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State of Louisiana
Statewide Interoperability Executive Committee
<http://gohsep.la.gov/siec>

CHRIS GUILBEAUX
CHAIRMAN
SONYA WILEY-GREMILION
VICE CHAIRMAN

POLICY AND PLANNING SUBCOMMITTEE MINUTES
December 15, 2015

The Statewide Interoperability Executive Committee (SIEC) Policy and Planning Subcommittee (PPSC) met on Wednesday, December 15, 2015 at The Louisiana Governor’s Office of Homeland Security and Emergency Preparedness, Media Conference Room, 7667 Independence Boulevard, Baton Rouge, Louisiana 70806.

I. Call to Order

Policy and Planning Subcommittee Chairman Bill Vincent called the meeting to order at 9:40 a.m.

II. Roll Call

The PPSC roll call was called by Travis Johnson, and a quorum was established.

The following PPSC members were present or absent as noted:

| Committee Members Present | Representing Agency |
|----------------------------------|----------------------------|
| Bill Vincent | APCO |
| Julio Peck | DPS |
| Travis Johnson | OTS |
| Chief Merrick Tassin | Region 9 |
| Stacey Blanchard | Region 4 |
| Sean Christian | Region 8 |
| Christina Dayries | GOHSEP |

| Committee Members Absent | Representing Agency |
|---------------------------------|----------------------------|
| None Absent | |

III. Approval of Minutes

Merrick Tassin moved to correct the meeting agenda to show the correct last meeting date of July 15, 2015. Sean Christian seconded the motion. The motion carried unanimously.

Merrick Tassin moved to accept the minutes of the July 15, 2015 PPSC meeting. Stacey Blanchard seconded. The subcommittee voted unanimously to accept the minutes of the July 15, 2015 PPSC meeting.

IV. Chairman's Report

Chairman Vincent thanks the members of the PPSC for their service.

V. Bylaws Update

The PPSC reviewed the SIEC Bylaws and made several technical updates including updating the language to reflect the current Louisiana Revised Statute numbers, updated the options for a regional representative appointment that do not have Regional Interoperability Committees (RIC), and added the Broadband Subcommittee as a permanent advisory committee.

Merrick Tassin motioned to recommend the SIEC Bylaws as amended to the full SIEC for adoption. Julio Peck seconded the motion. The PPSC voted unanimously to recommend the amended bylaws for adoption to the full SIEC.

VI. Statewide Communications Interoperability Plan (SCIP) Review

The PPSC completed its annual review of the SCIP, updating LWIN statistics throughout the plan.

Merrick Tassin motioned to recommend the SCIP as amended to the full SIEC for approval of the yearly review. Julio Peck seconded the motion. The PPSC voted unanimously to recommend the yearly SCIP update for approval to the full SIEC.

VII. Old Business

There was no old business.

VIII. New Business

Chief Merrick Tassin announced he will be retiring but is still interested in serving on the PPSC. SIEC Secretary Travis Johnson reminded the subcommittee to inform Chairman Guilbeaux if they wished to continue serving on the PPSC as subcommittee membership will be on the January 27, 2016 SIEC agenda.

IX. Public Comments

There were no public comments.

X. Adjournment

Bill Vincent made a motion to adjourn. Merrick Tassin seconded the motion. The PPSC voted unanimously to adjourn.