**APPROVED - MEETING MINUTES**

May 3, 2023

The Statewide Interoperability Executive Committee (SIEC) met on Wednesday, January 31, 2023, at the State Emergency Operations Center, located at 7667 Independence Boulevard, Baton Rouge, LA 70806.

1. **Call to Order**
	1. Chairman Neal Fudge called the meeting to order at 1:36 p.m.
2. **Roll Call**
	1. GOHSEP, Jake Chatfield, conducted the SIEC roll call and a quorum was established.
	2. The following SIEC members were present or absent as noted:

| **Committee Members Present** | **Representing Agency** |
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| **Neal Fudge -** Assistant Deputy Director (ADD) of Homeland Security & Interoperability Division | Governor’s Office of Homeland Security and Emergency Preparedness (GOHSEP) |
| **Richard “Dick” Gremillion**, **Director** Calcasieu OHSEP | Regional Homeland Security and Emergency Preparedness Director’s Committee |
| **LT. Jesse Brown**Superintendent | State of Louisiana Department of Public Safety & Corrections, Public Safety Services, Louisiana State Police (DPS) |
| **Jake Chatfield-** Interoperability Program Manager | Governor’s Office of Homeland Security and Emergency Preparedness (GOHSEP) |
| **Jayson Richardson**Sheriff of Desoto Parish | Louisiana Sheriff’s Association |
| **Wayne Tedesco** |  |
| **Jeb Tate**Director, IT & Telecommunications, Jefferson Parish Government | Region 1 |
| **David Lucker**West Feliciana Parish Sheriff’s Office | Region 2 |
| **Conrad Baker, CPT**Technology/911 OPS CenterSt. John Parish Sheriff’s Office | Region 3 |
| **Richard McGuire**Executive DirectorCalcasieu Parish Communications District | Region 5  |
| **Robert “Bobby” Moore**, **RPL**Assistant to ChiefWest Monroe | Region 8 |
| **Michael “Mike” Moore, SGT**Canine & Patrol DivisionTangipahoa Parish Sheriff’s Office | Region 9 |
| **Steven Cockerham**S6 Communications Chief | Louisiana National Guard |

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| **Committee Members Absent** | **Representing Agency** |
| **Stacey Blanchard, CPT**Assistant Director, St. Martin Sheriff’s Office/OHSEP | Region 4 |
| **Ellis Boothe****Parish Director** | Region 6 |
| **Doyle Dempsey**, **MAJ**Support Bureau / Asset ManagementBossier Parish Sheriff’s Office | Region 7 |
| **Mike Allison**OTS Chief Technology Officer | Deputy Chief Information Officer |
|  **Robert Daughdril**Emergency Preparedness Coordinator | Louisiana Ambulance Alliance |
| **Pat Arnould**Executive Director | Governor’s Office of Indian Affairs |
| **Robert Benoit, Chief**Lafayette Fire Department | Louisiana Fire Chief’s Association |
| **Bryan Zeringue,** ChiefThibodaux Police Department | Louisiana Association of Chiefs of Police |
| **Bill Vincent,**Secretary/Treasurer APCOLafayette Parish Communications District (Ret.) | Association of Public Safety Communications Officials (APCO) |

1. **Approval of Minutes**
	1. Richard McGuire made a motion to approve the January 30, 2023 meeting minutes as presented. Jayson Richardson seconded the motion. The SIEC voted unanimously to approve the minutes of the January 30, 2023 meeting.
2. **Chairman’s Report**
	1. Chairman Neal Fudge began by thanking the members for attending the meeting and informing the members that there is a lot to cover this meeting so we will do our best to respect your time and keep it moving.
	2. Interoperability Program Manager, Jake Chatfield discussed the state completing the statewide Alerts and Warnings for IPAWS Standard Operation Procedures. Discussed the update to the Statewide Communications Interoperability Procedures (SCIP) that is important for setting goals for the state. Explained that there will be a workshop in the next month that will require assistance from the SIEC partners.
	3. Statewide System Maintenance Report – Ravi Penumarthi with the DPS Radio Communications Section provided detailed information about the LWIN system. This presentation is available on the SIEC Website under the Meeting Minutes link.
3. **Advisory Committee Reports**
	1. Budget and Finance

Wayne Tedesco detailed the states FY 2024 budget was passed by the house and now is on the floor to be voted on in the next month. GOHSEP is requesting additional $1.5 million for the SIEC budget for maintenance and upgrades. This includes the additional equipment for the Independence LWIN site. The state is close to finalizing the first state contract with SpaceX to allow parishes to procure their own Starlink units with EMPG grant money.

* 1. Technical

David Lucker advised that the Technical Subcommittee (TSC) has not met since January 18th. The state tested the mobile sites and found them to be not up to standards. The state is updating the mobile command towers and going to conduct a follow up test next week to ensure the towers are ready for hurricane season.

* 1. Policy and Planning

Bill Vincent did not have any updates.

* 1. Training and Outreach

Chairman Fudge advised that Jeb Tate is no longer stepping down as the Training Officer Chairman, and Cleve Franklin will be assisting him as staff.

1. **Unfinished Business**
	1. Chairman discussed the status of what is going on with OTS and Starlinks for the state agencies. The process has been discussed and OTS will update us on Friday meeting on what their intensions are.
	2. Julio discussed the status with the statewide upgrade to the Ethernet Project. This presentation is available on the SIEC Website under the Meeting Minutes link.
	3. Jeb Tate request a fiber backhaul for Region 1 and New Orleans wants a Microwave backhaul. Both need a dual router to run efficiently. Mr. Tate also request to prioritize SMART Rig in Region 1.

1. **New Business**
	1. Chairman Neal Fudge requested a vote from the board on the Independence LWIN site. The state will only need to purchase the equipment for the site. Conrad Baker motioned the first and Mike Moore second the motion. The motion carries.
	2. Jake Chatfield advised the committee on the state hosting a COMT Course May 22-26 at the Fire Marshal HQ.
	3. Jake Chatfield also informed the committee he has submitted a request thru CISA to host a COMX exercise to certify state staff in COML & COMT. This will allow Louisiana to not only support itself in an emergency, but also allow the state to host its own communication training without CISA assistance.
2. **Public Comments**

Reginald Carolina of DPS Radio Communications advised the committee not allow their parishes swap radios without notification to DPS Radio Communications to ensure tracking and compliance for encryption purposes.

1. **Next Quarterly Meeting**

Chairman Neal Fudge advised the committee that without objection, the next quarterly meeting of the SIEC would be July 26, 2023 at 1:30 PM, in person at the GOHSEP’s EOC. There were no objections.

1. **Adjournment**

Bryan Zeringue made a motion to adjourn. The SIEC voted unanimously to adjourn at 2:25 pm.