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GOVERNOR

**State of Louisiana**  
Statewide Interoperability Executive Committee  
<http://www.ohsep.louisiana.gov/interop.htm>

BRANT MITCHELL  
CHAIRMAN  
SONYA WILEY-GREMILLION  
VICE CHAIRMAN

**MINUTES**  
**Wednesday, October 22, 2008**

The Statewide Interoperability Executive Committee (SIEC) met on Wednesday, October 22, 2008 at Louisiana State Police Headquarters, First Floor, Conference Rooms C & D, 7919 Independence Boulevard, Baton Rouge, Louisiana 70806.

**I. Call to Order**

Chairman Brant Mitchell called the meeting to order at 1:30 p.m.

**II. Roll Call**

The SIEC roll call was called by Travis Johnson, and a quorum was established.

The following SIEC members were present and absent.

<b>Committee Members Present</b>	<b>Representing Agency</b>
Brant Mitchell	GOHSEP-Office of Interoperability
Jeya Selvaratnam	Dept. of Public Safety & Corrections, Public Safety Services
Major Benjamin Bourgoyne (Proxy for COL Thibodeaux)	Louisiana National Guard
Ed Driesse	Division of Administration
Mark Ford	Governor's Office of Indian Affairs
Karla Long (Proxy for Ms. Newchurch)	Louisiana Ambulance Association
Chief Lloyd Miller	Louisiana Fire Chiefs Association
Chief Freddie Drennan	Louisiana Association of Chiefs of Police
Sheriff Ricky Edwards	Louisiana Sheriffs Association
Bill Vincent	Association of Public Safety Communications Officials, Louisiana Chapter
Dick Gremillion	Regional Parish Homeland Security & Emergency Preparedness Directors Committee
Andre Laborde (Proxy for Major Bowers)	Region 1
Captain Bob Hale	Region 2
Lee Hebert	Region 4
Lt. David Benada	Region 5
Sonya Wiley-Gremillion	Region 6

Robert Jump (Proxy for Mr. Davis)	Region 7
Gary Peters	Region 8
Tommy Thiebaud	Region 9

<b>Committee Members Absent</b>	<b>Representing Agency</b>
Eric Derouche (designee)	Region 3

SIEC Meeting Sign In Sheet: Appendix A

### **III. Approval of Minutes: SIEC Meeting – August 27, 2008**

On motion of Sonya Wiley-Gremillion, seconded by Bill Vincent, the SIEC voted unanimously to approve the minutes of the August 27, 2008.

### **IV. Chairman’s Report**

#### **A. Introductions**

Chairman Mitchell introduced Travis Johnson, Communications Planner for the Office of Interoperability. He also advised that Mr. Johnson will serve as recording secretary for the SIEC.

#### **B. Interoperable Emergency Communications Grant Program (IECGP)**

Chairman Mitchell provided a schedule and overview of the IECGP. The state’s grant application and related projects were approved by the Department of Homeland Security (DHS).

#### **C. Infrastructure Update**

Chairman Mitchell provided an overview of the existing coverage listing operational sites, sites in progress, and proposed sites.

Sheriff Ricky Edwards, Chief Lloyd Miller, and Chief Freddie Drennan voiced objections to STA application by the State during Master Frequency Plan discussions.

### **V. Statewide System Performance During Gustav and Ike**

Jeya Selvaratnam provided an update on system infrastructure, subscriber statistics, and system performance during Hurricanes Ike and Gustav.

### **VI. Office of Emergency Communications**

#### **A. Louisiana SCIP Implementation Workshop purpose and outcomes**

Amanda Musser from DHS Office of Emergency Communications (OEC) Support informed the committee of the progress made at the Louisiana SCIP Implementation Workshop held on October 21, 2008.

#### B. Office of Emergency Communications Overview

Ms. Musser provided an overview of the OEC, which included SCIP implementation support offered by the OEC, technical assistance requests from the State of Louisiana, OEC tools and methodologies, and IECGP legislation and appropriation funding for federal fiscal year 2009.

### VII. Sub-Committee Reports

#### A. Technical Sub-Committee

Chairman Lloyd Miller gave a brief overview of the two meetings held by the Technical Sub-Committee since the last full SIEC meeting.

