describe:

- The purpose of the National Response Framework.
- The response doctrine established by the National Response Framework.
- The roles and responsibilities of entities as specified in the National Response Framework.
- The actions that support national response.
- The response organizations used for multiagency coordination.
- How planning relates to national preparedness.

Primary Audience

This course is intended for government executives, private sector and nongovernmental organization (NGO) leaders, and emergency management practitioners. This includes senior elected and appointed leaders, such as Federal department or agency heads, State Governors, mayors, tribal leaders, and city or county officials – those who have a responsibility to provide for effective response.
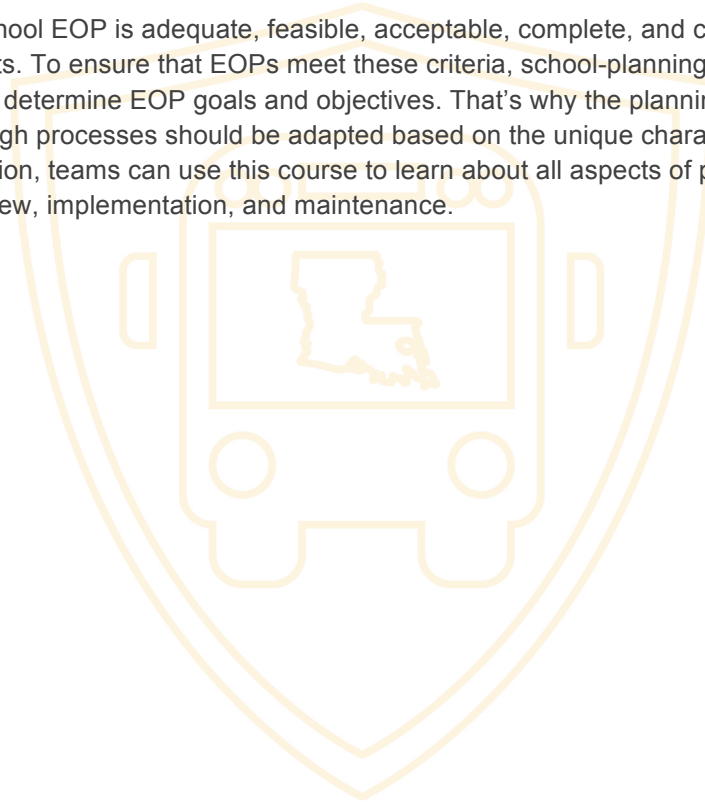
Prerequisites

None

DEPARTMENT of
EDUCATION
Louisiana Believes

Developing Emergency Operations Plans (EOPs) 101

Course Overview

A high-quality school EOP is adequate, feasible, acceptable, complete, and compliant with State and local requirements. To ensure that EOPs meet these criteria, school-planning teams must work collaboratively to determine EOP goals and objectives. That's why the planning process is so important. Although processes should be adapted based on the unique characteristics of the school, district and situation, teams can use this course to learn about all aspects of plan development, assessment, review, implementation, and maintenance.
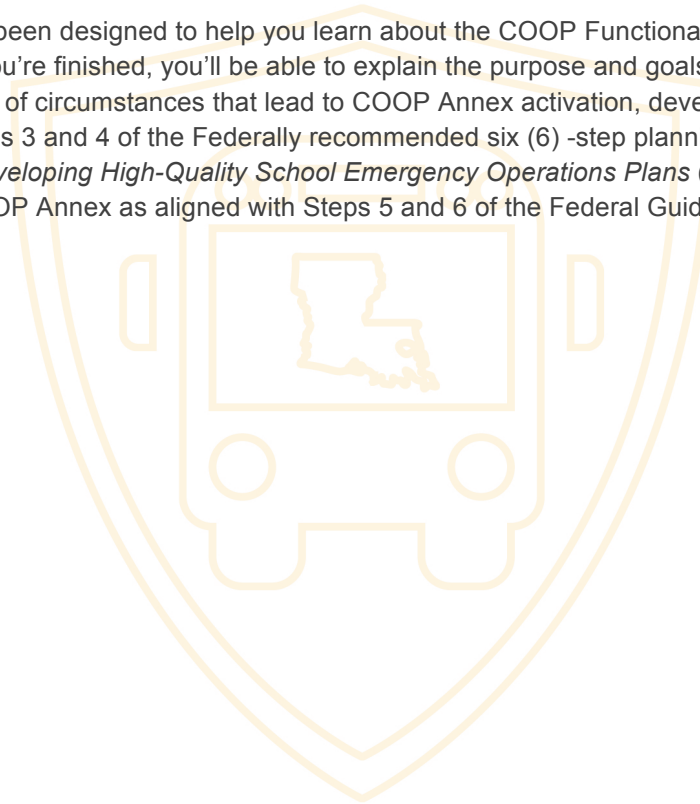
READINESS AND EMERGENCY MANAGEMENT FOR SCHOOLS
REMS
TECHNICAL ASSISTANCE CENTER

School EOPs In-Depth: Developing A COOP Annex

Course Overview

This course has been designed to help you learn about the COOP Functional Annex, or "COOP Annex." When you're finished, you'll be able to explain the purpose and goals of a COOP Annex, identify the types of circumstances that lead to COOP Annex activation, develop a COOP Annex as aligned with Steps 3 and 4 of the Federally recommended six (6) -step planning process found in the *Guide for Developing High-Quality School Emergency Operations Plans* (Guide), and revise and implement a COOP Annex as aligned with Steps 5 and 6 of the Federal Guide's six-step planning process.

