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State of Louisiana
Statewide Interoperability Executive Committee
<http://www.ohsep.louisiana.gov/interop.htm>

BRANT MITCHELL
CHAIRMAN
SONYA WILEY-GREMILION
VICE CHAIRMAN

MINUTES
Wednesday January 26, 2011

The Statewide Interoperability Executive Committee (SIEC) met on Wednesday, January 26, 2011 at The Louisiana State Police Headquarters, Conference Room C & D, 7919 Independence Boulevard, Baton Rouge, Louisiana 70806.

I. Call to Order

Chairman Brant Mitchell called the meeting to order at 1:30 p.m.

II. Roll Call

The SIEC roll call was called by Travis Johnson, and a quorum was established.

The following SIEC members were present and absent.

Committee Members Present	Representing Agency
Brant Mitchell	Governor's Office of Homeland Security and Emergency Preparedness (GOHSEP)-Office of Interoperability
Mike Gusky (Proxy for Ed Driesse)	Division of Administration
Captain Alan Dunn	Louisiana National Guard
Ronald Bourque	Louisiana Fire Chiefs Association
Tommy Thiebaud	Regional Parish Homeland Security & Emergency Preparedness Directors Committee
Jeya Selvaratnam	Dept. of Public Safety & Corrections, Public Safety Services
Frank Jordan	Louisiana Ambulance Alliance
Ken Hughes	Region 1
Billie Grior	Region 2
Eric Deroche	Region 3
Lloyd Miller (Proxy for Ken Harlow)	Region 5
Harry Foster (Proxy for Sonya Wiley-Gremillion)	Region 6
Chief Merrick Tassin	Region 9
Bill Vincent	Association of Public Safety Communications Officials, Louisiana Chapter

Committee Members Absent	Representing Agency
Chuck Hurst (Proxy for Sheriff Ricky Edwards)	Louisiana Sheriffs Association
Chief Mike Knaps	Louisiana Association of Chiefs of Police
Vacant	Governor's Office of Indian Affairs
Lee Hebert	Region 4
William Edge	Region 7
Tracy Hilburn	Region 8

III. Approval of Minutes

Chief Mike Knaps made a motion to approve the September 22, 2010 meeting minutes. Chief Ronald Bourque seconded. The SIEC voted unanimously to approve the minutes of the September 22, 2010 meeting.

IV. Chairman's Report

A. Opening remarks

Chairman Brant Mitchell began by giving an overview of the LWIN capacity expansion project. Equipment is being delivered and DPS is working on an installation schedule.

Chairman Mitchell reported that the Office of Interoperability will be using FY08 IECGP grant funds to print a LA State Tactical Interoperable Communications Field Operators Guide (TICFOG). Chairman Mitchell asked that parish representatives send in their local frequency information for inclusion in the TICFOG.

Chairman Mitchell gave a report on the current status of the establishment of RICs and PICs in the State.

Chairman Mitchell gave a summary of the VHF/UHF narrowbanding deadline. A narrowbanding working group will be established to come up with a plan to provide assistance to those who are in the process of narrowbanding.

Chairman Mitchell presented the NECP Goal 2 evaluation process and the tools that will be used to report on Goal 2.

Chairman Mitchell reported that the Tait radios have been approved for use on LWIN.

Lastly, Chairman Mitchell reported that LWIN has surpassed MPSCS (Michigan) and CCNC (Colorado) as the largest statewide radio system in the country.

V. Statewide System Maintenance

Terry Waggenpack provided an update on Infrastructure, system statistics, subscriber statistics, and system coverage. Mr. Waggenpack's report can be found on the LWIN website at the following link: <http://www.lwin.la.gov/interop/docs/State%20of%20La%20P25%20System%20January%20Final.pdf>

VI. Sub-Committee Reports

A. Technical Sub-Committee

Technical Sub-Committee Chairman Eric Deroche stated that the Technical Sub-Committee has been working with GOHSEP and DPS to identify sites for the capacity expansion project.

B. Policy and Planning Sub-Committee

Policy and Planning Sub-Committee Chairman Bill presented the recommend policy changes to be adopted by the SIEC. The following was discussed and agreed upon:

- **Policy 09-003** – will be adopted (Motion by Chief Merrick Tassin to adopt, seconded by Eric Deroche, and approved unanimously)
- **700 MHz Mutual Aid Channels Recommendation** – this will be published as a “Best Practices” recommendation on programming the nationwide 30 700 MHz Mutual Aid Channels into radios.

C. Budget and Finance Sub-Committee

Chairman Mitchell reported that the Office of Interoperability has received the budget recommendation from the State, and that it is the same as the last fiscal year.

VII. Old Business

No report.

VIII. New Business

None.

IX. Public Comments

No public comments

X. Adjournment

Tommy Thiebaud made a motion to adjourn. Chief Mike Knaps seconded the motion. The SIEC voted unanimously to adjourn.