1. The Technical Sub-Committee recommended that the Alexandria location be selected as the site of the third master site.

Sonya Wiley-Gremillion made a motion to accept the Technical Sub-Committee recommendation and locate the master site for the third zone in Alexandria. Gary Peters seconded the motion. The motion carried on a unanimous vote.

2. The Technical Sub-Committee requested that Motorola present a software version migration plan to the Sub-Committee at a future meeting.
3. The Technical Sub-Committee recommended relocating the proposed Turkey Creek tower location closer to Ville Platte, and the proposed Ville Platte site closer to Eunice.
4. The Technical Sub-Committee recommended that all Special Temporary Authorization license requests indicate both data and voice on the applications.
5. Chairman Miller expressed his concern to the SIEC on the need to plan for additional coverage for the nine

major metropolitan areas of the state to provide adequate in-building coverage for firefighters.

## B. Policy and Planning Sub-Committee

Chairman Bill Vincent provided the Policy and Planning Sub-Committee report.

1. The Policy and Planning Sub-Committee recommended the Regional Membership continue to be defined as listed in the 2008 Regular Legislative Session, Act 797 (SB788) until the SIEC receives forthcoming Governance Guidance for Regional Governance from the Department of Homeland Security Office of Emergency Communications.

Dick Gremillion made a motion to accept the recommendation from the Policy and Planning Sub-Committee for Regional Representation of the SIEC. Robert Jump seconded the motion. The motion carried on unanimous vote.

2. The Policy and Planning Sub-Committee recommended the SIEC adopt Policy 09-001, Statewide System Requirements.

Tommy Thiebaud made a motion to accept Policy 09-001, Statewide System Requirements as submitted. Lee Hebert seconded the motion. The motion carried on a unanimous vote.

3. The Policy and Planning Sub-Committee recommended the SIEC adopt Policy 09-002, Statewide System Access.

After discussion among the members on edits to the Policy, Robert Jump made a motion to amend Policy 09-002, Statewide System Access and remove the first responder definition and require agencies not on the statewide system as of October 22, 2008 submit a letter of application to the Chairman requesting system access. Major Benjamin Bourgoyne seconded the motion to amend the Policy. The motion carried on a unanimous vote.

Dick Gremillion made a motion to accept Policy 09-002, Statewide System Access as amended. Tommy Thiebaud seconded the motion. The motion carried on a unanimous vote.

4. The Policy and Planning Sub-Committee recommended the SIEC adopt Policy 09-003, Interoperable Channels and Talkgroups.

Lee Hebert made a motion to accept Policy 09-003, Interoperable Channels and Talkgroups. Sheriff Ricky Edwards seconded the motion. The motion carried on a unanimous vote.

5. \*NPSPAC Channels

The Policy and Planning Sub-Committee recommended removing all \*NPSPAC channels from all radios at the next touch to conform to FCC regulation.

Sonya Wiley-Gremillion made a motion to accept the subcommittee recommendations on \*NPSPAC channels. Chief Freddie Drennan seconded the motion. The motion carried on a unanimous vote

6. GOHSEP Calling Policy

Chairman Vincent informed the SIEC that GOHSEP is developing a Calling Policy to outline communications procedures and practices between GOHSEP and parish OHSEP's. Letters are to go out January 15<sup>th</sup>, 2009.

#### C. Budget and Finance Sub-Committee

The Budget and Finance Sub-Committee met twice to review the proposed FY 09/10 interoperability budget request and to review the FY 08/09 state appropriation funding allocations.

1. The Budget and Finance SubCommittee recommended approval of the FY 09/10 interoperability budget request as submitted to the full SIEC for approval.

Sheriff Ricky Edwards asked that the minutes reflect that the Budget and Finance Sub-Committee

recommends approval of the FY 09/10 interoperability budget, but suggest GOHSEP and DPS work to consolidate their budgets further, and that all questions and answers on behalf of the Budget and Finance Sub-Committee be submitted with the FY 09/10 budget to the Division of Administration.

Chief Freddie Drennan made a motion to approve the FY 09/10 interoperability budget as recommended by the Budget and Finance Sub-Committee. Andre Laborde seconded the motion. The motion carried on a unanimous vote.