DEPARTMENT of **EDUCATION**
Louisiana Believes

Developing Emergency Operations Plans (EOPs) K-12 101 Train-the-Trainer (TtT) Training

Course Overview

The *School Guide*, produced by the U.S. Departments of Education; Justice, led by the Federal Bureau of Investigation; Homeland Security, led by the Federal Emergency Management Agency; and the Health and Human Services, incorporates lessons learned from recent events, like the school shooting in Newtown and the tornadoes in Oklahoma, as well as years of emergency planning work by the Federal government, to present a recommended process, important content elements, and key considerations for school emergency operations plan (school EOP) development. Lessons learned from school emergencies highlight the importance of preparing school officials and first responders to implement school EOPs.

In collaboration with their local government and community partners, schools can take steps to plan for these potential emergencies through the creation of a high-quality school EOP. With this K-12 101 TtT, an expert team will train potential master trainers on the recommended six step planning process to create a high-quality school EOP, which includes the following:

Step 1: Forming A Collaborative Planning Team

Step 2: Understanding the Situation

Step 3: Determining Goals + Objectives

Step 4: Plan Development

Step 5: Plan Preparation + Review + Approval

Step 6: Plan Implementation + Maintenance

Primary Audience

Potential master trainers from participating schools and school districts responsible for training site-based planning teams interested in creating, revising, or enhancing school EOPs. The training is also applicable for school staff members who serve, or will serve, on their school or school district's EOP planning team; and other interested community stakeholders, including first responders, emergency medical services personnel, law enforcement and others.

READINESS AND EMERGENCY MANAGEMENT FOR SCHOOLS

REMS

TECHNICAL ASSISTANCE CENTER

Developing Emergency Operations Plans (EOPs) K-12 101 Training

Course Overview

The *School Guide*, produced by the U.S. Departments of Education; Justice, led by the Federal Bureau of Investigation; Homeland Security, led by the Federal Emergency Management Agency; and Health and Human Services, incorporates lessons learned from recent events, like the school shooting in Newtown and the tornadoes in Oklahoma, as well as years of emergency planning work by the Federal government, to present a recommended process, important content elements, and key considerations for school emergency operations plan (school EOP) development. Lessons learned from school emergencies highlight the importance of preparing school officials and first responders to implement school EOPs.

In collaboration with their local government and community partners, schools can take steps to plan for these potential emergencies through the creation of a high-quality school EOP. With this K-12 101, an expert team will provide an overview of a recommended six-step planning process to create a high-quality school EOP, which includes the following:

Step 1: Forming A Collaborative Planning Team

Step 2: Understanding the Situation

Step 3: Determining Goals + Objectives

Step 4: Plan Development

Step 5: Plan Preparation + Review + Approval

Step 6: Plan Implementation + Maintenance

This six-step planning process is designed to help schools develop a plan, conduct a comprehensive review of their entire plan, or conduct periodic and incremental reviews of a plan's components. The planning process discussed during the K-12 101 is flexible and can be adapted to accommodate a school's unique characteristics and situation.

Primary Audience

Anyone interested in creating, revising, or enhancing school EOPs; school staff who serve, or will serve, on their school or school district's EOP planning team; and other interested community stakeholders, including first responders, emergency medical services personnel, law enforcement and others.

DEPARTMENT of EDUCATION
Louisiana Believes

ICS-300: Intermediate ICS For Expanding Incidents For Operational First Responders

Course Overview

Course describes how the NIMS Command and Management component supports the management of expanding incidents and the incident/event management process for expanding incidents and supervisors as prescribed by ICS. It also implements the incident management process on a simulated Type 3 incident and allows students to learn how to develop an Incident Action Plan for a simulated incident.

Primary Audience

ICS-300 is designed for mid-level management personnel who will be serving in the following positions: command staff, section chiefs, strike team leaders, task force leaders, unit leaders, division/group supervisors, branch directors and multi-agency coordination system/emergency operations center staff.

Prerequisites

ICS-100, ICS-200, IS-700.A and IS-800.B

ICS-400: Advanced ICS

Course Overview

This course provides training on and resources for personnel who require advanced application of the Incident Command System (ICS). Course expands upon information covered in ICS-100 through ICS-300 courses. Include but not be limited to: major and/or complex incident/event management, area command, and multi-agency coordination.

Primary Audience

Mid-level management, Federal/State/local/Tribal/private sector and nongovernmental personnel.

Prerequisites

ICS-100, ICS-200, ICS-300, IS-700.A and IS-800.B

AWR-148: Crisis Management For School-Based Incidents

Course Overview

This Awareness level course has been developed to educate rural law enforcement personnel as well as school administrators and personnel on the elements that must be in place to effectively respond to a school-based emergency. Rural schools, law enforcement, and other emergency responders are often limited in resources, so it is imperative that all potentially affected parties collaborate on planning, preparing, communicating, responding, and recovering from a school-based incident.

Course Objectives

This course provides an opportunity to partner the rural emergency response community and the local school systems. Specifically, this course will allow them to collaborate, communicate, and share information, to achieve coordinated awareness of, prevention of, protection against, and response to school-based incidents in a rural community.

Primary Audience

Emergency management agency, emergency medical services, fire service, governmental administrative, law enforcement, public safety communications, and public works.

Prerequisites

None

School Based Threat + Risk + Vulnerability Assessment (SBTRVA)

Course Objective

This course evaluates the school community's strengths and weaknesses; identifies the school system's critical infrastructure and key resources; evaluates the school system and community's emergency responders capability to prevent, protect, prepare for, respond and recover from an attack; examines related threats from an all hazards perspective; and provides a comprehensive vulnerability assessment.

Primary Audience

School administrators and principles, facility engineers, faculty and staff, law enforcement and fire service professionals, emergency medical technicians and emergency management professionals.

Prerequisites

None

THIS PAGE INTENTIONALLY LEFT BLANK