2. Dick Gremillion requested all Sub-Committees send information on items to be voted on to the full SIEC prior to the meetings, which will allow members time to review the documents thoroughly.
3. The Budget and Finance Sub-Committee recommended approval of the FY 08/09 state appropriation funding allocations for both the local parishes and state agencies.

Lee Hebert made a motion to accept the state agency allocations. Gary Peters seconded the motion. The motion carried on a unanimous vote.

Sonya Wiley-Gremillion made a motion to accept the local parish allocations. Robert Jump seconded the motion. The motion carried on a unanimous vote.

## **VIII. Old Business**

### **A. Gulf States Interoperability Summit**

Mike Murphy gave an overview of the Gulf States Interoperability Summit, which is scheduled for December 10-11, 2008. Chairman Mitchell stated that he is seeking approval to use homeland security funding to pay for travel expenses related to the Summit for SIEC members or their designee. Chairman Mitchell will notify all members once he obtains approval for use of grant funding.

### **B. Statewide System Name**

Chairman Mitchell suggested the Policy and Planning Sub-Committee submit a recommendation for the statewide system name to the SIEC at the next meeting.

**IX. New Business**

None.

**X. Public Comments**

None

**XI. Closing**

A. Region 6, 7, and 8 Outreach Seminar

GOHSEP, Office of Interoperability will be hosting an outreach seminar for Homeland Security Regions 6, 7, and 8 November 5th and 6th to provide an overview of the SIEC, system policies, interoperability grants and status of the system expansion in Central and North Louisiana.. All first responders are encouraged to attend.

B. Acknowledgments

Chairman Mitchell expressed his gratitude to AT&T and Motorola for providing technical support to the system during Hurricanes Gustav and Ike.

Chairman Mitchell thanked EF Johnson for loaning radios at no cost to the State during Hurricanes Gustav and Ike

**XII. Adjournment**

On the motion of Tommy Thiebaud, seconded by Sheriff Ricky Edwards, the SIEC voted unanimously to adjourn.

## Statewide Interoperability Executive Committee

October 22, 2008

	Name	Organization
1.	David H. Milligan	Angellas 911
2.	JOSEPH LIVINGSTON	DOA - OTM
3.	DEXTER ACCARDO	St. TAMMANY
4.	Thomas Thiebaut	WASH Parish
5.	Freddy DREUNA	Shidell P.D.
6.	Mike Murphy	GSACM
7.	Amanda Musser	DHS DEC SUPPORT
8.	Robert Jump	Region 7
9.	Mushant	Region 4
10.	ERIC Sivulka	DOC
11.	Clyton Hebert	Cameron OEP
12.	Duinn Leman	Acadia 5
13.	Kenneth Haddon	Beauregard OEP
14.	Paul Lynch	Ed Johnson
15.	Ronald Bourque	NEW ORLEANS FIRE
16.	JOSEPH DRAGO	DOTD
17.	Blane Nave	EF Johnson
18.	Ricky Edwards	LSA
19.	Richard Silverman	OEP
20.	Woody Glover	ST TAMMANY Comm Dist.
21.	<del>David</del>	Region 8
22.	Rozzi Hall	DPS
23.	Jay Beaton	WBC



24.	UTIRAH Mitchell	LSU - Patrol
25.	Jake Curran	NOFD
26.	Tom Leung	NOFD
27.	Bobbie D. J. J.	HPD
28.	JUDE MOREAU	ST. LANDRY PARISH
29.	LISA VITRINE	ST. LANDRY PARISH
30.	ED DRIESSE	DOA
31.	MAT Benjamin L. Bourgoyne	LANG
32.	Bill Vincent	HPCO
33.	MIKE SAUTER	N.O.P.D.
34.	Donal & Kirk Kendall	DOA - OIT
35.	Paul Murray	GOHSEP
36.	Mark Fowl	Indian Affairs
37.	Karla Long	LA Amb Alliance
38.	Niki Papazoglakis	HP
39.	Chad	GOHSEP
40.	BRANT MITCHELL	GOHSEP
41.	TRAVIS JOHNSON	GOHSEP
42.	KEN HUGHES	GOHSEP
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